

JUNCTION CITY ATHLETICS

Facility Use Terms & Agreement

APPLICATION INSTRUCTIONS:

Please carefully read all of the terms of use and fee's. At the end of page 2 there is an area for you to initial. By initialing you are indicating that you understand and agree to abide by the terms of use set forth in this agreement.

APPLICATION:

Submit application and a \$40.00 application fee to Junction City Athletics at P.O Box 151 Junction City, Ore 97448 to reserve a date and site. If your desired date is unavailable the application fee is refundable.

INSURANCE:

Applicants are required to provide for each event a certificate of insurance and an additional insured endorsement naming Junction City Athletics and Junction City School Dist #69 as additionally insured under the insurance policy. The endorsement shall also state that the applicants event insurance is primary over any and all other insurance coverage. Insurance certificate is due no later than 3 weeks prior to the event.

BALL FIELD MAINTENANCE:

The initial field prep, lining, watering and dragging of the field will be provided by JCA staff each day of your tournament. If you desire maintenance between games you may either do it yourself or request JCA provide a maintenance crew for you event if available. If you choose to do field maintenance yourself JCA will provide you with field rakes and a chalk box and trash can liners and toilet paper for restrooms. Chalk is available for a fee per bag.

CONCESSIONS:

Concession staff availability will be determined after application is made. If the concession staff is available JCA will provide concessions for your event and the concession stand will be open 1 half hour prior to the start of your first game each day Saturday / Sunday. Concessions may or may not be available Mon-Fri. If JCA is available to operate concessions then no outside concessionaires will be allowed period. If the Concession staff is unavailable the stand itself is not available for use. There will be no sharing / split of concession revenues.

EVENT SCHEDULING:

Games can start at 8:30 a.m. Saturday and 8:00 a.m. Sunday mornings.

EVENT PARKING:

Your help is needed in controlling the parking lot off of Rose St. Please be aware that parking on Oak St is by permit only and event participants will be subject to parking fines. **Over night parking / Camping is allowed on a case by case basis if teams are traveling further than 45 min to Junction city.**

TOURNAMENT SCHEDULE:

The tournament schedule / brackets must be submitted to JCA no later 72hrs before your event.

RAIN OUTS:

JCA will make every reasonable effort to assist you to get your event completed. However, JCA reserves the right to delay, postpone reschedule or cancel event due to field and weather conditions. In the case of a cancelled event JCA will refund all applicable deposits minus any materials used.

TOBACCO & ALCOHOLIC BEVERAGES:

Tobacco & alcoholic beverages are not allowed on the facility (This includes the parking lot) before, during and after your event. Tournament directors are responsible for strictly enforcing this policy. Violation of this policy will result in the forfeiture of any and all deposits and up to and including the cancellation of the remainder of the event.

MOTORIZED VEHICLE USE:

Only authorized vehicles are permitted on Laurel Sports complex. If you are renting the complex and you elect to provide your own field maintenance then 1 personal utility vehicle, gas or electric, will be allowed for the purposes of transporting event supplies to and from parking areas and for the transport of the physically disabled. At no time will minors be permitted to operate the vehicle. It is the Tournament director's responsibility to enforce this rule. Failure to comply will result in the forfeiture of all deposits.

PRIORITY USE:

Field use for practices for JCA teams and non JCA teams paying a facility use fee is on a first come – first served basis. JCA’s policy requires coaches to work together when several teams are practicing at the same time. It is incumbent that all users work together. If conflicts arise because coaches failed to work together teams may forfeit their right to use the facility at the sole discretion of JCA Board of directors.

Priority use is as follows.

1. Scheduled Games or Tournaments.
2. In Season Team Practices.
3. Other events

For information about scheduled events at Laurel Sports Complex please consult the field master calendar at www.junctioncityathletics.com under the JCA Facilities menu tab.

FIELD USE RULES:

Teams are welcome to use the facility, as they need however here are some basic guidelines.

1. Fields that are dragged and lined are not available.
2. Fields that are wet and muddy are not available for use. Common sense must be used.
3. Do not hit hard balls into cyclone fencing.
4. Equipment used from the equipment cache must be returned to the closet and cleaned.
5. Please clean up any litter from your use.
6. For tournament rentals It is the responsibility of the group renting Laurel Sports Complex to do a final walk through to clean up miscellaneous garbage on the fields, dugouts and parking lot.

FEES/SERVICES:

Application fee:	\$40.00-Non-Refundable - Applicable to weekday or weekend events.
*Refundable Deposit:	\$300 Due 3 weeks before event date.
*Initial Field Preparation:	\$25.00 per field per day (\$50.00 minimum) includes 2 bags chalk.
*Field maintenance fee:	\$8.00 per hr /per field
Tournament Field Rental Fee	\$15.00 per game / per field
Practice Field Rental	\$10 per hr-Renter must abide by field use rules.
Soccer / Football Field	\$25 per hour per field
*Team Facility Use Fee	\$25 per player per team. Teams must abide by field use rules.
Individual game fee	\$50 per game. Includes field prep. Does not include Umpire or game Balls
Bag Of Chalk	\$8.50 per bag
Turface / Infield Dryer	\$12.50 Bag
Chemical Toilet Service	\$35 per unit- Charges if applicable will be determined by JCA Staff.
Foul Line Painting	\$35 per field-Optional. However, no outside painting will be allowed.
Home Run Fencing	\$50 Per Field.-If fencing needs to be installed.

