

Sun Prairie Youth Hockey Association
Meeting Minutes
November 16, 2014, 6:00 pm

Board Attendees: Becky Lemke, Karen Welling, Jen Kurtz, Lisa Wendler, Alison Veldkamp, Brenda Egli. Stacy Hollfelter

(Arrived late (in order): Gary Brendemuehl, Misi Watters, Jason Ledford

Absent: Luanne Kostelic, Betsy McCrary

Public Attendees: Sue Culbertson, Mike Culbertson (late arrivals Jon and Tammy Lambert).

Meeting called to order at 6:00pm.

1. **PUBLIC COMMENTS:** none

2. **EXECUTIVE COMMITTEE REPORTS:**

a. Secretary Report: Lisa Wendler

- Approval of Oct. 19 meeting minutes: Stacy made a motion to approve the minutes. Alison seconded. Motion approved 6-0.
- Lisa did do meeting minutes for the joint SP ice and SPYHA board meeting, she will send out to both boards and post on the website.
- SafeSport: All travel coaches have done this except Tyler Carey, Karen will check to see if he has been on the ice with Bantams. All background checks are done for travel coaches as well, a few more board members need to do them please.

b. Treasurer Report: Gary Brendemuehl

- Gary announced all account balances. Our relationship with Bodilly (accounting) is finished, we have transitioned everything to MBE Inc. Gary is working with WIPFLI on what to do with the audit this year.

c. Past President (Jen Kurtz):

- Skate with the Cardinals Ice Breaker on Dec. 7, the varsity boosters would like to have a bake sale during that time. Lisa made a motion to allow the Varsity Booster Club to do a bake sale during the IceBreaker event. Gary seconded. Motion approved 7-0. Jen also noted that January 6 is Youth Hockey night, where players in jerseys will get free admission and there are door prizes, etc.
- SP Ice Report: Jen thanked the SPYHYA board for a productive first joint board meeting with SP Ice. Jen noted that only special circumstances should allow chairs to be taken out of meeting rooms such as injuries, elderly, etc.
- Varsity Boosters get proceeds from SpiritWear orders through KollegeTown, Jen will send the link.

d. President Report: Karen Welling (nothing to report).

e. President Elect: Betsy McCrary – excused absence.

3. **COMMITTEE REPORTS**

- a. Volunteer Committee: all volunteer hours through the middle of December are available. Sue asked about having an ice access person now that numbers are picking up, we will consider this if it continues to be big crowds. There have been some shifts in concessions that were too busy for one person, suggested that we make sure during peak times to have enough people. Sue has been sending the volunteers that sign up to Larry directly.
- b. Annual Fundraising Committee: Raffle tickets due back to SPYHA by Dec. 14. Any tickets not in by that date will not be allowed in any of the drawings per state law.
- c. Communications Committee: nothing to report. Suggested that we send out an email blast to membership on the due date for raffle tickets. Karen will include this next week.
- d. Cardinal Cup Committee: All travel tournaments are full. ADM Jamboree is still only one registered team besides SPYHA. Lisa will do a flyer to get to Becky to send out to area teams. Thank you to Misi for getting the Beats headphones for the three tournaments. We are considering doing an iPad mini for the ADM Jamboree/Squirt B tournament. Program printing will be starting this week for the first tournament. Booth fee with Elite is still TBD.

