

Bemidji Youth Hockey Association

December Regular Meeting

December 10, 2014

Bemidji Community Arena (BCA)

Board Members Present: Corey Rupp, Bruce Hasbargen, Brian Schaefer, Kirk Malkowski, Kevin Waldhausen, Jim Fillipi

Board Members Absent: Jim Marcotte

Committee Reps/Age Group Reps/Others Present: Mitch Howe, Doug Biggin, Brent Rud, Lisa Schaefer, Neil Heuwe, Shane Mattfield, Pat Devescovi, Courtney Gifford, Leslie Gessner, Jeff Loewe

Meeting called to order by President at 6:05p.m.

A. Administrative & Financial Matters

1. *Approval of November regular meeting minutes*

- a. Motion made by Kevin and seconded by Brian to approve. No further discussion and motion passed.

2. *President's Report*

- a. Board members need to do Safe Sport training by December 31

3. *Treasurer Report/BCA Finance Committee*

- a. Financials sent to board for review and discussed during meeting
 1. Motion made by Bruce to approve fiscal reports and expenses for November, seconded by Corey. No further discussion and motion passed.
 2. Motion made by Kevin to approve making the loan payment at the finance committee's discretion, seconded by Kirk. No further discussion and motion passed.

4. *Payroll*

- a. Discussed when K&J should pay the concession manager. Will be split into two payments over the year.

5. *Concessions*

- a. Discussed operations; going well.
- b. Discussed free items for refs and other workers at HS games.
 1. Corey will send out an email on this issue: water, coffee, hot chocolate for refs at all games and clock/judges/box workers for HS games only
- c. Discussed BCA concessions open during squirt practices.
 1. Will continue and discuss later about adding it to next years DIBS calculation.

6. *Registration*

- a. Final rosters will be turned in soon.

7. *Scheduling*

- a. Discussed how the HS practices and games are scheduled.

1. Will schedule a discussion with BCA Board regarding next contract prior to negotiation.

8. Grievance

- a. None

9. Policy and Procedure

- a. First reading of proposed Article 3.11 Registration Fee. See attached.
- b. Discussed Handbook Updates: Fundraising, Sweet Hockey, & Meeting Date. See attached.
 1. Motion by Brian and seconded by Bruce to approve the changes to these sections of the Handbook. No further discussion and motion passed.

B. Hockey Matters

1. EMT's

- a. Motion by Kevin and seconded by Bruce to rescind the motion made at the last meeting to approve the purchase of first aid kits for all traveling teams plus one for the coaches room. No further discussion and motion passed.
- b. Motion by Kirk and seconded by Corey to approve purchase of a first aid kit for the coaches room and ice packs for supplies. No further discussion and motion passed.

2. Equipment

- a. New jerseys are here for the Mite 2's and the Squirt B Blue team
- b. Sock colors were discussed. Will continue with the Columbus Blue Jackets colors and the new design.

3. Little Lady Lumberjacks

- a. None

4. HDC

- a. Outdoor rink and puck shooting are both a priority.
 1. Need a committee to look into an outdoor rink.
 2. Need to discuss a puck shooting area with the BCA Board.

5. Referee's

- a. None

6. Tournaments

- a. Sanford arena is available if schedules allow.
- b. Tournaments going well.
- c. Discussed possible clock for Nymore. Need someone to work on this.

7. Age group reps

- a. Additional Squirt B tournament instead of 3 games was discussed.
 1. Motion to allow an additional tournament was made by Kirk and seconded by Brian. No further discussion and motion passed.
- b. All families need to complete DIBs.
- c. LLL will have coaches certified. Discussed paying for such registration costs.
- d. Mites skating at HS games is being worked on.
- e. Reps are to turn in any tickets not given to parents
- f. Mite reps need to work on PeeWee B2 tournament
 1. Tournament Coordinator needs to be established
 2. Remind Mite parents of the responsibility for this tournament

8. Safe Sport Coordinator

- a. Coaches and board members need to do safe sport training

9. Other hockey items

- a. North Country Business Products donated a printer for the office. Thank you NCBP!

10. District 16 report

- a. None

11. Rec Hockey

- a. None

C. Marketing

1. Season Kick Start Banquet

- a. None

2. Raffle

- a. Raffle tickets are to be turned in by January 15th, 2015. Corey will email a reminder out.

3. DIBS

- a. DIBs credits for Mite coaches will be given out in January. Normally wait to assure they get certified and are committed.

4. Website

- a. None

5. Recruiting/Marketing

- a. None

6. Grants

- a. None

7. Pictures

- a. Discussed an All Teams - Group picture on January 1st. Brent Rud will coordinate.

8. Other Marketing items

- a. Brian and Bruce will work on options for dog tags for kids based on the B5 Core Values.

D. BCA

1. BCA Board Meeting

- a. Treadmill is up but not running yet. No contract has been finalized.

2. Other BCA items

- a. Will schedule a meeting with the BCA Board to discuss setting a threshold for capital expenditures before prior approval and also the HS agreement. Possibly in May

E. Misc

- 1. Discussed making changes to the meeting agenda and how the meeting is organized to help improve the meetings. Discussed changes such as consent agenda, time frames, open topics, items approved thru President. Corey and Bruce will work on this.

