



PNAHA GENERAL WINTER MEETING  
SATURDAY, JANUARY 10, 2015

COAST WENATCHEE CENTER HOTEL & WENATCHEE CONVENTION CENTER  
201 North Wenatchee  
Wenatchee, Wa 98801  
(509) 662-4411

Gordon Brown, President called the PNAHA Meeting to order at 9:11 a.m., voting quorum at 10:48 a.m.

**1. SIGN-IN**

- ◆ Sign-in sheets distributed and are an official record with these minutes. Voting delegate sign-in sheet completed with the following delegates present:
  - PNAHA President – Gordon Brown; 2<sup>nd</sup> PNAHA Vice President – Rob Azevedo; Secretary/Treasurer – Debbie Didzerekis. (Not Present 1<sup>st</sup> PNAHA Vice President – Adam Speer).
  - Member Organizations: EYH – Jerry Weir; IEAHA – Dave Nieuwenhuis; KVHA – Danny Lorenz; KCAH – Rob Kaufman (proxy); SJHA – Kris Wilson; SKAHA – Doug Kirton; SAYHA – Brad Moon; TAHA – Jared Bucci; VYHA – Bob Knoerl; WAHA – Doug Ross (proxy); WWFHA – Zoe Harris.
  - Member Organizations not represented –MLYHA, TCAHA, WCAHA and YAHA.
  - Member Team not represented - WINTHROP

**2. INTRODUCTIONS**

- ◆ Personal introductions made by the PNAHA Board of Directors and special guest Donna Kaufman, Pacific District Director, Ed Imes, Pacific District Registrar and Steve Stevens, Pacific District Referee In Chief

**3. MINUTES OF LAST MEETING**

- ◆ Reading of the September 13, 2014 PNAHA Annual Fall meeting minutes. The minutes are approved as distributed, *all in favor*.

**4. TREASURER REPORT – DEBBIE DIDZEREKIS**

- ◆ Tournament Checks delivered to the hosting associations. State B and PeeWee/Squirt Festival checks not presented today, please contact hosting association to make arrangements.
- ◆ Debbie Didzerekis (PNAHA Secretary/Treasurer) presented copies and reviewed the August – December 2014 Treasurer's Report. Ending balance as of December 31, 2014 is \$105,820.97. The treasurers' report is approved as distributed, *all in favor*.

**5. SPECIAL GUESTS**

- ◆ **DONNA KAUFMAN, USA HOCKEY DISTRICT DIRECTOR**  
Brief report from USA Hockey National Conference in Orlando, FL, Ron DeGregorio will not be re-running for president. There was discussion on long range panning. The ADM group is looking at high performance Tier I leagues at the national level. District camp will be in San Jose March 4-8, 2015; Alaska is not sending Tier I team. Female camp will be in Colorado and combine with Rocky Mountain. This is to give the girls move exposure.
- ◆ **STEVE STEVENS, USA HOCKEY REFEREE IN CHIEF**  
Districts in San Jose, U16, U18, Tier I and Tier II. Credentials will be different this year, Level 2 and above closed book test, safe sport and modules are required. Level 4-failure rate is up.
- ◆ **ED IMES, USA HOCKEY PACIFIC DISTRICT REGISTRAR**  
Ed can let everyone know who has not completed Safe Sport and modules. Gordon Brown shared that everyone needs to alert his or her coaches and staff about the Coaching Credential policy. The policy outlines suspension guidelines based on occurrences. The full policy is available on the PNAHA website at <http://www.pnaha.com/> under Policies.

**6. OFFICER'S REPORTS**

- ◆ **COACHING DIRECTOR – ROB KAUFMAN**  
**PLAYER DEVELOPMENT CAMP – JANUARY 30-FEB 1, 2015 IN WENATCHEE**

Invitations have been sent to nominees and registration is on going. Many more players were nominated at 2001 & 2000 birth year than we have room for. We have spots for 36 forwards, 24 defense and 8 goalies at each age group. 1999's & 1998's need to be encouraged to attend. The registration deadline for the top players from each association is January 20th. After that date, alternates will be contacted to fill any open spots.

Our committee has met and arrangements and details are being finalized. We need about 12 team leaders who need to be current coaches or managers to help monitor the locker rooms and run the benches during the games. We need 1 or two recommendations from each association who is participating. Most of the Evaluators and 3 goalie evaluators have been confirmed. We have a couple of speakers lined up to discuss the 14 yr old combined camp and hockey opportunities for all the age groups. We are going to have team leaders and evaluators help us with player check-in at the coast hotel at 6:00 p.m. on Friday night.

Our host hotel is the Wenatchee Coast Hotel at \$103 and a 2nd host hotel will be the Wenatchee Red Lion at \$105 and we are working on that including breakfast. Camp is covering evaluators room and meals.

◆ **GIRLS/WOMEN – CINDY DAYLEY**

The 2015 State Female Development Camp is scheduled for January 24-25, 2015 in Bellingham, WA. Participant registration is open currently and will close January 17<sup>th</sup>.

I am expecting this year's camp to have the most participants we have ever had in the known history. I am about to announce on the PNAHA site that we have solidified a speaker who will speak about a day in the life of a varsity college hockey player. Our speaker played 4 years Division III and is from Washington State. I am very excited to have someone of this caliber as a speaker at the camp. All details of the camp are posted on the PNAHA website.

