



PROCEDURE IN FILING CLAIMS

1. Immediately following an injury to a player, the team manager should fill out the “**MANAGER’S REPORT OF ACCIDENT TO PLAYER**” form. This form should be turned in to your Recreation Department League Director who must sign as the SCMAF Member and forward the form to the Fund Office. Claims may not be considered unless this report has been filed with the Fund within fourteen (14) days after the accident.
2. The injured player will be mailed an “**INSURED PLAYER’S STATEMENT OF CLAIM**” form from the Fund Office. The injured player **COMPLETES** this form and sends it together with itemized medical bills (listing each service with price) and/or insurance statements, to the Fund Office. The claim must reach the Fund Office within ninety (90) days after the date of the accident or the claimant may forfeit all rights to consideration. If the nature of the injury is such that the injured player is still under treatment after 90 days, the claimant must ask for an extension of time and receive approval from the Fund Office.
3. The injured participant may go to any doctor of choice, however the Committee allows **reimbursement to the claimant** for customary and reasonable medical expenses based upon the Relative Value Studies adopted by the Council of the California Medical Association. The Committee’s decision shall be final.
4. It is understood that if the injured player has insurance coverage or a private or group medical plan or has any other source of reimbursement (individually or as a dependent), she or he will exhaust all of these sources **before** the claim can be considered. If the injured player has depleted all of these resources and has collected all that she or he is entitled to collect from these other sources and there is still a remaining balance, the claim will be considered by the Fund for the difference. Statements from all parties providing reimbursement are required for consideration of the claimant’s claim.
5. While in most cases, the Administrative Committee will be able to take action on the case with the above information, it may require additional information or statements. In this event, the injured player will be notified and will be required to comply promptly in order to make the claim eligible for consideration.

Players’ Medical Benefit Fund
P.O. Box 3605
South El Monte, CA 91733
(626) 448-0853 FAX (626) 448-5219