# CPYHA 2014 Annual Membership Meeting Minutes

**Meeting Called By:** CPYHA Board of Directors  
**Type of Meeting:** Annual Membership Meeting  
**Facilitator:** Collin Aswegan (President)  
**Note Taker:** Lindsey Reil (Secretary)  
**Timekeeper:** Collin Aswegan (President)  
**Attendees:** Board of Directors, Committee Directors & General Members

1) **Call to Order 7:06 PM**

2) **Roll Call (Secretary)**

### Board Members/Committee Directors/Committee Coordinators in Attendance

(Presence indicated with an "X")

- X Collin Aswegan (President)
- X Dave Baker (Vice President)
- X Lori Robinson (Treasurer)
- X Lindsey Reil (Secretary)
- Brian Allen (M-A-L)
- X Anne Anderson (M-A-L)
- X Terry Bergstrom (M-A-L)
- X Bjorn Burnevik (M-A-L)
- X John O'Donoghue (M-A-L)
- X Ambyr Johnson (House Mgr Coord)
- X Bill Blake (House, Equip, Gambling)
- Bill Lawler (Traveling)
- Bud Williams (House)
- Carolee Peterson (House Reg)
- Coreyl Kahle (Goalie Training)
- X Dave/Jennifer Peterson (Girls)
- Deb Herr (Communications)
- X Debbie Huybers (Parent Relief)
- Gary Wilson

**Members in Attendance:** Steve Johnson, Gary Wilson, Matt P

3) **Motions**

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<td>WE WILL BE VOTING ON MEETING MINUTES FROM APRIL 2014 AND THE ANNUAL MEMBERSHIP MEETING MINUTES FROM MAY 21, 2013</td>
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<td><strong>Conclusions</strong></td>
<td>ALL BOARD MEMBERS PRESENT WERE EMAILED A COPY OF THE MEETING MINUTES FROM APRIL TO REVIEW → A MOTION WAS MADE (JOHN), SECONDED (BJORN) AND PASSED TO APPROVE THE MEETING MINUTES FROM APRIL</td>
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PRESENTATION

HIGH WITH ICE BILLS

CLINICS AND REGISTRATION DOWN FROM LAST YEAR

NO PLAYER REBATE WAS ISSUED THIS YEAR

CPYHA WAS DOWN 2 TEAMS FROM LAST YEAR, DOWN 4 TEAMS FROM 2 YEARS AGO

TOURNAMENT REVENUE IS UP

FUNDRAISING REVENUE IS DOWN

DIDN’T RECEIVE AS MUCH IN DONATIONS FROM GAMBLING THIS YEAR, AS LAST

ICE FEES DOWN FROM LAST YEAR

CONCERNS MORE PROFITABLE

OVERALL LOSS, BETTER THAN PREVIOUS YEARS

LOOKING FOR WAYS TO CUT COSTS, INCREASE FUNDRAISING TO MAKE MORE MONEY

BALANCE SHEET

PROFIT/LOSS 2013-14

FINANCIAL CHARTS CAN BE VIEWED LARGER IN THE ‘2013-14 ANNUAL PRESENTATION’

ALL BOARD MEMBERS PRESENT WERE GIVEN A COPY OF THE TREASURER’S REPORT FROM APRIL TO REVIEW → A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE THE TREASURER’S REPORT FROM APRIL
**March Gambling Presentation**

- 503,000 Pull Tab Gross
- Net Profit 21,945
- No out of the ordinary expenses

**April Gambling Presentation**

- 424,822 Pull Tab Gross
- Net Profit 15,328
- Issued 25,000 check to City of Champlin as commitment to the forum
- Normal operating expenses for the month

### Annual Presentation

**Highlights**

- Profits from Charitable Gambling assisted the Association in meeting our financial obligations of $50,000 to the City of Champlin
- Additional $50,000 was donated to CPYHA to help with operating costs
- Completed an annual audit with Mahoney Ulbrich Christiansen Russ P.A. No issues to report
- Completed Compliance Review with the State – No issues to report
- Both of our sites, 5-8 and Clive’s Roadhouse continue to do well

**Recommendations**

- Continue to discuss ways to improve profit with MN Gaming Services
- Have regular employee meetings to ensure there are no issues and that policies are being followed
- Get new Board members educated and involved
- Ongoing education with the Gambling Control Board
- Looking to expand Charitable Gambling into Brooklyn Park, due to the amount of members within BP Boundaries