I am also working on creating a meeting series that will create a forum for all associations in Washington to participate in discussing/working towards girl's hockey and growth and improvement. More details will be communicated soon.

◆ **SUPERVISOR OF OFFICIALS – BEN STAEHR, TONY MILLES**

The season is progressing very well and complaints regarding officials seem to be down significantly this year. The new USA Hockey officials seminar online system was implemented with positive results. We have had an above normal rate of incompletes (officials which have not completed all registration requirements) likely due to the added requirements of safesport/online seminars.

We have several very promising officials that are on the right path and will be participating in upcoming state tournaments. With that, we are planning which officials to invite and, as always schedules would be beneficial sooner rather than later, even if just in blank form with game times so that we can put a good number on officials.

We have been in discussion with Gord about putting together something of a guideline for how we expect coaches to approach officials. It is in the works and should be provided to Gord shortly for distribution. In it, we will discuss how we instruct and train our officials to talk to coaches, when they should be approached and when it's in the best interest of all to stay away. It is our hopes that this will aid in the communication between coaches and officials going forward.

As always, Tony, myself, or both of us will be at the state tournaments and available for any questions and CONSTRUCTIVE comments. Please remember that it is your association and coaches' responsibility to make sure parents conduct themselves appropriately in this tense time in the season. Good luck in the remainder of the season and state.

Ben/Tony also need schedules for the state tournaments, Gordon Brown reminded everyone the state tournament schedules must come to him for final approval before being published.

◆ **REGISTRAR/RISK MANAGER - ED IMES**

Registration has went well. All associations have gotten the hang of doing rosters and subsequent supplements electronically. You can still have rosters approved if requested by Invitational Tournament Hosts but these rosters cannot be used by Tier I, Tier II or PNAHA Teams to meet qualifications for National bound or State Tournaments. Same with roster supplements.

The following notice was sent out to registrars. Due to a few issues with development of our Registry and Admin, the Credentials verification Sheet (CVS) for the 2014-15 Season is often populating with incorrect dates for initial roster approval and for the addition of players to the team roster. Therefore, it will be necessary to alter and/or correct those dates based on date found in the Team History "Changelog" in the Registry and Registry Admin. Please correct the dates on the CVS accordingly. This issue will be corrected for next season. If you wish, you can ask the club registrar to print the team history and submit with the team's credential book. Thank you for all you do. Tom Branden, Registrar Section Director, USA Hockey.

◆ **LEAGUE COMMISSIONER – TAMI GURNARD**

League play is at the mid season point and is running smoothly. This season, due to the changed tiering policy, only Bantams were required to hold tiering events. (Pewees no longer tier as they are not national bound and Midgets had less than 8 teams, so tiering was not needed per the new policy).

At the conclusion of the Bantam tiering weekends, the Competition committee, with a representative from each team's association, met via conference call to discuss the tiering results and make league decisions. Three teams remained at the Tier II level and three were tiered down to B. It was agreed that in order to provide more competition, teams could opt into cross over exhibition games between Tier II and B. Most teams did so and these games were scheduled by the league. Non-league Bantam and Midget teams have met their mid season tiering game requirements to qualify for state tournament play.

We have nine Squirt (10U) teams and nine Pee wee (12U) teams competing in league play, with the last games to be played the weekend of March 1<sup>st</sup>. The season will culminate in a Festival style tournaments to be held in Tri Cities the weekend of March 13-15<sup>th</sup>.

We have 3 league and 3 non-league teams at the Bantam (14U) age division and 5 league and 1 non-league team at the Midget (18U) age division. Both will compete at the PNAHA State tournament the weekend of February 27<sup>th</sup> – March 1<sup>st</sup>, which will be hosted by Spokane.

Team credential books for Tier II teams are due at this Saturday's PNAHA meeting, along with a check made payable to SAYHA for \$1000. Please assure that you provide additional blank credential verification worksheets with your book for the auditors to use. These can be obtained from your association's registrar. Clearly indicate who is the team contact should questions arise.

PeeWee and Squirt League teams should also bring a check to the January meeting, made payable to TCAHA. Credentials books will be reviewed Thursday, March 12<sup>th</sup> at the Coaches meeting prior to the tournament start.

The B tournament location will be discussed this Saturday after determining the number of teams at each age division.

◆ **SAFESPORT – DOUG ROSS**

There have been over 600 individuals screened since we established the SportNgin screening process. This is great as it means that I have not had to type into an Excel spread sheet some 585 names, a few folks were screened this season through Sterling, the company we had previously used for screening.

Most Coaches and managers have completed their SafeSport training. I know a few will still be out there that have not completed the training. I will be requesting a current list when I am with the SafeSport administrators next week at the national congress.

I have been informed of three issues this season, one did not become a SafeSport issue as it had to do with an on Ice incident. One was quickly resolved as it dealt with a Mite that needed instruction on proper behavior in the locker room. The other had to do with an injury that occurred in the locker room, reportedly with two monitors close by but distracted by coaching duties. Should coaches be allowed to be the designated monitors when it is easy to get distracted by a parent or having to deal with other coaching duties? Should PNAHA require that the monitor be a person other than a bench coach?

