

SFFSC July 15, 2014 Board Meeting Minutes

Patty called the meeting to order at 6:35pm at Director Karen's apartment building meeting room at 6003 South Cliff Avenue, South Pointe Apartments.

Those in attendance were: Patty Grady, President; Michelle Carlson, Vice President; Sally Pelletier, Treasurer; Karen Thornbrugh, Skating Director; Sue Salter, Kristi Feucht, Tom Stengrim, Debbie Geddes and Susan McDowell, Secretary.

Brian Prisbe, General Manager of Scheels Ice Plex, was also in attendance.

Minutes

Susan distributed the May 20, 2014 board minutes to those in attendance. After review, Michelle made a motion to approve, Kristi seconded and all approved the minutes.

Kristi distributed the June 26, 2014 board minutes. After review, Tom made a motion to approve, Michelle seconded and all approved the minutes.

Brian Prisbe was introduced to the members of the board. He gave a brief overview of his background and experience. He also shared information about the new rink and answered a few questions.

A few details include:

- Estimated grand opening date will be 9/20/14.
- Bob Coslett was hired as a consultant with many years of rink mgmt experience
- Eric Peterson is head of maintenance/ice maker (3 full-time employees in total)
- 3 sheets of ice will be available for rental from November 1 – March 1.
- Scheels Ice Plex will be purchasing a new blade sharpener/use on all skates.
- 300 pairs of Learn-To-Skate skates will be purchased.
- Both sides of the main center rink will have seating.
- Scheels Ice Plex will have a website, twitter@scheelsiceplex, & a Face book page
- The plan is to link our Face book with theirs to promote open skate information.
- A new sound system will be available in every rink.
- Estimated open skate times will be Friday, 7 – 10pm, Saturday, 1 – 3pm and 7 – 10pm, and Sunday, 1 – 3 pm.
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Fundraising

An online vote by the board members was utilized to approve (July 31 deadline) this project and its details.

Subject: SFFSC – On line Vote – Paver Project – ASAP

SFFSC Board,

The paver project has a deadline of August 1st and we need to get the information out to our Club members this week. Since our board meeting isn't until next week, we will need to do a quick on-line vote to allow this information to be sent out.

A few items:

- Please respond ONLY to the club secretary, NOT “reply all.”**
- Vote yea or nay**
- You have 24 hours to respond. If no response, then you are considered as abstaining.**
- During the 24 hours, an attempt will be made to reach you through email or a phone call to alert you to the vote.**

Motion is made to approve the following: to participate in the paver project sponsored by the Ice Sports Association. The pavers will be sold for \$350. A SFFSC certificate/voucher of \$150 will be given to the skater for each paver sold during this initial offer. The first offer phase expires August 1, 2014. Payment is required prior to the deadline. The certificate is good toward anything payable to SFFSC. It is nontransferable. Profit from the sale of the pavers will go toward the general fund.

“The vote was unanimous to go forward. Club members/past skaters and families will receive an email, phone call or both in an effort to get the word out. Patty, Debbie and Karen will be dividing up call lists.

**It was noted that the Secretary should print each response and include for permanent record in the Secretary's file.

Engraved Brick Pavers – a limited-time fundraising opportunity for SFFSC by ISA. 8” X 8” square pavers will be placed at the entrance/walkway to the front doors of the new Scheels Ice Plex.

The pavers will sell for \$350 each. For each paver sold, a \$150 certificate/voucher will be given back to the skater/family, \$55 will go for the cost/engraving of the paver, \$75 will go into the SFFSC general fund and \$70 will go to Scheels Ice Plex (20%). Any donations are completely tax exempt. Tom Stengrim made a call to Darin at the Dept of Revenue to verify. Tax will be paid on the engraving. Dan Kolbeck is coordinating this effort for SFFSC. July 31, 2014 deadline!

Dasher Boards – opportunity to promote/advertise a business. Pre-Sale discounted pricing will be available only through July 31, 2014. SFFSC will receive 20% of the proceeds for each contract sold.

Garage Sale – Scheduled for Saturday, September 6, 2014, from 8 – 2pm at the parking lot of McDowell Financial Group – 69th /Tan Tara Circle. More info will be available at the next meeting.