### Conclusions

- All Board members present were given a copy of the gambling report from March to review → a motion was made (BJORN), seconded (ANNE) and passed to approve the gambling report from March
- All Board members present were given a copy of the gambling report from April to review → a motion was made (BJORN), seconded (JOHN) and passed to approve the gambling report from April

### Election of Officers

- Dave Baker and Anne Anderson have been appointed as election judges
- Members were asked to indicate their choice by placing a check mark in the box provided by the candidate, they may nominate someone not listed on the ballot by writing in their name in the space provided
- Candidates on ballot:
  - Treasurer
    - Lori Robinson (Incumbant)
    - (Write in)
  - Member at Large
    - Bjorn Burnevik (Incumbant)
    - Debbie Huybers
    - (Write in)
- Election results to be announced at the end of the meeting

### Committee Director & Coordinator Reports

**Charlie Champlin Ice Forum**

- Charlie thanks CPYHA for ‘A Great Year’
- New housing development coming in (Dayton), potential to attract new hockey players
- Rink arrangement
- Signed with Comcast - Better Technology
- Working on ‘Dry Land Facility’ Push - Anoka Hennepin School Dist. Issues money for site development, Champlin Park did not receive funding like other high schools. CPYHA would greatly benefit from this (Team Practice/Warm up)
- Solar push - Solar power installed, minimizing costs of the building (helpful to CPYHA)
- 2 semifinal games that have been added to CIF, will be a revenue generator
- CIF improvements - Concrete work, parking lot repair on capital improvement plan
- Large issue being pushed through in the last legislation session → 240 rinks have R22, trying to convert - would like to make plans and apply for the grant, as 2020 will make the conversion mandatory
- May/June ice is out and repainting is happening
- Outdoor rink will have pickle ball scheduled - will not effect outdoor clinics and winter ice
**BUD WILLIAMS, BILL BLAKE, TODD SINJEM**

**HOUSE**

**PRESENTATION**

- **HOUSE PARTICIPATION**
  - 136 Skaters in House Program (2013 / 2014)
    - 13 more than previous season
    - 59 First Time Skaters (22 Girls / 37 Boys)
    - 25 more than previous season!
  - 12 Teams
    - 8U, Mite A, Mite B(2), Mite C(4), Mite D(4)
  - 102 Returning Mite/8U Skaters (2014 / 2015)
    - 29 girls, 73 boys
  - 34 Skaters moving up (2014 / 2015)
    - 10 girls, 24 boys
  - BIG NUMBERS, THANKS TO GOOD RECRUITING!

- **NEXT SEASON**
  - Transition to new House Director(s)
  - Continue to improve the SPEED clinics

- **THANK YOU**
  - The Jamboree Committee
  - Jamboree Sponsors and Vendors
  - Coaches and Managers
  - CPYHA B.O.D.

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**CAROLEE PETERSON**

**HOUSE REGISTRATION**

**PRESENTATION**

- BOYS - 96
- GIRLS - 39
- NEW PLAYER - 60
- TOTAL - 135

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**AMBYR JOHNSON**

**HOUSE MANAGER COORDINATOR**

**PRESENTATION**

- Prior to the season, met with the previous season’s House Manager Coordinator to learn the role and get all information needed to move forward.
- Updated the CPYHA House Team Manager Books (by communicating with Directors/Coordinators by email for their updates for the new season) and the Managers webpage.
- Held a House Manager meeting in November after teams were formed. 7 House Managers, Craig from Champlin Athletic, the Concessions Director and the Jamboree Director were in attendance.
- Communicated with House Directors, Booster Club, and Other Directors throughout the season.
- Distributed and collected the House Manager Books to/from the House Managers.
- Communicated to House Managers throughout the season with updates and information for all teams.
- Helped with any questions from all House Managers throughout the season within a timely manner.

- **Recommendations:**
  - Have the House Manager Meeting be Mandatory (for all Managers and Committee Directors/Coordinators).
  - During registration House Managers must know the meeting is mandatory.