In the beginning of the year I observed a lot of youth with cell phones in the locker rooms. I notified the coaches and they addressed the issue. Now I am noticing players coming out of the locker rooms with cell phones in hand, but not in use, they usually are walking off to a quiet location to talk on these phones. This seems to indicate that they prefer not to text in the locker room and are using the phones as intended by the policy. Should we have players sign a document acknowledging that they understand the recording device policy?

At the winter meeting for the SafeSport coordinators I will ask that the rules clearly define that the SafeSport training be due at the same time as the coaching modules.

We implemented Screening to be done seasonally, not based on the calendar year as it had previously been handled. This will make policing the membership easier for administrators.

◆ **ADM DIRECTOR WEST SIDE – DOUG KIRTON**

PNAHA added Herman Cho as the Eastside ADM Coordinator

SAYHA added Terry Picicci as their association ADM Coordinator

Here is a recent update from our ADM Regional Manager Ty Hennes

“We will continue to put effort into the 8U entry level programs as this is our pipeline of players. We have been spending more time demonstrating to coaches, presenting to parents, and communicating with Associations about the importance of continued player development as the player's progress each year. The ADM is NOT just 8U hockey. It is the most advanced and current way the game is taught and players are coached around the world. We are spending more time working with squirts, peewees, and bantams. If any associations would like resources, materials, or support from the National Office, please give them my contact info.

Here are two links to videos from our National 17 and National 15 Player Development Camps. This is how the top 200 hockey players in the country practice. Two teams on the ice. Multiple stations teaching individual skill and game concepts in a confined area...

<http://vimeo.com/103009869> and <http://vimeo.com/103009868>

Speaking of practicing in a confined area and the increased player development this training environment creates. Coaches that run full-ice flow drills that do NOT mimic a game situation are providing a disservice to their players and team. The game is not played without pressure and decision-making is just as important as the physical skills.

Here is Mike Babcock's video on why Pavel Datsyuk is one of the best in the world.  
<http://vimeo.com/114895108>

Please feel free to share this email with the group. Thank you to all the volunteers, coaches, and PNAHA Members for all you do. Your time and efforts are greatly appreciated by USA Hockey.

◆ **ASSOCIATION ADM REPORTS**

- ◆ **Spokane:** Jr & Sr. 8U players...running station practices at the 8U level and cross ice games. Parents are thrilled with the practices.
- ◆ **SJHA:** Our club has implemented 8U and 10U station based practices, using practice plans right off the USA hockey website. Parents have been very receptive as they have noticed the improvements. We find that it is important to keep the station based practices fun, fresh and enthusiastic. All SJHA teams share practices at some point during the week. Roster sizes have decreased at some levels. All rep teams and some rec teams are practicing 3 times per week.
- ◆ **Tri Cities:** This season for the first time the Tri-Cities Association is offering weekly ADM sessions for the squirt, peewee, bantam, and midget age groups open to both house and rep players. Coaches from all of the teams in each age group work together to man the stations using the practice plans available from the USA Hockey Coaching App and [admkids.com](http://admkids.com). These sessions are scheduled for weekend and evening ice slots that were previously underutilized, and are provided for no additional cost by our association to increase exposure to ADM's benefits for all age groups.
- ◆ At the mite level our program follows ADM completely, with exclusively station-based practices and cross- or half-ice games.
- ◆ **WWFHA :** WWFHA does not have any teams that are in the 8U, 10U, or 12U groups. However, we do apply many ADM philosophies with our 14U and 19U teams. We use small ice with stations for one practice a week per team as well as joining teams together for practice ice. Drills used in these practices come from the ADM suggestions as well as the coach's experience coaching in this manner. We are finding that the growth of player skills are the same or better using a smaller ice vs. a full sheet. We are able to provide a wonderful environment for the kids to learn, have fun, and become better hockey players. We have found that the kids are enjoying the joint practices and so are the parents. Adds diversity for the kids ice times and offers good camaraderie throughout the entire association.
- ◆ **Wenatchee :** Uses station practices at U12 and below for House league and also for our U12 and below Rep practices. Wenatchee Wild coaches have participated, which the kids enjoy. It has been well received by players, parents and coaches. We have made the step in that direction for U18 and U14 by sharing a portion of their practice time and hope to incorporate it further next season.
- ◆ **Sno-King:** Observe all aspects of the ADM Model Club requirements including: station based practices, age appropriate practice to game ratios, appropriate roster size and skill coaches. 8U thru 18U all use station based practices.

◆ **ADM DIRECTOR EAST SIDE – HERMAN CHO (NOT PRESENT)**

◆ **1<sup>ST</sup> VICE PRESIDENT – ADAM SPEER (NOT PRESENT)**

◆ **2<sup>ND</sup> VICE-PRESIDENT – ROB AZEVEDO**

- ◆ Seeing more abuse of official's. Please remind your associations about the ZERO Tolerance policy.

◆ **PRESIDENT – GORDON BROWN**

◆ **Pacific District Meetings**

The district met in Seattle Oct 24<sup>th</sup> and Oct 25<sup>th</sup>. On the 24<sup>th</sup> there was a meeting regarding District Player development. Ty Hennes, USA Hockey ADM Director for the Pacific District was in attendance and presented on the ADM model and how it's about so much more than just cross-ice games and station practices.

