



Criminal History Authorization Form

Kids, Incorporated has the responsibility to take precautions to ensure the safety of every child who participates in one of our sports programs. Therefore, as a part of your application process, we ask you to complete the following authorization form and return it to the Kids, Incorporated office.

Date of Birth ____/____/____ Drivers License # _____ State Issued _____

Position of Service

- Volunteer Professional Staff Contract Labor Board Member

If volunteering as a coach, check one:

- Head Coach Assistant Coach (Name Head Coach) _____

School(s) at which you will be volunteering _____

Sport _____ Grade _____ Boys Girls

Last Name _____ First Name _____ Middle Name _____

Please list other names you have used or by which you have been known _____

Street Address _____ City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Cell Phone _____

Email Address _____

Gender Male Female Shirt Size _____

Race/Ethnicity American Indian Asian Black Hispanic White

Other _____

I hereby authorize any law enforcement agency and/or criminal background service provider, including a police department, the Texas Department of Public Safety (DPS), and the Texas Department of Corrections, to release to Kids, Incorporated, my complete criminal history record. I understand that Kids, Incorporated is prohibited by Federal Regulations from providing me with a copy of my DPS criminal history record; however, I further understand that, upon my request, Kids, Incorporated may quote to me data from the report. Thereafter, I have the right to challenge the accuracy of my DPS criminal history record. I understand that the information I am providing about age, sex, and race/ethnicity will not be used to determine volunteer eligibility, but will be used for the purpose of obtaining criminal history record information.

Signature _____ Date _____

Mail To: Kids, Incorporated 2201 E 27th Amarillo, TX 79103 Fax To: (806)373-6406



Criminal Background Criteria & Authorization

Thank you for your interest in working for and/or volunteering with Kids, Incorporated of Amarillo, Texas. We offer year-round sporting opportunities for children in the Amarillo/Canyon region. One of our primary goals is to continually ensure the safety of children.

Kids, Incorporated conducts criminal background checks on all employees, head/assistant coaches, sports officials, board members, and any other person acting in an official capacity with the organization who will be directly involved with children. All persons desiring to serve as a head/assistant coach, board member, game official, and/or professional staff member, shall complete a Criminal History Record Information Release Form. This form authorizes Kids, Incorporated to conduct a personal criminal background search on the applicant. Information obtained from these searches shall be available to Kids, Incorporated professional staff and board members only and shall remain confidential at all times.

Kids, Incorporated shall pay the cost of each criminal history search. Anyone having questions about their eligibility or wishing to discuss extenuating circumstances should make an appointment to visit with the Executive Director/CEO in advance.

Criteria for Disqualification of Service

A person shall be disqualified and prohibited from serving as a volunteer, game official, and/or member of the professional staff with Kids, Incorporated if any of the following conditions apply:

1. Fails to consent to a personal criminal background search
2. Is currently serving probation for any offense
3. Has been incarcerated for a felony offense
4. Has a felony conviction of any kind in the past seven years
5. Has been convicted of any offense involving a minor
6. Has been convicted of Sexual Assault, Child Abuse, or Child Neglect on any level
7. Has been adjudged liable for civil penalties or damages involving sexual or physical abuse of children
8. Has been convicted of Terroristic Threat
9. Has been twice convicted for misdemeanor offenses of any kind in the past five years
10. Has been twice convicted during the past seven years of any combination of the following:
 - Driving While Intoxicated (DWI)
 - Driving Under the Influence (DUI)
 - Misdemeanor violations of the Controlled Substance Act
11. Has been subject to any court order involving any sexual abuse or physical abuse of a minor, including, but not limited to domestic order for protection.

The President & CEO shall have the final decision on all personnel matters. Kids, Incorporated does not discriminate against any person, or persons, based on age, race, gender, religion, nationality, or ethnicity.