- AMBYR WILL BE STEPPING DOWN FROM THIS ROLE NEXT SEASON AND TAKE OVER AS TRAVELING REGISTRATION COORDINATOR
2013-14 Traveling Committee Members
- Brian Allen (Board Liaison)
- Bill Lawler (Director)
- Steve Boynton
- Todd Cain
- Pat Janostin
- Tom Karges
- Duane Nelson
- Dave & Jennifer Peterson (Girls)
- Rick Theisen
- Gary Wilson
- Tammie Zapata

Committee looking for (2) younger members to fill some seats transition generations
Suggestion made by a member: 'needs to be turned over, interview applicants'
Thank you Head Coaches! Much appreciated
B1’s have been strong VERY competitive
B2’s have struggled, fine line between B2 or C
League records

Recommendation made to stay at a high level of play next year
Dist. 10 Tournament Record

2014-15 Projections

Overall the Traveling Committee feels the evaluation process is fair with selection of teams
Committee reconvening in June and will start to plan for next season

Conclusions
LISA FISCHER  TRAVELING REGISTRATION  (LINDSEY)

PRESENTATION  →  BOYS-150
    →  GIRLS-46
    →  NEW PLAYERS: BOYS-11, GIRLS-9
    →  TOTAL 196

MEGAN LEITNER-BOOKEY  TRAVELING MANAGER COORDINATOR  (LINDSEY)

PRESENTATION  →  Facilitated manager meeting last fall
    →  Served as liaison for travel managers throughout the season
    →  Communications to managers updated via manager tab through CPYHA website
    →  Manager book updated and published on manager tab this season
    →  More managers contacted Megan with questions this season than the previous.

JENNIFER / DAVE PETERSEN  GIRLS TRAVELING  (DAVE)

PRESENTATION  →  Overall Girls Program
    →  84 Total Girls
        o  House - 39 girls
            ▪  8U team with 13 girls
            ▪  26 Girls on Mite Teams
            ▪  22 New girls in House program
        o  Traveling - 45 girls
            ▪  3 Traveling Teams - 12UA, 10UA, 10UB
                •  14U Eligible players played on JV Team
            ▪  6 New Girls on Traveling Teams
            ▪  4 Girls on Traveling Boys teams
                •  1 Squirt B1
                •  3 PeeWee C
    →  12UA
        o  17 players - 15 skaters, 2 goalies
        o  D10 Record was 6-12-2
        o  Finished in the Top 8 for District 10, earning a spot in District playoffs
        o  Took 2nd place and were Consolation Champions in 2 of their 3 Tournaments
    →  10UA
        o  13 Players - 12 skaters, 1 goalie
        o  2 Girls waived in from St. Francis
        o  D10 Record was 7-10-1
        o  Lost Consolation Championship in Districts
        o  3rd place in 2 of their 3 Tournaments
    →  10UB
        o  11 players - 10 skaters, 1 goalie
            ▪  5 brand new CPYHA players
        o  D10 Record was 7-13-4
        o  WON Consolation Championship in Districts
        o  Took 2nd place and 3rd place in 2 of their 3 Tournaments
    →  Other Girls Activities
        o  CPYHA Girls Float in Father Hennepin Parade last summer
        o  Recruitment Committee taking over float for this summer
        o  Banner presentation/recognition of 2012-13 12UB State Qualifying Team at Girl's Youth Hockey Day
        o  Heggie’s Pizza Fundraiser
        o  Nordy Skate with the 10UA and 10UB as team bonding along with celebrating the life of Connor Prothero
    →  OVERALL, TEAMS DID REALLY WELL THIS SEASON, IT WAS CHALLENGING FOR EVERYONE

JIM KOLTES  ACE  (DAVE)

PRESENTATION  →  All Coaches Completed USA Hockey Coaching Programs (Levels and Modules by the Date needed)
    →  A number of coaches contacted me on how to get certified and clarification of what they needed to coach for CPYHA.
    →  A few coaches contacted me throughout the hockey season regarding skill drills they could use for different levels. Mostly were questions about how to teach skating strides and power skating drills. (This may be something that the association wants to look into to help educate its coaches as it is very important to the game of hockey to be able to skate 😊)
    →  Coaches contacted me about finding different resources to help with coaching hockey but also a few asked question on how to coach kids in this day and age. (It has changed and this may be another focus the CPYHA wants to look into on how to educate our coaches on how to work with today’s young people)
### ANNE ANDERSON APPAREL

As we move forward as an Association and Board, we'd like to offer our players and parent's new pieces of apparel each year to choose from. We will consistently choose items that are appealing to both players and parents and will include items affordable to all families.

#### Why are we doing this?
- As we try to grow our Association and our brand, it is important to have ONE look and feel to us.
- With our new logo change, it's important to be wearing the NEW logo.
- Having all (most) of our players and families wearing similar apparel when we're out at games/tournaments creates a sense of loyalty and community and will continue to help grow our Association and have continued success on and off the ice.

#### What?
- Prior to each season we will talk to hockey apparel reps to pick the “hottest” items.
- We hope that all families will embrace this and support the apparel program!
- We'll continue to work the apparel program through each teams manager and all items will be purchased at Champlin Athletic.