The USA Olympic Committee is adopting the ADM model and branding for all of the Olympic sports. There will be a Multi-District Girls camp this year instead of the Pacific District Camp. It is modeled after the 14u boys' camp and will be at Colorado College in Colorado Springs. It's not ideal for some Washington schools that are still in progress at that time but it will be a great experience for those attending, much more like the national camp.

See this page on the Pacific District Site for details.

<http://pacificdistricthockey.com/Page.asp?n=92808&org=pacificdistricthockey.com>

District and National Tournament Locations and Dates are set for this season.

<http://pacificdistricthockey.com/Page.asp?n=63635&org=pacificdistricthockey.com>

Nominations are open for a District Director position that is currently occupied by Jon Gustafson. Currently two of the four directors, Donna Kauffman and Dru Hammond are from Washington and District rules only allow two from any affiliate.

◆ **PNAHA Youth Development Camp**

There were no other offerings of ice availability so we will be proceeding with the event in Wenatchee, January 30<sup>th</sup> - February 1<sup>st</sup>.

◆ **PNAHA B Tournament**

We are still looking for a host for the PNAHA B Tournament. The preferred weekend is March 6<sup>th</sup> – 8<sup>th</sup>. If your association is interested, please be prepared to present at the Jan meeting.

◆ **Proposed Constitution / Bylaw / Rule Changes**

There are currently 7 proposed changes to various PNAHA guiding documents.

There are also documents regarding PNAHA's 8u exception request which is due before PNAHA meets again and a proposed friendly amendment to the Proposed Game Suspension Policy.

Those can be found on the PNAHA site on the "Upcoming Meetings" page.

<http://www.pnaha.com/page/show/1275487-upcoming-meetings> Please review these before the meeting and reach out with any questions you may have to help speed the meeting along.

I modified the USA Hockey rule proposal form so it can be used for all future PNAHA proposed changes to any of the PNAHA guiding documents. That form can be found on "The Rules" page on the website. <http://www.pnaha.com/page/show/1274490-the-rules>

◆ **PNAHA 2014 – 15 Annual Guide Book**

The Annual Guide Book has been updated and distributed in electronic format to all the PNAHA Board of Directors. This version includes all rule changes since the last guide was created along with rules created in meetings in the past that didn't make their way into the official guide.

Some relevant policies that are currently on the PNAHA website were added to the guide so it is a more complete reference.

The Guide will be updated with any changes passed at the Jan meeting and published on the website.

◆ **USA Hockey Annual Winter Meeting**

I will be representing PNAHA at this meeting, Jan 15<sup>th</sup> – 18<sup>th</sup> in Orlando, FL. The details on the meeting agendas can be found at <http://www.usahockey.com/page/show/836999-annual-meetings>

◆ **USA Pacific District Winter Meeting**

I will likely be attending just a portion of this meeting, Feb 6<sup>th</sup>-7<sup>th</sup> in Las Vegas, NV due to personal work conflicts.

◆ **Presidential Rulings**

One of the responsibilities of the PNAHA President as dictated in the Bylaws is "The power to determine questions arising from emergencies not provided for in the Constitution, By-Laws, Rules and Regulations."

The PNAHA Board of Directors is charged "To act upon any temporary ruling by the president, other officers or special committee, not provided for in the By-Laws, or Rules and Regulations of PNAHA."

Since the last meeting the following questions have arisen.

◆ **PNAHA League Statistics**

Tacoma requested to opt-out of the publishing of the individual player stats for PNAHA league games. The reasoning for the request was as follows.

- The stats were not always going to be recorded properly or input into the system correctly, which would cause additional administrative load dealing with parents.
- Individual statistics should not be emphasized at the younger ages.

Since there is no explicit USA Hockey or PNAHA rule as to whether stats are kept or not I considered the request and determined that the stats for all the associations would be displayed for the following reasons.

- the games are public events
- the league has a long history of providing game stats
- teams participating in the league know about that history
- it's a fun aspect for the parents and players
- Having one association opt out lessens the experience for all the other associations that are involved.
- Having the stats available is different than emphasizing them.
- The quality of the officiating and recording of stats is what it is and always has been.
- Association administrators can direct their questions to the statisticians who will be directed to tell them that whatever is on the score sheet is what is presented.

◆ **Rule 14 applicable to 12u and 10u League teams**

Vancouver requested the ability to exceed the number of players allowed by Rule 14 on their 12u team. Their position was as follows.

"looking at Rule 14, I'm wondering if it applies to the PeeWee division anymore.

The rule states "Any State or National Bound Team..." This implies the State

Championship and National Championship tournament. TCAHA is hosting the PNAHA PeeWee Festival in March, not a State Championship tournament.”

This raises two questions.

1. Can they participate in the year end event?
2. Can they be in league without being rule 14 compliant?

My ruling is no to both questions.

From State Regulations Article IV: Eligibility. (Bolding is mine)

Any State or National Bound team which declares its level of play at less than Tier I for PNAHA or USA playoffs/**events** shall not include on its roster, more than 5 players from outside that Associations membership from the prior year, unless that Association is already fielding a Tier I team and has no room on its Tier I team. See the PNAHA website for Rule 14 in its entirety.