Pizza Ranch – no dates on the 2014 calendar. Will be booking a couple of Mondays in early 2015.

Insurance

The City of Sioux Falls will be requiring liability insurance/waivers signed for September ice at the old rink. SFFSC is not able to sign a waiver, as a whole, for its members. ISI memberships include medical liability coverage for its members. SFFSC (Karen) will meet with a consultant to review our individual policy & our ISI policy for proper coverage.

Board of Directors – current by-laws state that we need to provide liability insurance coverage for the SFFSC board of directors. Greg Starnes, SFFSC legal counsel, recommends we buy the insurance. This would be a separate policy than skater liability. SFFSC will go forward in soliciting bids in order to purchase a policy for the next skating year.

Treasurer's Report

Sally distributed the Statement of Activities and Statement of Financial Position financial reports. After review, Tom made a motion to approve, Kristi seconded and all approved these reports.

SFFSC is considering hiring Tami Erickson to replace Don Finsted as SFFSC bookkeeper/accountant. Don will prepare our taxes in September (due in November). Tami does not prepare taxes or sign checks. We will need to get bids for future tax prep. (Nelson & Nelson??) Quick Books Pro will need to be purchased by SFFSC.

Discussion took place to make a cash allowance for turnover (to Don) of accountants. Tami's bid for services was for \$3,000/yr, based on an estimation of 10 hours/month. She would agree to \$1500 for the first 6 months, but then would prefer a review of her time spent on SFFSC business in order to adjust the rate for the second 6 month time period, if necessary. She would prefer to be paid monthly.

Tom made a motion to contract Tami Erickson as the new SFFSC accountant/bookkeeper for the rate of \$1500 for the first 6 – month period, Kristi seconded and all approved to hire Tami Erickson.

**The Club will purchase QuickBooks Pro for Tami.

Tom made a motion to approve \$200 for use to pay our former accountant during the transition period, Patty seconded and all approved.

Bank Account

Updating the signature cards for the Club checking account will be necessary. Don Finsted and Lisa Jensen will be removed. Discussion took place to require 2 signatures on checks for added security. A letter from the President and supporting board minutes will be required for any changes. Discussion took place regarding who would receive paper bank statements?? Emailed statements??

Tom Stengrim made a motion to authorize the executive board members the ability to sign all checks, with 2 signatures required for any amount over \$200, Sue Salter seconded and all approved, motion carried.

Executive board members for 2014-2015 are as follows:

Patty Grady – President
Michelle Carlson – Vice President
Sally Pelletier – Treasurer
Susan McDowell – Secretary

Club Credit Card Payment Options – Debbie will pursue – Metabank dasher board??

Board Voting Procedures

Tom Stengrim made a motion to amend the by-laws to reflect a new email-voting procedure. This procedure would only be used in extreme situations and as a means of decision making for quick-turn action items and/or those related to non-budgeted spending under \$2500. Individual replies would go to the Secretary, only. After brief discussion, it was concluded that Tom would submit his ideas to Greg Starnes, SFFSC legal counsel, for review.

Tom made a recommendation that SFFSC add a Past-President position to the Board of Directors for the purpose of continuity. That person may become an executive board member who would have a voting presence. This possible by-law change will also be sent to Greg Starnes for further review. The Board will re-visit the above recommendations at the next board meeting/after Greg's feedback is received.

Programming

Our next In-House Competition is scheduled for November 1st, 2014. An "Open" Competition is scheduled for mid-March 2015.

Session 1 – 10/8 – 12/21

Session 2 – 1/3 – 5/10

Spring Show Date – May 2nd and May 3rd, 2015.

Debbie and the Programming Committee shared some of their ideas regarding the schedule for the next skating year. Additional hours of ice will be available as well as additional/new class options.

Fees/prices are not set yet. Memberships will include full and associate options. This committee will continue to meet and will submit their recommendations to the board at the next meeting.

Tom made a motion to adjourn, Sue seconded and all approved to adjourn the meeting at 10:00 pm.

Respectfully submitted by,
Susan McDowell, Secretary

The next SFFSC board meeting will be held on Wednesday, July 30, 2014 at 6:30pm at Karen's apartment building meeting room – 6003 South Cliff Avenue – South Pointe Apartments.