### SHEILA GJERVOLD BY-LAWS

No Bylaw changes at this date - Nothing to add at this meeting.

### STEVE JONES CLINICS

Thanks to Gabe and his efforts - The Taste of Hockey Clinic was a huge success in #’s.
COACHES’ SELECTION

BOYS TRAVELING
- Paid Head Coaches: 4
- Non-Paid Head Coaches: 6

GIRLS TRAVELING
- Paid Head Coaches: 3
- Non-Paid Head Coaches: 7

-> PAID HEAD COACHES ARE THE FUTURE OF OUR ASSOCIATION
-> THE PLAN NEXT YEAR IS TO INCREASE THE NUMBER OF PAID COACHES TO CONTINUE TO BE COMPETITIVE WITH OTHER ASSOCIATIONS
-> EASY WAY TO ENSURE OUR PLAYERS ARE DEVELOPING
-> MORE TRANSPARENCY WITH THIS COMMITTEE GOING FORWARD

COACHES’ SELECTION

*PROJECTED BOYS TRAVELING 2014-15
- Paid Head Coaches: 4
- Non-Paid Head Coaches: 6

*PROJECTED GIRLS TRAVELING 2014-15
- Paid Head Coaches: 1
- Non-Paid Head Coaches: 1

NGIN COMMUNICATION IMPROVEMENTS FOR 2014-15
- Of the top 72 hits on the website - only BU and “mite game” were listed for mite information. All other hits were high school, traveling, or administration (calendar, etc).
- Communicate the importance of the website and the information available for the mite parents.

FACEBOOK doesn’t seem to be used by the younger generation anymore
- Continue to promote the CPYHA TWITTER page @TheRebelsHockey – all game scores were tweeted this year directly from NGIN
- Consider INSTAGRAM?
### PRESENTATION

**KATIE VERLO (DIR), KARMA LINDELL (ACCT MGR)**

- DIBS went pretty good this year and will hopefully go better next year.
- Several healthier food options were made available this year.
- Requests were made for more fresh items, however fresh items do not have a shelf life so we are unable to accommodate that.
- We got a new Pepsi sign to display our menu.
- I am going to be looking for another person to help me in the concession stand throughout the season. I will be looking for someone that can help pick up buns and put product away and stock. This would go towards the volunteer hours.
- I am also looking to store extra cash in the registers for JV/Varsity nights for change. I find we are having issues with people paying with $100.00 and $50.00 bills and we are short on smaller bills.
- I will also put together a book for what to do when you work at the concession stand and will keep notes posted on the wall as well.
- CONCESSION FINANCIAL REPORTS ARE AVAILABLE TO VIEW IN THE POWERPOINT FILE (2013-14 ANNUAL MEETING PRESENTATION) LOCATED ON THE MEETING MINUTES PAGE

### BILL BLAKE

**PAT NELSON (GOALIE)**

** EQUIPMENT (BJORN)**

- **EQUIP PRESENTATION**
  - NOTHING NEW TO REPORT ON EQUIPMENT FOR THIS SEASON

- **GOALIE EQUIP PRESENTATION**
  - **2013-14 Goalie Equipment Recap**
    - Outfitted 17 goalies - down from 25 last season
    - Some families have elected to either purchase or borrow used gear to avoid the rental fees
    - We had an increase in the goalie position this past season with the Mites. The majority of the Mite coaches are using the gear for off-season training
    - The rental fees are estimated at $900 for the season
    - Repairs and sterilization of the equipment will be done in the off-season which usually saves the association and additional $500 dollars this year

- AFTER 13 YEARS PAT NELSON WILL BE LEAVING AS GOALIE EQUIP DIRECTOR. BILL BLAKE WILL TAKE ON AS EQUIPMENT DIRECTOR, THANK YOU FOR YOUR DEDICATION OVER THE YEARS PAT

- MOVING GEAR OUT OF PAT’S HOUSE OVER THE SUMMER TO BE STORED AT CHAMPLIN ATHLETIC

### GAYLENE BOSHEA

**PRESENTATION (JOHN)**

- **Candy Bars**
  - Cost $6,252
  - Buyout $17,925
  - Sold $12,740
  - Profit $24,413

