



## WRWBL PLAYER TRANSACTION PROCEDURES

### To Release a Player from 25-man Active Roster or 5-man Reserve Roster

*Note: When a player is given his release, he becomes a free-agent and can sign with any other team in the league. However, he can not re-sign with the same team from which he has been released during the current season.*

1. Email wrwblbaseball@gmail.com stating your intention to drop a player and indicating the roster, active or reserve, from which he will be dropped, eg. Subject: Yankees Release Mussina; Body: The Yankees have released Mike Mussina from their active (or reserve) roster.
2. Remove the player's name from your website by making the player 'Inactive'.

### To Add a New Player to 25-man Active Roster or 5-man Reserve Roster

*Note: 'New Player' refers to a player who has not yet been registered with your team or the WRWBL in the current season and has not yet been paid for, has not completed and submitted the Online Registration and has not completed and submitted the Medical Release Waiver.*

1. Verify that your team is under the 25-man active limit and/or 5-man reserve limit
2. If your active and/or reserve roster(s) are full, drop a player from the appropriate roster following the procedure described above.
3. Instruct the player to complete and submit the Returning Player Registration and Code of Conduct electronic forms on the website. The forms are located under 2011 Season | Online Registration.
4. Instruct the player to print, complete, sign and date the Medical Release Waiver form. The form is located under 2011 Season | Downloads.
5. The manager or player must then scan the completed, signed and dated Medical Release Waiver and rename the scanned file with the team name and player's last name, eg. Mets\_Reyes.pdf
6. Email wrwblbaseball@gmail.com stating your intentions eg. Subject: Mets Add Reyes; Body: The Mets have added Jose Reyes to their active (or reserve) roster. Include in your email some form of confirmation of payment eg. scanned copy of a check or copy of an electronic payment confirmation.
7. Attach the Medical Release Waiver to the email described above.
8. Mail the original Medical Release Waiver to the League Commissioner.
9. Mail a check, payable to WRWBL, Inc., in the amount of \$50 to the league treasurer.
10. Add the new player to your website roster.



### To Move a Registered Player Between the 25-man Active Roster and 5-man Reserve Roster

*Note: 'Registered Player' refers to a player who has already registered with your team and the WRWBL in the current season and has completed and submitted the Online Registration and has completed and submitted the Medical Release Waiver.*

1. Email [wrwblbaseball@gmail.com](mailto:wrwblbaseball@gmail.com) eg. Subject: Yankees Roster Change; Body: The Yankees have moved Mike Mussina to their inactive roster and replaced him with Andy Pettite. Include in your email some form of confirmation of payment eg. scanned copy of a check or copy of an electronic payment confirmation.
2. Mail a check, payable to WRWBL, Inc., in the amount of \$50 to the league treasurer. This payment is required every time a player is moved between the active and inactive rosters.
3. Remove the inactive designation from your newly activated player's name on your website roster. Designate the now inactive player as such on your website.

### Deadlines for Transaction Requests

1. Must be received **at least 24-hr prior to weekday games** for weekday game eligibility
2. Must be received **by 5 PM Friday** for weekend game eligibility

### Transaction Contact Information

1. Player Agent: John Moolick; [wrwblbaseball@gmail.com](mailto:wrwblbaseball@gmail.com); 914.263.5031
2. Asst. P.A.:
3. Treasurer: Dave Lopez; [dlopez@wrwbl.com](mailto:dlopez@wrwbl.com); 917.887.7863  
240 East 90<sup>th</sup> Street, Apt. 1C, New York, NY 10128
4. Commissioner: Dan Heavens; [dheavens@wrwbl.com](mailto:dheavens@wrwbl.com)  
30 Glenn Street, Suite 307, White Plains, NY 10603-2223

### **NOTICE - NOTICE - NOTICE - NOTICE - NOTICE**

THE ONLINE REGISTRATION INCLUDES THE PARAMETERS AND CONDITIONS OF PARTICIPATION IN THE LEAGUE. BY SUBMITTING THE FORM, THE PLAYER IS AGREEING TO THOSE PARAMETERS AND CONDITIONS. THE MEDICAL RELEASE WAIVER INCLUDES A RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT. BY SIGNING THE WAIVER, THE PLAYER STATES HIS UNDERSTANDING OF THESE TERMS. THE ONLINE REGISTRATION AND MEDICAL RELEASE WAIVER ARE LEGAL DOCUMENTS. **UNDER NO CIRCUMSTANCE** SHOULD ANYONE OTHER THAN THE REGISTERING PLAYER COMPLETE THE ONLINE REGISTRATION AND/OR THE MEDICAL RELEASE WAIVER.