Historically, if it's a T2 or B league then the teams need to be eligible for that designation and non-compliant teams can't participate. At 14u this year Vancouver is only involved as an exhibition schedule. That said, I don't think we would blow up a schedule for this situation. If the team is deemed T1 due to rule 14 application, then they would need to forfeit the games in which they are T1.

If their roster at Dec 31<sup>st</sup> deems the team to be T1 due to rule 14 application then they would not be eligible for the end of year event.

◆ **League Play and Inclement Weather**

One team was going over the pass to play league games this weekend. Snoqualmie pass was closed for a period of time and it was unclear as to exactly when the players would show up at the rink. It was not possible to move the game to a later time that day.

The teams had differing feelings on when the game should start.

The USA Hockey Rule Book states

**Rule 201 Composition of Teams**

(a) A team must start a game with a minimum of six players.

Any time that a team has been reduced to less than four players, the game shall be declared a forfeit.

Page 43 on the USA Hockey Guide States

(d) A game is a contest played against another team which is registered with a member organization of the IIHF of the same competitive level and officiated by registered officials. A game shall consist of at least three (3) periods (or the equivalent, see paragraph Q. Time of Periods below), except where the game is interrupted, (by some unforeseen event) after two (2) periods have been completed. High School Varsity/Prep School games played against school sanctioned teams and USA Hockey high school teams shall count as games toward the 10/5 rule.

There is no guidance in the PNAHA rules beyond the game format.

There is some precedence in the PNAHA minutes where games were rescheduled or cancelled due to weather impacting travel conditions.

In this case the bulk of the team were going to show up right around the start of the game time.

My ruling was as follows.

Due to the level of play (Bantam) and that the visiting team was going to be late due to circumstances that were reasonably out of their control, the game would be delayed until the visiting team had at least 10 skaters and one goalie. If that did not occur before there was more than one hour left in the game slot, the game would be cancelled and they would attempt to reschedule it. The game would be played under PNAHA curfew rules with a potential short 3<sup>rd</sup> period.

**7. TOURNAMENT UPDATES**

- ◆ TIER I (U16 FEBRUARY 5-8, 2015 HOSTED BY KVHA) – There will be three (3) teams Everett, SnoKing and Kent.
- ◆ TIER II (BANTAM/MIDGET FEBRUARY 27-MARCH 1, 2015 HOSTED BY SAYHA) – NO UPDATE
- ◆ SQUIRT/PEEWEE FESTIVAL MARCH 13-15, 2015 HOSTED BY TCAHA) – NO UPDATE
- ◆ B TOURNAMENT (MID MARCH HOSTED BY TBD) – The tournament will have 2 divisions of 4 teams. 14U and 12 U. SnoKing can host them both March 20-21, 2015. Doug Kirton just needs to verify ice is available. Brad Moon (SAYHA), made motion to ***allow president to pick location for 14U***, 2<sup>nd</sup> by Bob Knoerl (VYHA).

**8. ASSOCIATION REPORTS**

**9. OLD BUSINESS** – No old business.

## 10. NEW BUSINESS

- ◆ 8U PLAYER DEVELOPMENT (USA HOCKEY LETTER attached) – Brad Moon (SAYHA) made motion to *[leave 8U as 3 play ups]*, 2<sup>nd</sup> by Kris Wilson (SJHA). In discussion, Doug Kirton stated that all association should follow guide path set forth by USA Hockey. Discussion regarding mites playing 8 full ice games verses 1 full ice tournament per player. **(8 in favor, 4 opposed) Motion Passed.** Gordon Brown will present to USA Hockey on Tuesday
- ◆ BYLAWS/CONSTITUTION REQUIRES 2/3<sup>RD</sup> APPROVAL
  - ARTICLE VI – MEMBERSHIP SECTION 3 VOTING (proposal attached)  
Bob Knoerl (VYHA) made motion to *[accept proposal changes]*, 2<sup>nd</sup> by Brad Moon (SAYHA). **(All in favor) Motion Passed.**
  - ARTICLE XI – POLICIES SECTION 5 GAME SUSPENSION  
Rob Azevedo (PNAHA 2<sup>nd</sup> VP) made motion to *[accept proposal]*, 2<sup>nd</sup> by Kris Wilson (SJHA). In Discussion: Friendly amendment proposal from TAHA and discussion regarding location of this policy in the PNAHA Constitution and Suspension and League Rules and requirements for discussion and vote on this proposal. Gordon Brown turned the meeting chair over to Rob Azevedo. Gordon continued discussion of the reasoning for the proposal. SJHA felt it is unreasonable for officials to police this policy. Recently in a game there was a suspended player on the bench. Rob Azevedo turned the chair back over to Gordon Brown. **(Defeated on the floor) Motion Failed.**
- ◆ SAFESPOT POLICY  
Brad Moon (SAYHA) made motion to *[accept proposal]*, 2<sup>nd</sup> by Bob Knoerl (VYHA). **(All in favor) Motion Passed.**
- ◆ CREDENTIAL POLICY  
Doug Ross (WAHA) made motion to *[accept proposal changes]*, 2<sup>nd</sup> by Cindy Dayley (WWFHA). In Discussion: Clarification that there is no need for birth certificates if it is checked on the “official” roster. **(All in favor) Motion Passed.**
- ◆ TOURNAMENT CLARIFICATIONS  
Rob Azevedo (PNAHA 2<sup>nd</sup> VP) made motion to *[accept proposal]*, 2<sup>nd</sup> by Brad Moon (SAYHA). In Discussion: Everyone should provide feedback on the budget and tournament information to verify rates are okay. At a later time designated a “PNAHA Trophy” to be used. Officials’ rates should also be revisited. **(All in favor) Motion Passed.**
- ◆ PENALTY REPORTING  
Doug Ross (WAHA) made motion to *[accept proposal]*, 2<sup>nd</sup> by Debbie Didzerekis (PNAHA Sec/Treas.). Discussion from Donna Kaufman (TAHA), local association is authority and a concern that as the board changes something could be missed. The question of who see’s game reports came up and the PNAHA VP’s see game reports for their areas. Doug Ross (WAHA), *[called for motion to be tabled and sent to committee for further discussion]*, **(Motion to table failed).**