- **House**
  - 33 Sold Candy Bars
  - 101 Chose Buy Out

- **Traveling**
  - 58 Sold Candy Bars
  - 138 Chose Buy Out

- **Pizza Cards**
  - Cost $2,682
  - Sales $5,500
  - Profit $2,818

- **Wreath Sales**
  - Gross Wreath Sales $29,949
  - Ice Rebates $14,975

- HEGGIES TO BE MADE AVAILABLE FOR ALL TRAVELING PLAYERS NEXT SEASON

- IDEA OF DOING A T-SHIRT FUNDRAISER?
### Tammie Zapata

#### ICE

**2013/2014 Ice Summary**
- Hourly rate increase of $10.00 an hour at BP
- Removal of Anoka Ice
- Additional ice requirements for prime hours at Super Rink at a rate of $200.00 an hour
- YOY Budgeted hours reduction of 4%
- Actual Hours purchased after budget reduced by 2%, however additional hours to cover prime hour needs was purchased of 4%
- 30% of hours was planned as shared, however we had an increase of 12% equating to 42% of ice time shared
- Loss of Jr. Gold and U14
- Tournament adjustments after hours purchased and games scheduled

**2014-15 Recommendations**
- Reduce Ice Hour Budget/Allocation – need to align based on team size estimated
- For scrimmages, these need to be schedule home and away to ensure fair ice consumption across all teams
- Increase shared practices - % increase to be determine by board
- Schedule Mites on Outdoor Ice Monday-Friday
- Outdoor ice for Mite level to be shared
- All tourneys to be scheduled and locked in prior to game schedules
- Reduce the ability for schedule updates and changes within the internet site
- Coach availability must be provided prior to game scheduling to adjust practice and game schedule assignments
- Include in budget assumption on district, region and state ice for all teams that qualify

**GOING FORWARD**
- **LOOKING FOR SUGGESTIONS ON GETTING KIDS OFF THE ICE EARLIER, TAMMIE CURRENTLY DOES HER BEST TO ROTATE THE LATE PRACTICES AMONGST TEAMS**
- **SUGGESTION TO HAVE AN ADULT LEAGUE THAT WOULD LIKE TO PLAY EVERY/OFFER WEEK, WOULD HELP WITH COSTS**
- **6 AM PRACTICES NEXT YEAR**
- **ON 'NO SCHOOL DAYS' (FOR ANOKA HENNEPIN SCHOOL DIST.) NO ICE TO BE SCHEDULED BEFORE 7:30AM**

### Collin Aswegan

#### MN Hockey

**Updates**
- Tim Timm retired as Director of District 10
- Colleen Donovan is the New Director of District 10
- All Mites will be playing cross ice hockey following the ADM model
- Hockey Day in Minnesota @ Elk River was a huge success. District 10 got great reviews
- Try Hockey for Free (November 75 sites, 1800 Participants) (March 48 sites, 1168 participants)
- CPYHA participated in both events and have submitted information to get 5-7 new sets of hockey equipment for the new players trying hockey next year.
- USA Rosters will be online next year. Training sessions will be scheduled for the new product.

### Jared Anderson

#### Player Development

**Brought Troy Stevens and Gino Guyer from Diane Ness’ ProEdge Power out to work with different mite groups on skating/skills on 3 separate occasions last year. This was on a pilot basis. Feedback was mostly positive. Talked with them about coming back out to do a “coach the coaches” session including on-ice and classroom session with video for next year. Have talked to them about helping out in our fall clinics and they are open to it. Need to get on their calendars sooner rather than later. Could roll out to house and traveling next year.**

**Had some contact with USA Hockey for a free “coach the coaches” session as well. Idea for next year.**

**Discussed potential coaches’ mentorship program within association. Idea for next year.**

**Coaches should start using Sweet Hands Hockey website more frequently in their training. Use it or lose it as a resource.**

**Committee will start meeting earlier this year to have more ideas and plans in place for next season and execute the plans. Committee was formed at beginning of season last year.**

**LOOKING INTO**
- **Interest in a summer training program once a week (Sunday nights perhaps) on the outdoor rink at the Forum**
- **Street hockey, roller hockey, stickhandling, shooting, dryland, etc.**
- **Need volunteers to help set up and run, permission from Nicki any liability issues?**
### Gabe Milton

**Recruitment**  
→ Held TASTE OF HOCKEY event at Champlin Ice Forum, August 17th, 24th, September 7th, 14th, 21st and 28th.
  - The event coincides with fall clinics and takes place on 6 separate Saturdays in August and September. This event was a huge success that saw over 100 kids new to hockey participate.
  - We held multiple hockey 101 meetings for families being introduced to the sport that included Q & A sessions, information about equipment, and information about what to expect in your first year of hockey.
  - There were daily door prizes given (knee hockey sticks, pucks, apparel and gift certificates to local shops).
  - There was a pizza party on the last day where we gave 4 Total Hockey Starter sets to kids who had already registered for the upcoming season.
  - Registrants of TASTE OF HOCKEY were informed that they would automatically be eligible to win one of these four sets upon completion of registration.
  - Approx. cost for pizza party and door prizes totaled $400

