



Shawano Hockey League Board Meeting Agenda
Wednesday, November 12, 2014
6:30 p.m. Crawford Center

1. Call to Order (year signifies the point in the 3 yr term for the upcoming season) at 6:40 p.m.

Greg Rusch Yr 3 – President	Pat Wescott Yr 1 – Vice President
Sarah Dittman Yr 2 - Registrar	Kelli Birk Yr 3 – Secretary
Derek Klein Yr 1 – Rink Manager	Yr 1 – Marketing
Andrea Blanke Yr 3 – Concessions	Kim Dillenburg Yr 2 - Fundraising
Ben Hilbert Yr 1 – Program Director	Rich Simons Yr 2– Volunteer Management/Game Scheduler
Jessica Madison Yr 2 – Treasurer	Yr 3 – Equipment Manager

Derek Klein has resigned his position as Rink Manager. Jeff Huntington has accepted the open position of Equipment Manager. Tressa Dorn has accepted the position of Marketing. Motion to approve Jeff and Tressa made by Kim, 2nd by Rich. Motion approved.

2. Correspondence/Visitors – Noelle Lamers for WIAA
3. President Report – Greg
 - a. Approve meeting minutes from October 12th meeting – 1st Kim, 2nd Sarah
 - b. Try Hockey Free Day & Learn to Skate conversion plan finalized – out of 7 kids, 2 have signed up, 2 on the fence. For Mites, they need to pay \$25 and work 10 hours, for Squirts, pay \$150 and work 20 hours. Motion to approve made by Ben, 2nd by Tressa, motion passed.
 - c. Figure skating update – possible candidate, need to figure out dates/hours. Still working on
 - d. Board member update – see above.
 - e. Rental skate purchase – Jeff to check inventory, need to come up with a purchase plan.
 - f. Ref Room – needs to be kept clean.
 - g. Use of committees – use the people that have signed up.
 - h. Roles & responsibilities review – Members given a copy to review for next meeting.
 - i. Training for clock, score sheet, music, penalty box - Tressa will work on.
4. Vice President – Pat
 - a. Website update – Might be live by the end of November.
 - b. Insurance update – New policy is increased coverage with a \$600 savings.
 - c. Code of Conduct update – Members are as follows:

Mite parent – Nicki Bougie
Squirt parent – Jason McKeefrey
Squirt parent – Doug Schmidt
Pee Wee parent – Alan Wegenke
Bantam parent – Desiree Arneson
High School parent – Paul Gagnow
Coach – Pauline Forrest
At Large – Jared Marsh
At Large – Steve Sorenson
Player rep – Brenden Willette
Player rep – Noah Arneson
Chair – Pat Wescott

Plan to have a first meeting in December.
 - d. Report – parking lot lights on for Mite practices, remember to turn off, change out the rugs if they get too wet. Keep an eye on the thermostat.

5. WIHA Items

- a. Team status update – there are 14 skaters
- b. Skate with the Hawks fundraiser discussion – need to find date
- c. Report – would like to do a broom ball tourney, not a much set up or work as Ice Bowling, need to finalize 2014-2015 contract. HS team is scheduled for 10 games and one tournament.

6. Treasurer – Jessica

- a. Update on members with outstanding balances due – will work with Sarah and Kim to coordinate any fundraising money to be put on account.
- b. Skatership updates – finalizing
- c. Fiscal update – sent out

7. Registrar – Sarah

- a. Registration numbers report – board members received a report.
- b. USA Hockey registrations still needed - email was send to the families
- c. Concussion Forms – Do we have a signed copy from every member required (coaches & players) by WAHA, Greg has to confirm with WAHA that this is done by 11/15/14 – still missing a few, they have been notified.
- d. Team Binders - done

8. Secretary – Kelli

- a. Background checks and SafeSport verifications – working on with Greg.

9. Program –Ben

- a. Coaches – SafeSport & Background check updates – Ben will notify affected coaches.
- b. Learn to Skate update – it is going really well.
- c. Try Hockey Free day – Recap – went well, kids had fun.
- d. Shooting area plan to take to county – probably won't happen until next season.
- e. Squirt – Tryouts recap – teams were picked, 3 evaluators had the same opinions.

10. Rink – Jeff Huntington

- a. Chiller checks, please coordinate.
- b. Approved Zamboni drivers list – We need to post names & phone numbers in Zamboni room, kitchen and office.
- c. Snow removal – Gretzinger & Beaulieu

11. Fundraising – Kim

- a. New SHL fundraising card update – they are printed, will have parent meetings on Nov 13th and 17th. Several motions were made on how to split the profit from the cards. Board voted that skater will get \$5, league \$5 and \$2 to the capital fund. For the high school sales, approved motion made by Ben and 2nd by Rich for \$8 for the high school team and \$4 to capital fund.
- b. Raffle ticket sales – There are 8 families left to pick up their tickets, will work with Jessica.
- c. SCRIP - Tressa
- d. Report – We will have a shirt vendor for the Pee Wee and Squirt tournaments.
- e. Motion was made (1st Andrea, 2nd Tress) and approved for Kim to use \$400 per tournament and a \$100 bill to use for the raffle baskets.

12. Concessions –Andrea

- a. Gift Certificates – done and are available.
- b. Inspection – completed and we passed
- c. Update price list for concession items
- d. Do we have enough help - yes
- e. Succession plan – train apprentice – not done yet.
- f. Report – Crawford Family Skate is December 24th, Tressa will work on emailing the league regarding Thank You Cards.

13. Marketing – Tressa

- a. Signage Sales – Greg has been working on these.
- b. Newsletters – Abigail Steffens will be taking on this project.
- c. Report – Board approved the motion made by Ben, 2nd by Andrea to purchase a TV (no more than \$150) to put in the rink for news, locker room assignments, etc. Similar to what is in Appleton.

14. Volunteer Management/Game Scheduler – Rich

- a. Game scheduling – complete
- b. Home tournament updates – nearly filled, waiting on some checks for payment, Bantam is full.
- c. Away tournament update – Mites will be in Antigo, Squirts in Altoona, PW in Black River Falls and still awaiting confirmation of Bantams in Baraboo.
- d. Skate with Santa – December 14 5-7pm. Masons and Humane Society will be invited to attend.
- e. Report

15. Participant Equipment – Jeff

- a. Extra gear moved into storage container
- b. Keep 1 size of each of the basics (breezers, elbow/shin pads, chest protector, gloves) in ref room in case someone forgets to bring theirs.
- c. Skate inventory & sharpening
- d. Goalie equipment purchase – need gear. Board approved motion by Ben, 2nd by Kim to purchase a set of goalie equipment for \$332.

16. New Business - none

17. Future Agenda Topics

- a. Volunteer fee options for future seasons.
- b. Battery for defibulator
- c. Epi pens on site?
- d. We no longer need a snowblower.
- e. Andrea would like the board to know that the salsa at El Tequila is fabulous.

18. Motion made and approve to adjourn to Dec 17th at 6:45 pm, by Kim, 2nd by Ben.

Adjourn at 9:16 pm.