

WORTH TOWNSHIP HIGH SCHOOL HOCKEY ASSOCIATION

COBRAS HIGH SCHOOL HOCKEY CLUB

COBRAS HOCKEY

BYLAWS

**ARTICLE 1 - ORGANIZATION**

**SECTION 1: Name**

The name of the organization shall be Cobras Hockey, Cobras High School Hockey Club. The name Worth Township High School Hockey Association will be used for Tax purposes, an Illinois Not for Profit Organization.

**SECTION 2: Registered Address**

The registered address of the organization shall be at a place as determined by the Executive Board or at the residence of the current board President.

**SECTION 3: Registered Agent**

The registered agent shall be the President of the Executive Board.

**SECTION 4: Not for profit / exempt status**

The club is organized as a State of Illinois Not for Profit Organization upon a non-stock membership basis not involving pecuniary gain or profit for any of its members, for the term of perpetual existence. The Cobras Hockey club shall per operated exclusively as an exempt Organization under the provision of Section 501 (c) (3) of the Internal Revenue Code of 1954 as amended and as may be amended in the future.

**SECTION 5: Use of Funds**

All funds and property of this club shall be used and distributed exclusively for carrying out the purposes of the club as set forth in Article II. Stipends will be paid to the coaching staff. All fees collected are to be used solely for the purposes to operate the club. Any budget surplus will be applied to the following fiscal year.

**SECTION 6: Fiscal Year**

The fiscal year shall run from June 1<sup>st</sup> to May 31<sup>st</sup> of the following year.

## **SECTION 7: Financial Statements**

The Treasurer shall once a quarter prepare a true statement of the assets and liabilities (cash position/income and expenses) of the organization for the preceding quarter. The Treasurer shall once a month provide the bank balance. These reports will be read into the minutes of each monthly executive board meeting.

## **SECTION 8: Dissolution**

In the event of the dissolution of Cobras Hockey, the Executive Board shall make provisions for payment of all the liabilities of the organization. After the liabilities have been met if there are any funds and/or assets remaining these funds/assets shall be distributed as determined by the membership and allowable by law.

## **ARTICLE II – ORGANIZATION PURPOSE**

The Cobras Hockey club is a not-for-profit organization operating a hockey program for high school students that attend Andrew, Argo, Bremen, Chicago Ag, Oak Lawn, Oak Forest, Richards, Shepard, Stagg, and Tinley Park areas. The purpose of the organization is:

- To teach the fundamentals of ice hockey to all players.
- To promote, encourage, and improve the standard of amateur ice hockey.
- To develop and promote character, sportsmanship, teamwork, and physical fitness.
- To associate with other ice hockey organizations.
- To conduct a program consistent with the rules and regulations of AHA and USA Hockey.
- To perform or participate in other activities that will aid in reaching these objectives

## **ARTICLE III – MEMBERSHIP**

### **SECTION 1: Executive Board**

The Executive Board shall consist of President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Secretary, Treasurer and 3 Members At Large. At minimum there will be five members on the Executive Board. The participating schools in accordance with AHAI will represent the Board Membership. All Executive Board members will serve a 2-year term but are eligible for re-election. Each member will be credited or compensated for one month of the current monthly rate for the season. This is provided each member satisfies the responsibilities as outlined and will not present a financial burden to the organization. Credit or compensation will be made at the conclusion of each hockey season.

The responsibilities will be as follows

- **President**
  - Schedule and preside over the board and membership meetings.
  - Administer policies of the board and organization.
  - Bring members grievances to the board.
  - Schedule ice slots.
  - Along with the Treasurer shall sign all checks.
  - Is an unofficial member of any association committee.
- **1<sup>st</sup> Vice President**
  - In charge of all matters concerning rules and ethics, player discipline.
  - Responsible for enforcing Zero Tolerance policies for on and off ice.
  - Assumes the position of President in their absence.
- **2nd Vice President**
  - Responsible for coordinating Corporate Sponsorship and fundraising activities.
  - Will also monitor the organization website for content.
  - Responsible for web committee.
- **Treasurer**
  - Shall keep full and accurate accounts of the clubs assets and liabilities (cash position/income and expenses).
  - Disperse funds as needed to cover club expenses.
  - Shall collect all funds.
  - Along with the President shall sign all checks.
- **Secretary**
  - Shall be the clerk of the Executive Board.
  - Shall record all facts and minutes of meetings.
  - Shall be the custodian of the paper records of the club.
- **Members at Large**
  - Will fill in needed areas as necessary, spirit wear, volunteers, social media, and etc.....
  - Have the same voting rights as the executive Board Members.