→ Purchased 4 new banners and 12 new yard signs promoting registration and TASTE OF HOCKEY event totaling approx. $600
→ Built interactive snipers edge shooting display to be used at exhibitions, carnivals and festivals.
→ Had a booth at Kiddie Carnival in which shooting display was also used. Primary goal was to recruit for TASTE OF HOCKEY.
→ Set up information tables at CBPA and Dayton Elementary during school orientation to promote registration.
→ Created a TASTE OF HOCKEY page on the CPYHA website.
→ Took part in USA Hockey’s 2 X 2 challenge that rewards associations with complete starter sets for participating in a number of challenges. These challenges included an equipment drive, and 2 separate try hockey for free days. For our participation in these events we will receive 5 Total Hockey Starter Sets for our continued efforts in recruitment.

### Lisa Maceben

**Safety**  
→ Body Positioning Clinic was held in Aug open to CPYHA players.
→ Jim Koltes provided 1/2 hr classroom instruction, 1 hr on ice instruction.
→ Baseline Tests were offered to CPYHA players age 10 and over.
→ Testing fee $5 paid by player: room rental for 4 hrs paid by association.
→ Safe Sport: Reviewed and made recommendations to board: locker room policy and a Safe Sport Coordinator.

### Bjorn Burnevik (B.A.R.)

**Special Events**
→ Hosted golf tournament. OK turnout, raised close to $2k. Fun day
→ Bought BAR shirts for everybody in the association
→ Hosted Beer bust, ok turnout raised close to $1k.
→ Organized Hockey Hair contest - lots of participation
→ Did mite skills competition - did not have willing volunteers to help with traveling
→ Need somebody to run and expand this program next year

### Lindsey Reil (S.K.A.T.E.)

**Special Events**
→ The Mite Jamboree was held the weekend of Fri, Feb 28 to Sun, March 2nd with 215 Mite/8U players participating.
→ We had 12 teams from CPYHA and 6 visiting teams (Rogers, St. Francis, Centennial and Coon Rapids) that played in 7 full ice games and 12 1/2 ice games.
→ All CPYHA players received a bag tag, trophy and medal in addition to other small participation gifts.
→ Players had the opportunity to pre-order jamboree t-shirts, donated prizes for all participating were given away during the coaches game through a prize chuck-a-puck and a lollipop tree, and each mom was given a personalized hockey pin to wear. Small participation gifts were given to the visiting teams as well.
→ During the weekend, the lobby was home to vendors from Airbrushed Hats, Champlin Athletic, Violet Victoria Jewelry, and Linhoff Photography.
→ In addition to the games played by the kids, the weekend included a great coaches game, the Mite Skills competition and each of the CPYHA team was provided a pizza or donut party to wrap up their season.