F. Adjournment

Motion made by Brian and seconded by Corey to adjourn. No further discussion and motion passed.

Meeting adjourned at 8:05pm.

G. Next Board Meeting

Second Wednesday of the month, January 14th, 6pm, BCA

Article 3.11 REGISTRATION FEE

1. REGISTRATION

- a. Registration fees will be determined each year by BYHA Board of Directors.
- b. All players must first register with USA Hockey online at their own expense. This fee is non-refundable.
- c. Players are to register with their appropriate age group (as determined by Minnesota Hockey) and pay the fee as set by BYHA Board.
- d. If a player has been moved to a higher age group, the player will pay the fee appropriate for that higher age group prior to that player practicing or playing games with the new team.
- e. If circumstances exist which provide difficulty for the registration fee to be paid at time of registration:
 - i. A request for an alternative payment plan may be requested by the parent of the player to the BYHA Treasurer.
 - ii. If at the sole discretion of the BYHA Treasurer, a revised payment plan is agreed upon, same shall be documented, signed by and copied to the BYHA Treasurer and the Players Parents'/Guardian. (October 2008)

2. Refunds

- a. If player already registered chooses not to play BYHA Hockey prior to the start of October Pre-Season Hockey, , a refund of 100% registration amount less any MN/USA Hockey fees will be refunded.
- b. After October Pre-Season Hockey begins, but before December 15th, if a player chooses not to play because of a season ending injury, family relocation, or extreme personal issues, 50% of the registration fee will be refunded.
- c. After December 15th, no refunds.

3. Fee

Any player going thru the tryout process and not ending up playing BYHA hockey due to playing hockey for one of the high school teams, a \$250 fee will be assessed to that player.

Section IV. BYHA HANDBOOKS

Note: The following Handbooks are not part of BYHA Policy & Procedures and feature recommended guidelines from years of input from BYHA Board members, hockey coaches and others involved in BYHA.

Article 4.01 PARENT HANDBOOK

This handbook was developed to help answer any questions you may have regarding Bemidji Youth Hockey and where to find information.

1. SCHEDULES

- a. Schedules will be posted online at www.bemidjiyouthhockey.org.
- b. It is crucial that you check the website DAILY. Schedules are always subject to change.

2. COMMUNICATION

- a. Most general communication will be done using email. It is imperative that you check your emails and the website on a regular basis since there can be last minute changes in schedules.
- b. Board meeting minutes and other reports and documents are also available via our website.
- c. If a change has been made to your team schedule this will be communicated by email.
- d. If you do not have email, it will be your responsibility to get the information from your Age Group Rep.

3. INCLEMENT WEATHER AND SCHOOL CLOSINGS

- a. Hockey typically is never cancelled unless you receive an email from your coach or Age Group Rep. So, even if the Bemidji School District cancels school we will still have hockey. As a parent, you will need to decide if you can get to the rink safely.

4. SWEET HOCKEY TRAINING

- a. Sweet Hockey Training is an off ice training program to develop skills and self-motivation on getting better.
- b. This information can be found on the website www.bemidjiyouthhockey.org. Click on the tab "Sweet Hockey" and click on your level of play.
- c. Players will be able to track their progress and time spent on the training.

5. BEMIDJI YOUTH HOCKEY SPONSORS

a. BYHA could not do it without our sponsors. Please remember this by shopping locally and tell them you appreciate them sponsoring your child's team and our organization.

b. On the website you can find out more about our sponsors by clicking Member Benefits on www.bemidjiyouthhockey.org.

6. BOARD MEETINGS

a. BYHA Board meetings are the 3rd 2nd Wednesday of every month.

b. Meetings are held at 6:00pm at Lueken's North Bemidji Community Arena (unless noted).

c. Please show your support and attend the meetings.

d. Minutes from each meeting will be posted on the website.

7. FUNDRAISING/CALENDAR SALES

a. BYHA participates in one fundraiser for the year with a raffle ticket/calendar sale.

b. Families may **NOT** opt out of the fundraiser during the registration process.

c. Calendars Raffle tickets will be available toward the end of October beginning of the hockey year.

d. Multiple Skaters in the family will pick up their calendars from the parent rep of the OLDEST player.

e. ALL calendar raffle ticket money and stubs are turned in to your team manager/age group rep. If you have multiple skaters, this would all go to your OLDEST child's team manager.

f. Make sure your envelope is clearly labeled with your child's first and last name.

g. Make sure your calendar raffle ticket numbers are on the envelope. (# 134-146) Any unsold calendars raffle tickets that you are turning in, they must have the ticket stub on them and you **have** to pay \$20/raffle ticket calendar. If you buy them and turn in the stub for the drawing they are \$30.00 each.

h. ~~DECEMBER 1ST~~, January 15th is the LAST DAY we are collecting raffle calendar money! If you sell them all before this date you can turn them in early to your age group rep. Remember....

ALL calendars raffle tickets must be turned in at the same time.

i. **You will be** are responsible for any lost calendars raffle tickets. Treat them like gold... they are worth money!