- e. Concessions Stand Committee: 4 families running committee are Sanderfoot, Tuttle, Scherer, and Brinkmeyer. We want to make sure that any hours we need for concessions are posted so that our members, who are required to do 10 before the end of the year. Alison suggested that we investigate the reusable coffee travel mugs like Waunakee, where they buy the mug and then refills are always the small price. Lisa will investigate at Elite for sourcing the mugs and contact the Concessions committee.
 - f. ACE Directors: (Suzanne Doody) There are 10 student coaches who have done all the required training. Suzanne will send a list of all coaches to Marge Gross to check SafeSport training, and to Lisa to check background screening.
 - g. Region 4 Meetings/WAHA Report: meeting is this Wednesday at 7pm here at Sun Prairie Ice Arena. Gary will be the representative this month. Becky will do December.
4. LEVEL REP REPORTS:
- a. ADM: (Brenda Egli and Becky Lemke) U6s will be doing the Stoughton jamboree this session on Dec. 6. U8 coaches would like to add another team since we have very large teams. Technically, five teams would require more ice time, but we don't believe they have used all our ice we had scheduled. There was a comment that they did not like some of our ice times, but they were within the time frame we were given. Becky will check to see what options we have. U8 blue and white are doing the Stoughton jamboree, reds will be doing a full ice tournament in March. We will need more ADM jerseys, about 15 at least.
 - b. Squirt: (Stacy Hollfelter) Squirt A is 2-2, Squirt B is 3-2.
 - c. PeeWee: (Alison Veldkamp) PeeWee A is 3-3-0, PeeWee B is 5-0-0, PeeWee C is 5-1-0.
 - d. Bantam: (Misi Watters): Bantam A is 2-0-1. Bantam B is 2-2-1. Three kids from the A team made varsity, making one roster 18 and one 14. The decision to adjust team sizes would have to be a recommendation from the coaches, evaluators, and ACE directors. Either dues or team sizes would be adjusted. According to Jason, the coaches at the Bantam level would prefer to have the team rosters stay. However, the numbers this year are very large. Any adjustment in rosters would need a reevaluation. There was a situation with a goalie playing both Bantam teams in a league game, Misi will check on the specifics and check back with Jen.
 - e. High School 2: (Luanne Kostelic) Absent. Jim Mott will be the team rep. 90% of the game scheduling was completed before the season, but there have been a few issues. SP Ice took away a home game and replaced it with ice when HS2 had a game already scheduled. SP Ice offered a second ice time, HS2 accepted and the issue has been resolved. A few practices were scheduled during WIAA games and a tournament during the week between Christmas and New Years as well. Those have also been resolved.
 - f. Coaches' Rep: (Jason Ledford) Nothing to report.
5. OLD BUSINESS
- a. Cameras and drop box update: We are hoping to have the drop box installed in the next few weeks, Jay is on crutches. Betsy will cover office hours this Monday from 6:30 to 7:30 this week. We need to move ahead on the camera.
 - b. SPYHA Policy and Procedures Manual: edit coming in.
 - c. Raffle incentive: We had approved selling extra raffle tickets to offset dues, but based on a mailing we received the way we were going to execute it is illegal. We are checking on a way to do this within the laws. We want to hear back from Bryan Nowicki on how to do this.
 - d. Welcome gift to Willie Tys: Gary and Misi will work to pull a jersey that we won't need in the future and get it framed.
6. NEW BUSINESS
- a. Coaches Approval: Suzanne Doody presented Jon Lambert for U8 and Rory McGarry for U6. Jason made a motion to approve Rory McGarry to coach at the U6 level for the 2014 – 2015 season, and Jon Lambert for the U8 level for the 2014 – 2015 season. Misi seconded. Motion approved 9-0.
 - b. Concessions request: The microwave in the concessions stand quit working. Jason made a motion to approve up to \$200 for the purchase of a microwave. Jen seconded. Motion approve 9-0.
 - c. Player refunds:
 - There are 3 players who will not be playing HS2 going forward. SPYHA policies are that players must request a refund, and SPYHA has up to 90 days to reimburse their dues,

minus ice time and other required fees. Gary will work on getting those refund amounts totaled. We will try to get this back to families as soon as possible.

- There is a U6 player that has a doctor note that activity is not allowed for at least three weeks. Suggestion is to approve the credit for dues for second session. Motion by Jen to approve the credit for this U6 player towards second half dues. Jason seconded. Motion approved 9-0.
 - d. THFF wrap up: there were 78 registered, and 66 kids on the ice and LOTS of coaches and help. 10 kids signed up for our low cost 6 session trial program on Saturdays. Great job to all volunteers and coordinators!
 - e. Varsity players: Karen will send an email to the HS2 families that will not be skating going forward to remind them to make requests for fee refund.
 - f. ADM jersey approval: Misi made a motion to purchase 15 sets of ADM jerseys at \$25 per set. Jen seconded. Motion approved 9-0.
 - g. Jason thanked the board for approving the double roster situation for PeeWee C, they needed it this weekend and it worked well for the team.
7. Motion to adjourn by Jason, seconded by Misi. Approved 9-0. Meeting ended at 7:39pm.