### Tracy Pajunen (Jamboree)

**Special Events**
→ Held at the America Legion
  - The American Legion donates space and equipment
  - Paid $800.00 for the band
  - Provide volunteer bartenders
→ 150 people in attendance (similar to last year)
→ New band: Lady Luck
→ CPYHA donates $1000.00 towards the event
→ Over 50 prizes were given away
→ Including a 42” Flat Screen/Smart TV
→ Games were added this year to promote crowd interaction
→ Hammerschlagen
→ Beer Pong
WE HAD 196 PARTICIPANTS THIS YEAR
DUE TO UNFORESEEN CIRCUMSTANCES THE SKATE BANQUET WAS CANCELLED LAST MINUTE AND RESTRUCTURED ON SHORT NOTICE
OVERALL THE SKATE CELEBRATION WAS A SUCCESS!
VENUE WAS MOVED TO THE CHAMPLIN FORUM AS A 'SKATE PARTY'
122 PARTICIPANTS RSVP'D FOR THE EVENT + FAMILIES WERE WELCOME TO ATTEND
EACH PARTICIPANT WAS GIVEN A BAG WITH THEIR CERTIFICATE, BAG TAG, ORIGINAL TEACHER COMMENTS AND A STICK HANDLING BALL WITH CP LOGO (FROM CPYHA)
WE PROVIDED PIZZA AND SODA TO PARTICIPANTS WITH ADDITIONAL FOR PARENTS AND FAMILIES TO PURCHASE
TEACHER COMMENTS WERE DISPLAYED ON THE GLASS FOR EVERYONE TO VIEW
WE HAD PRIZE DRAWINGS THROUGHOUT THE EVENT THAT PLAYERS NEEDED TO BE PRESENT TO WIN, AS WELL AS A CLINIC AND REGISTRATION DRAWING WHERE ALL PARTICIPANTS NAMES WERE ENTERED - 1 NAME WAS DRAWN FROM HOUSE, GIRLS 8U, 10U, 12U & BOYS TRAVELING
BUDGET WAS SET AT $2000 (SAME AS 2013) THIS COVERED SUPPLIES, PARTICIPATION GIFTS, PIZZA, SODA AND PRIZES
GOING FORWARD… THIS FORMAT SEEMED TO WORK REALLY WELL, THE KIDS HAD FUN, IT WAS MORE OF A PARTY! I WOULD RECOMMEND DOING SOMETHING SIMILAR NEXT YEAR AT THE END OF MARCH.
A SPECIAL THANK YOU TO THOSE WHO VOLUNTEERED DURING THE EVENT… WE WOULD NOT HAVE BEEN ABLE TO PULL IT OFF WITH YOU!!! AMBYR & BRENT JOHNSON, DAVE & MICHELLE BAKER, LORI ROBINSON, LINDSEY & TIM REIL, DAVE & JENNIFER PETERSEN, LAURIE PETERSON, JOHN O'DONOGHUE BJORN BURNEVIK & ANNE ANDERSON

PROPOSED SPONSORSHIP PACKAGES

WOULD LIKE FOR MEMBERS TO REACH OUT THE COMPANIES THAT THEY WORK FOR
LOOKING FOR A SPONSORSHIP DIRECTOR NEXT SEASON
### 2013 REBEL THANKSGIVING CLASSIC
- The 2013 tournament was quite a success.
- We weren’t able to completely fill the Squirt bracket and had to play a 6-team pool play tournament but the Pee wee bracket was filled with 8 teams.
- The profit from the tournament was approx. $3700 (up from $700 in 2012 and $1,700 in 2011).
- There were no notable complaints but one team voiced that they didn’t like the fact that the 3rd period was running time if the game margin was greater than 2 goals. This was a choice made by me as an attempt to mitigate the risk of games running late (a big issue in the 2012 tournament).
- While the tournament was a success, it was on the cusp of not happening due to lack of registrations. Through mid-October, we had only 4 teams in each bracket but, due to tournament cancellations in Moundsview and Elk River, we were able to come up with a viable number of registrants.
- A special thanks to all the volunteers (Michelle Knowlton, Pat Qualley, Halle Garcia and Andrea Gjervold in particular) for making the tournament a success.
- We have already started the planning for the 2014 tournament and are hoping that 2nd time around (for us) it will be even better.
- Suggestion to create a new position ‘Thanksgiving Classic Coordinator’ that is a parent of a team member participating in the tournament. Sheila and I spent the entire weekend at the rink and it was fun but may seem a bit more like work if our own son hadn’t been participating. I think the position is important because there needs to be a single point of contact available at the Forum for any questions/issues.
- The Forum management planned to have an outdoor tournament over the holidays but it was cancelled due to lack of interest. I’m not sure if they plan to try again this year but will ready to assist in any way we can.

### 2013-2014 TEAM TOURNAMENTS
- I solicited feedback from all the 2012-13 head coaches on tournaments they attended and made all efforts to make sure we returned to favorable tournaments and avoided those that got a bad review. I didn’t hear any specific complaints about tournaments attended this year but have requested feedback again from this season’s head coaches and team managers to make sure we only return to tournaments that were a good experience.
- One mistake I made was registering B2 teams for open B tournaments. I will avoid that all costs for the upcoming season.
- We did have some issues where the tournament committee secured lodging for out of town tournaments and later, when teams were formed, the team wanted to change accommodations. In many cases, it wasn’t a big deal but there were a few where the late cancellation reflected poorly on our organization. We will be working through ways to make this better in 2014-15.
- I will begin to schedule for the 2014-15 season soon and welcome all suggestions.

### VOLUNTEERING METRICS
- Originally 336 players, then we lost some players, gained some players…
- With Dibs “tracking complications” we netted 257 families
  - Number of hours Required 4,785
  - Number of hours Earned 5,590
  - Seems like we should be Golden Right?
  - Wrong. 13% of the families do more than 150% of their required hours (I have been known to stop adding when I know someone has more than met requirement)
  - Number of Families Complete 219 85%
  - Number of Families 75-99% Complete 14 5%
  - Number of Families <75% Complete 24 9%
  - (10 of those had 0 hours)
  - As of today, the names of those 24 families are in the hands of Lori and Colin.