Friendly amendment proposed *[Section 1, second sentence, “The PNAHA Affiliate President will configure the USA hockey reporting system so that reports will only be sent to”]*

Friendly amendment proposed *[Section 1, item C. PNAHA Vice Presidents and D. PNAHA President]*

Friendly amendment proposed *[Section 2, item A, iv. PNAHA President]*

Donna Kaufman (TAHA) accepts friendly amendments. **(13 in favor, 1 opposed) Motion Passed.**

### ◆ LEAGUE RULES

Rob Azevedo (PNAHA 2<sup>nd</sup> VP) made motion to *[accept proposal]*, 2<sup>nd</sup> by Debbie Didzerekis (PNAHA Sec/Treas.). In discussion the concern that the committee structure should have a presence of executive board members on the committee.

Friendly amendment proposed by Kris Wilson (SJHA) *[Section 1, League Management: add at end, “The PNAHA President will serve on the committee as a non-voting member, the PNAHA 1<sup>st</sup> & 2<sup>nd</sup> Vice Presidents will serve on the committee as voting members in all votes.”]*, 2<sup>nd</sup> by Bob Knoerl (VYHA). Donna Kaufman (TAHA) accepts friendly amendment.

Debbie Didzerekis (PNAHA Sec/Treas.) calls the question. **(All in favor) Motion passed.**

## 11. SPRING/SUMMER MEETING

- ◆ The PNAHA Spring/Summer meeting will be held on **Saturday, June 13, 2015** at the Coast Wenatchee Center Hotel & Wenatchee Convention Center in Wenatchee, located at 201 N. Wenatchee Avenue. Room reservations can be made by calling (509) 662-4411.

## 12. ADJOURNMENT

Debbie Didzerekis (PNAHA Sec/Treas) [motioned to adjourn], seconded by Rob Kaufman (KCHA). Noting GO HAWKS! **(All in favor) Motion passed.** Meeting adjourned at 1:07 p.m



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phone 719.576.8724 | fax 719.538.1160 | email usah@usahockey.org

December 1, 2014

To Affiliate Presidents:

From: Player Development Subcommittee on 8U Player Development

We would like to remind everyone it is time to start the exception process for the coming season if your affiliate will be looking for a exception for a limited number of full-ice games at the eight and under age level for the 15-16 season. The committee will be looking for your exceptions to show continued progress toward the goal of all games being played on the reduced-size playing surface. Last year, many affiliates provided the committee with a two or three year plan toward the goal. We hope that these affiliates will be able to achieve that next step or even accelerate their progress if possible. Just a reminder that **the deadline for submission has been moved up this year to March 31, 2015**, so now is the time to get them submitted.

We are encouraging affiliates to make their formal submissions by **January 10, 2015**. Those received by that deadline will be discussed and acted on at our next meeting scheduled for January 14, 2015. Please submit your request for an exception to George Atkinson via email at geocatkinson@gmail.com.

Once approved by our committee, they then need to go on for final approval by the full Player Development Committee.

The committee looks forward to working with all the affiliates to provide a smooth transition for the new standards set for Mite hockey.

The Player Development Subcommittee  
George Atkinson  
T.C. Lewis  
Steve Laing  
Dave Margenau  
Joe Baudo  
Ken Martel  
Kevin McLaughlin



USA Hockey, the national governing body for the sport of ice hockey, is a member of the International Ice Hockey Federation and the United States Olympic Committee



usahockey.com



**PNAHA  
BOARD OF DIRECTORS MEETINGS  
CONSTITUTION, BYLAW & RULES PROPOSAL SUBMISSION FORM**

<b>NAME OF CHANGED DOCUMENT:</b>	PNAHA BYLAWS
<b>MAIN HEADING:</b>	ARTICLE VI - MEMBERSHIP
<b>REGULATION (Heading):</b>	
<b>BY-LAW (Heading):</b>	
<b>Section:</b>	Section 3 Voting:
<b>Reference (sub-section):</b>	
<b>Paragraph / Page no(s):</b>	Pg 64 and 65 in Guidebook

**CURRENT WORDING:**

Each Member Organization shall be represented by one (1) director who shall have one (1) vote, as elected by the teams of the Member Organization.

The Member Teams shall be collectively represented by one (1) director elected by the Member Teams with each Member Team having one (1) vote in such election.

Allied Members shall not have a vote.

