



# Schedule Change and Score Reporting

## Schedule Changes

Managers must communicate and schedule changes to the league. Any date, time or venue changes will be made on the <http://loraincountyhotstove.com> website. This includes rainouts!

Schedule changes can be emailed to [scores@loraincountyhotstove.com](mailto:scores@loraincountyhotstove.com) immediately once a change is made to a schedule. The website will be updated; however the original printed schedule will not be changed. You may also email [scores@loraincountyhotstove.com](mailto:scores@loraincountyhotstove.com) with questions. Suspended and rained out games also must be reported. DO NOT ATTEMPT TO MAKE CHANGES ON THE WEBSITE!

The email should include:

- Class
- Team Names
- Original scheduled date/ time
- New date/ time
- Name and contact information of person reporting

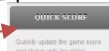
## Score Reporting

All teams are required to submit scores. The home team will be responsible for submitting final scores to [www.loraincountyhotstove.com](http://www.loraincountyhotstove.com) **within 48 hours** of the completion of the game. For the purpose of double headers, the team whose ballpark is being used is considered the home team. In the event a neutral site is being used, the home team will be the team with the lowest team number on the schedule. For example, if team 1 is playing team 12, team 1 is responsible to report scores.

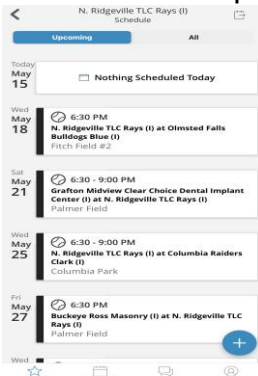
*\*Each team must register at least one (1) person that will be responsible for entering scores and making schedule changes. Ideally, it will be the head coach however the head coach may designate one person to handle these duties. Please complete the registration form below to become registered for your team. It will take 2-3 business days for your access to become live. Once live, scores can be entered by clicking on you game and entering the score. To register, go to <https://loraincountyhotstove.sportngin.com/register/form/695731750>, or click on the News article, "Score Reporting and Schedule Change Registration" on the website.*

To enter a score on the website:

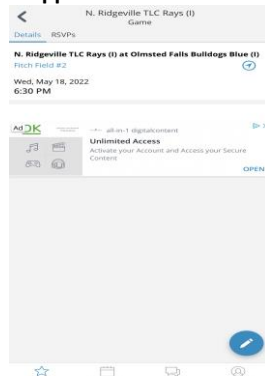
- Go to [www.loraincountyhotstove.com](http://www.loraincountyhotstove.com)
- Go to Hot Stove Teams, your Class
- Go to Game Schedule
- Click on the desired game STATUS
- Switch to Edit mode in top-left corner
- Click Quick Score
- Change Game Status to **Final**
- Enter Score
- Click Save
- **For Farm Minor, simply change the status to completed, a score of 1-1..**



To enter a score on the SportsEngine app:



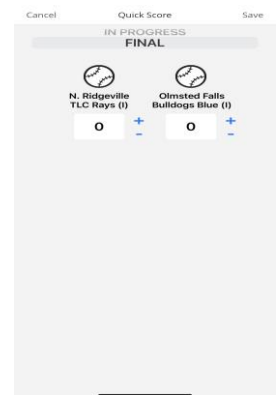
Locate Correct Game



Press the Pencil Icon in the lower right corner



Press Score Game



Change from In Progress to Final, then enter score, then Save

It is imperative that both teams agree on the final score prior to leaving the game site! For process questions, please contact Pat Anderson, 216.225.8177, [scores@loraincountyhotstove.com](mailto:scores@loraincountyhotstove.com). For score disputes, please contact your class Vice President.