## **SECTION 2: Additional Organization Positions**

In addition to the Executive Board, the club will have a Registrar who is responsible for the registering each team with AHAI and USA Hockey. Each team will also have a manager, who is responsible for handling the scoresheets and communication between the Executive Board, Coaches and Families. Managers and registrar shall be credited or compensated for one month of the current monthly rate for the season. These positions are appointed positions by the Executive Board.

The manager will act as a parent liaison, a representative between the Executive Board and all active members concerning matters of the organization.

## **SECTION 3: Vacancy of an Executive Board Position**

Upon vacancy of any position during a Board Members term, the Executive Board will vote to fill the vacant position with a member in good standing.

## **SECTION 4: Members in Good Standing**

- Member who has met their financial obligation to the club.
- Is not being reviewed by the Club's Rules and Ethics Committee.
- Is not being reviewed by the Leagues or AHAI Rule and Ethics Committee.

## **SECTION 5: Member NOT in Good Standing**

- Any member that is 30 days or more in arrears will not be allowed to participate in any club events (on ice and off ice), unless they have addressed the Board about their current situation and a remedy has been agreed upon.

## **SECTION 6: Active Members**

All members of the Executive Board, Coaches, Players and their Parents or legal guardians shall be considered active members of the organization.

## **SECTION 7: Expulsion or Suspension**

An active member may be expelled or suspended, after due notice and an opportunity for a hearing by Rules and Ethics Committee by a vote of 2/3 of the Executive Board. The Secretary shall provide at least Ten (10) days' notice to the member and to the Rules and Ethics Committee as well as the Executive Board prior to the meeting at which the matter is to be resolved. The member shall have the opportunity to be heard at the meeting as well as have others testify on their behalf prior to any final decision by the Executive Board. All actions shall be final. Any members expelled will have the right to request a hearing at the first meeting of the next season to be considered for reinstatement.

## **SECTION 8: Voting Rights**

Each player can be represented by two (2) adult votes. The voting member must be a parent or legal guardian. Voting members must be present to vote. If a proxy vote is required, they must be submitted to the Secretary seven (7) days' prior to the meeting.

## **SECTION 9: Right to hold Office**

To run for a position on the Executive Board a person must meet the following conditions:

- Be at least 21 years of age
- Not have a spouse or family member on the Executive Board
- Have been a part of the club for at least one year.

## **SECTION 10: Annual / Regular Meeting**

Nominations for the Executive Board will be accepted by the Secretary after notice to the organization has been sent out one (1) month prior to the end of year Banquet.

Notice of at least fifteen (15) days prior to the election, the date and time of the election shall be posted on the clubs' website. A Quorum shall consist of at least 66% of the voting membership.

Voting for all positions will be held at the end of year Banquet, unless all position are running unopposed.

Regular meetings for the Executive Board and all open meetings will be established after the game schedule is established.

All meetings shall follow Robert's Rule of Order.

## **ARTICLE IV – COACHING STAFF**

The Cobras Hockey Club Head Coaching Staff shall be decided upon by the Executive Board. Head Coaches of each team shall select their assistant coaches but the executive board shall retain final approval. The Executive Board's decision will be final on any coaches, the board is responsible for all coaching contracts and negotiation of salary for said coaches. Any parent coach that has a player on the team they are coaching will receive a stipend of 50% of one (1) player's fall season ice bill.

## **ARTICLE V – AMENDMENTS TO THE BY-LAWS**

### **SECTION 1: Executive Board Amendments**

The Executive Board may amend these by-laws by presenting the amendments to the voting members at a regular or special meeting. 2/3 approval of the membership is required to pass the amendment.

### **SECTION 2: Survivability Clause**

If a court of competent jurisdiction holds any provisions of these by-laws invalid the remainder of these by-laws shall not be affected thereby. The invalidity of any section or sections or parts foamy section or sections of these by-laws shall not affect the validity of the remaining Cobras High School Hockey Club By-laws.

**DRAFTED OCTOBER 2012 REV.10/2014 REV 3/25/2018 REV 6/30/2021**