**RED-LINE WORDING OF PROPOSAL:** (as it should appear with new wording-**bold**, Deletions-strikethrough)

Each Member Organization shall be represented by one (1) director who shall have one (1) vote, as elected by the ~~teams~~ **participants** of the Member Organization.

The Member Teams shall be collectively represented by one (1) director elected by the **participants of the Member Teams**. ~~with each Member team having one (1) vote in such election.~~

**CLEAN WORDING OF PROPOSAL:** (For ease of reading)

Each Member Organization shall be represented by one (1) director who shall have one (1) vote, as elected by the participants of the Member Organization.

The Member Teams shall be collectively represented by one (1) director elected by the participants of the Member Teams.

**INTENTION OF PROPOSAL:**

The Legal Council sub-committee assigned to review Affiliate's compliance with USA Hockey's Affiliate Agreement has completed its review of Pacific Northwest Amateur Hockey Association (PNAHA). The following discrepancies or non-compliance issues were noted:

- a. USA Hockey requires that each Registered Participant Member of an Affiliate be entitled to one vote in the process adopted by the Affiliate for the election of its Board of Directors. Per PNAHA's Bylaws, Directors are elected by registered teams in each qualified member association. There is no provision for Registered Participant Members to vote and the method for electing team representatives is not set forth.
- b. No written Sexual and Physical Abuse Policy.

The purpose of this proposal is to become compliant with USA Hockey's Affiliate requirements.

Submitter: Gordon Brown, PNAHA President

**PNAHA  
BOARD OF DIRECTORS MEETINGS  
CONSTITUTION, BYLAW & RULES PROPOSAL SUBMISSION FORM**

<b>NAME OF CHANGED DOCUMENT:</b>	PNAHA Constitution, PNAHA League Rules, PNAHA Suspension Guidelines
<b>MAIN HEADING:</b>	ARTICLE XI - POLICIES
<b>REGULATION (Heading):</b>	
<b>BY-LAW (Heading):</b>	
<b>Section:</b>	Section 5: GAME SUSPENSION POLICY
<b>Reference (sub-section):</b>	
<b>Paragraph / Page no(s):</b>	

**CURRENT WORDING:**

Section 5: GAME SUSPENSION POLICY

Any player, coach or team official suspended shall not have contact with the team one (1) hour before the game until one (1) hour after the game.

**RED-LINE WORDING OF PROPOSAL:** (as it should appear with new wording-**bold**, Deletions-strikethrough)

Any ~~player~~, coach or team official suspended shall not have contact with the team one (1) hour before the game until one (1) hour after the game.

**CLEAN WORDING OF PROPOSAL:** (For ease of reading)

Any coach or team official suspended shall not have contact with the team one (1) hour before the game until one (1) hour after the game.

**INTENTION OF PROPOSAL:**

The PNAHA Board of Directors discussed this issue a few meetings ago. During that discussion the general agreement was that the player is already missing out by not playing. There's no need for them to not be around their team and learn during the game.

Looking at the historical PNAHA minutes, it appears that this aspect of the rule originally came about when PNAHA had to adopt the B.C. Hockey rules in order for Washington teams to participate in games with them. The current B.C. Hockey rules do not currently have that requirement.

This exact same rule exists in 3 locations  
PNAHA Constitution  
PNAHA League rules –IX Discipline  
PNAHA Suspension Guidelines

This proposal is to change it in all 3 locations.

Submitter: Gordon Brown, PNAHA President

**Friendly Amendment to the Red-Line Wording above:**

The following Policy is found in the Constitution which requires 60 day submission for changing. It also appears in the PNAHA Suspension and League Rules which requires 30 day notice

**Currently reads:**

Any player, coach or team official suspended shall not have contact with the team one (1) hour before the game until one (1) hour after the game.

**Proposed Change**

1. To Delete this from the Constitution this vote cannot happen until June unless this can be made as an amendment from the floor during the discussion of the SnoKing proposal that has been submitted in time.
2. In the League Rules and Suspensions:
  - a. Any player or team official suspended shall not remain near the bench of his team. The Team Official may not in any way attempt to direct the play of his team. The suspended player or team official cannot participate in team activities for ½ hour prior to the game through ½ hour after the conclusion of the game

**Rationale:** To conform to USA Hockey Playing rules 201, 404, Glossary and Case book. As far as removing it from the Constitution, the Constitution is a document that should not be easily amended. This is really an emphasis of a rule and may need to be changed as USA Hockey changes its rules. It should be placed where it is more flexible.

**PNAHA  
BOARD OF DIRECTORS MEETINGS  
CONSTITUTION, BYLAW & RULES PROPOSAL SUBMISSION FORM**

<b>NAME OF CHANGED DOCUMENT:</b>	PNAHA Constitution
<b>MAIN HEADING:</b>	Article XI - Policies
<b>REGULATION (Heading):</b>	
<b>BY-LAW (Heading):</b>	
<b>Section:</b>	
<b>Reference (sub-section):</b>	
<b>Paragraph / Page no(s):</b>	

**CURRENT WORDING:** (none)

**RED-LINE WORDING OF PROPOSAL:** (as it should appear with new wording-**bold**, Deletions-strikethrough)

Section 6: Adoption of USA Hockey SafeSport

USA Hockey and PNAHA has long had safety systems in place to protect its participants from physical abuse, sexual abuse and other types of abuse and misconduct that can be harmful to youth hockey players. These include, without limitation, physical abuse, sexual abuse, screening, locker room supervision and hazing policies, in addition to codes of conduct applicable to administrators, coaches, officials, parents, players and spectators. USA Hockey has created a SafeSport Program that includes USA Hockey's various policies aimed at protecting its youth participants from all types of misconduct and abuse. PNAHA has adopted the USA Hockey SafeSport Handbook as its official Policy Guide in the areas of sexual, physical, and emotional abuse. PNAHA has also adopted the following USA Hockey SafeSport policies: bullying, threats and harassment, hazing, locker room, electronic communications, travel and billeting policies. Future policies adopted by USA Hockey SafeSport and published in the USA Hockey SafeSport Handbook will also become policy within PNAHA.