### Volunteering Development Opportunities
- Process and Procedures were still very unclear to most
- Need better training for ALL members, not just new families
Need better training and adherence for ALL committee members and managers
- Turn-times not ideal, given one-man-band
- Adding committee members for next year (currently 5 tentatively interested parties)
  - Shift Manager: dibs item/shift additions, cpyha.com dashboard updates, concessions shift sheets
  - Role Credit Manager: Credit form collection, dibs updates
- Committee Coordinator/Director: all communications, policy, process/procedures, season-start Dibs set-up, season-end volunteering reporting/reconciliation
- Dibs system issues
  - Registered players aren't linked to various profiles within Dibs
    - e.g. Profile: Joey S vs. Registration: Joseph Simon
  - Registered players don’t match Rostered Players
    - No way to remove a registered player from Dibs
      - e.g. 14U girls who moved up to High School are still on Registration
  - Registered Coaches somehow flow into the registered players bucket, thus appearing in Dibs as having required hours
  - No way to update profile/dibs info for a member
  - Reporting is lacking
    - Reports don’t show all the needed fields
    - Data needs to be fully exported to Excel and manually manipulated

Volunteering Next Steps
- Engage new Committee Members
- Work with Dibs to refine capabilities (as part of upgrade, hopefully)
- Set up the following CPYHA Sessions:
  - Let your voice be heard – open to any and all regarding what works and what doesn't with the current policy - doesn't mean it WILL change, but we want to hear how it could be better
    - All team-related hours should count toward requirements?
    - Coaches with multiple kids on same team?
- All Member Volunteering Training - this needs to be done early – after registration closes, but before teams are formed
- Manager Training – required
- Committee Members -should be a requirement that committee members attend one of the trainings, be it ‘Manager’ or the ‘All Member’
- Hold Volunteering Policy Meeting with Board
  - Review learnings with Board after the Let your voice be heard session
  - Discuss other outstanding policy questions
  - Concessions No-Shows
  - Identify any appropriate modifications to policy/procedure
  - Vote on it
  - Document any approved changes

PREPARE FOR ANOTHER GREAT SEASON OF VOLUNTEERING...AND REMEMBER, IT’S FOR THE KIDS!

Clinics seemed to see a slight decline in numbers last fall. Would like to get clinic information out before the end of school if possible to provide ample time for registration.
- Split payment option seems to be working well to allow families to divide registration costs with many families taking advantage of this option.
- Would like to continue to see any fee waiver codes be handled through NGIN as one-time use codes.
- Set up coaches registration last season (at Lisa’s suggestion) to assist in knowing which coaches had turned paperwork in and which ones still needed to submit paperwork. This seemed to streamline the paperwork process.
- No major issues with registration.
- Possible change for next season
  - Give families who intend to buy out their volunteer hours the option to elect to do so during the registration process (if possible, will have a second screen that asks if they are sure they want to buy out and by doing so will result in cashing volunteer check of $xxx upon receipt). This should aid in trying to sort out volunteer credits at the end of the season by giving members the ability to opt out and pay their fee right away if they are not planning to sign up for hours.
7) NEW BUSINESS
   Welcome NEW 2014-15 Committee Directors & Coordinators!
   - Communications Director – Laurie Zahalka
   - Registration Director – Ambyr Johnson
   - House Mgr Coordinator – Becky Maifeld
   - House Directors – Joe Olson, Ross Jerpseth, Todd Sinjem
   - Ice Liaison – Bud Williams
   - Mite Jamboree – Brad Solomon

8) ELECTION RESULTS
   Welcome NEW 2014-15 COMMITTEE DIRECTORS & COORDINATORS
   - TREASURER – LORI ROBINSON
   - MEMBER-AT-LARGE – BJORN BURNEVIK
   - MEMBER-AT-LARGE – DEBBIE HUYBERS

9) ANNOUNCEMENTS
   A special THANK YOU to everyone who volunteered this year! Without the help of our volunteers, a successful hockey program would not be possible!
   There are several open Director and Coordinator positions for the 2014-15 season, please consider filling one of these roles.
   If interested, visit cpyha.com and click on the BOARD/COMMITTEE tab for more information, including directions on how to apply (Directorship Application).

10) ADJOURNMENT 9:25PM