*Deposit is refundable if facility and equipment are left in good condition and all terms of use are followed.

*Initial Field Preparation. JCA staff will perform initial Field Prep. This includes dragging, chalking and deep watering in preparation of the event. This is mandatory for all Baseball and Softball tournament events.

*Field maintenance fee includes labor, chalking fields, watering, dragging fields, equipment and fuel, maintaining toilets and emptying of garbage cans as needed during event. Time starts at the start of your first game and concludes one ½ hour after the end of the last games. Additional special request must be made in writing 2 weeks prior to event for review by JCA staff. Additional charges may apply.

* Team Facility Use Fee. This fee is in lue of an hourly rental fee for non JCA registered teams. It covers the cost's associated with normal use of practices and the associated cost of games scheduled by Junction City Athletics. Teams are expected to abide by the priority use and field usage rules for Laurel Sports Complex. Each application ls reveiwed and approved by JCA staff.

* Fee/Services: JCA reseves the right to adjust, modify, waive and or cancel any of the above fee's and services.

I have read and understand all terms of use for Laurel Sports Complex and agree to abide by the terms set forth in this agreement

Initials Date

JUNCTION CITY ATHLETICS FACILITY USE AGREEMENT

P.O BOX 151 JUNCTION CITY, ORE 97448

Applicant: Complete in full

Date request submitted: _____

Individual or Organization: _____

Field or Area to be used: _____

Other JCA equipment requested: _____

Date / Time period requested: _____

Describe the activity the fields will be used for: _____

Are Participants charged for the activity: _____ If yes what are the fees: _____

What are the proceeds used for: _____

Number of anticipated participants: _____ Number of anticipated Spectators: _____

Groups Supervisor & contact information: _____

Please check the items below that you are requesting. Some items are mandatory and some services are dependant on availability.

_____ Application fee	\$40.00-Non-Refundable
_____ Refundable Deposit	\$300 Due 3 weeks before event date
_____ Initial Field Preparation:	\$25.00 per field per day (\$50.00 minimum) includes 2 bags chalk.
_____ Field maintenance fee:	\$8.00 per hr /per field
_____ Tournament Field Rental	\$15.00 per game / per field
_____ Practice Field Rental	\$10 per hr-Renter must abide by field use rules.
_____ Soccer / Football Field Rental	\$25.00 per hour
_____ Individual game fee	\$50 per game. Includes field prep. Does not include Umpire or game Balls
_____ *Team Facility Use Fee	\$25 per player per team.
_____ Field Chalk	\$8.50 per bag
_____ Turface	\$12.50 Bag
_____ Chemical Toilet Service	\$35 per unit- Charges if applicable will be determined by JCA Staff.
_____ Foul Line Painting	\$35 per field-Optional.
_____ Home Run Fencing	\$50 Per Field.-If fencing needs to be installed.

I agree to be responsible for the safeguarding and clean up of the sports complex used for this activity and for any payment of all charges that may apply for the use. I understand and acknowledge that the sports complex is school district policy leased to Junction City Athletics and agree to abide by all policy's and regulations of the Junction City School district and Junction City athletics.

I will be responsible for the conduct of the individuals of my organization using the facility. I will assume the cost of repairing any damage to the facility or equipment as a result of the use of Laurel Sports Complex caused by the activity of my /our groups use. As the lessee, I agree to reimburse and save harmless Junction City Athletics and the Junction City School District from all liability, expenses, cost or damage which may be claimed against or incurred or suffered by the School District or JCA as a result of negligence of the Lessee, it's members, Officers, agents, or invitees resulting in damage to the facilities and occurring in conjunction with the lessee's use of the facilities.

By my signature below I understand and agree to abide to all of the terms and conditions set forth in the facility use agreement.

Authorized signature of Applicant

Address

City & Zip

Date

This section for staff use only

Name Of Group or person requesting facility _____

Purpose of Rental _____

Responsible party / TD _____

Date

Application & Fee Received _____

Deposit Received _____

Insurance Certificate received _____

Service / Fee	Price	Date	Date	Date	Totals
Application fee	\$40				\$40
Refundable Deposit	\$300				\$300
Initial Field Preparation:	\$25 / field				
Field maintenance fee:	\$8.00/HR				
Tournament Field Rental	\$15/game				
Practice Field Rental	\$10/hour				
Soccer / Football Field	\$25 hr				
*Team Facility Use Fee	\$25/Player				
Individual game fee	\$50				
Field Chalk	\$8.50/bag				
Turf	\$12.50/bag				
Chemical Toilet Service	\$35 / unit				
Foul Line Painting	\$35 / field				
Home Run Fencing	\$50 / field				
Total Fees					

Special Request for event _____

Estimated cost of request _____

Additional Equipment _____

Approved _____ Not approved _____

Request Reviewed and approved by _____

Date _____