**CLEAN WORDING OF PROPOSAL:** (For ease of reading)  
(same as redline)

**INTENTION OF PROPOSAL:**

The Legal Council sub-committee assigned to review Affiliate's compliance with USA Hockey's Affiliate Agreement has completed its review of Pacific Northwest Amateur Hockey Association (PNAHA). The following discrepancies or non-compliance issues were noted:

a. USA Hockey requires that each Registered Participant Member of an Affiliate be entitled to one vote in the process adopted by the Affiliate for the election of its Board of Directors. Per PNAHA's Bylaws, Directors are elected by registered teams in each qualified member association. There is no provision for Registered Participant Members to vote and the method for electing team representatives is not set forth.

b. No written Sexual and Physical Abuse Policy.

This change automatically causes PNAHA to inherit USA Hockey policies, as required by PNAHA's affiliate agreement, without having to have a motion / discussion / vote for any future changes that USA Hockey makes. PNAHA still has the ability to be more detailed and/or stringent in any of those existing and/or future policy areas.

Submitter: Gordon Brown PNAHA President

**PNAHA**  
**BOARD OF DIRECTORS MEETINGS**  
**CONSTITUTION, BYLAW & RULES PROPOSAL SUBMISSION FORM**

<b>NAME OF CHANGED DOCUMENT:</b>	Credential Process Policy for PNAHA State Tournaments
<b>MAIN HEADING:</b>	
<b>REGULATION (Heading):</b>	
<b>BY-LAW (Heading):</b>	
<b>Section:</b>	Entire Document
<b>Reference (sub-section):</b>	
<b>Paragraph / Page no(s):</b>	

**CURRENT WORDING:**

See PNAHA website or utilize the Word Review "Original" feature to see the original document.

**RED-LINE WORDING OF PROPOSAL:** (as it should appear with new wording-**bold**, Deletions-strikethrough)

Utilize the Word Review "All Markup" feature to see the changes to the document.

**CLEAN WORDING OF PROPOSAL:** (For ease of reading)

Utilize the Word Review "No Markup" feature to see the clean document.

**INTENTION OF PROPOSAL:**

To bring the document current with USA Hockey processes and make the process easier for the managers and credential book reviewers.

Submitter: Gordon Brown – PNAHA President

**Credential Process Policy for PNAHA State Tournaments**  
Proposed for Jan 2015

All State Tournament bound teams, [where the winners proceed to District or National Tournaments](#) will submit their Credential Packet at the January PNAHA General Winter meeting through their PNAHA Representative. [\(As of this writing, this included Tier 1 and Tier 2 teams at the 14u, 16u and 18u age categories.\)](#)

Associations not represented at the January PNAHA General Winter meeting will be notified by electronic mail within 24 hours after the PNAHA General Winter meeting by the PNAHA Secretary/Treasurer as to where to mail their packets. The Credential Packets are due within four (4) business days from the date of the PNAHA General Winter meeting.

In addition to the required Credential Packet documentation, team managers will supply a contact list that includes a name, phone number (cell, home and work) so that the team can be contacted to correct deficiencies discovered by the assigned pre-credential personnel.

**Credential Packet**

Team managers are [required](#) to utilize the USA Hockey Credentials Verification Sheet when compiling their credential packet. This form and others required for the Credential Packet [can be downloaded by your local registrar via the USA Hockey Registry website.](#)

- USA Hockey [Official Team Roster Form](#)
  - [Downloaded for you by your association's registrar](#)
  - [Marked as verified by the District Registrar by the green "Approved" graphic.](#)
  - [This roster should be current \(i.e. within a week of starting the verification process\).](#)
  - [The rosters contain up to date \(last interface with USA Hockey database\) info on Coaches, Card level and expiration date, Modules completed and SafeSport Training status \(This info needs to be part of the book\).](#)
- [2 copies of the Credentials Verification Sheet obtained from your association registrar.](#)
  - [One filled out by the manager when verifying they have everything required for all players, managers and coaches](#)
  - [One blank to be used by the credential verifier.](#)
- USA Hockey Consent to Treat [\(signed for Players, Coaches and Managers\)](#)
- USA Hockey Participant Code of Conduct [\(signed by Players, Coaches and Managers\)](#)
- Birth Certificates (Government/State issued) [unless the Roster indicates that it is already verified and approved by the District Registrar.](#)
- Proof of legal residency for foreign born players (See USA Hockey Annual Guidebook)
- Non-citizen transfer form (USA Hockey Written Transfers – Form 2-P)\*
- Score sheets available through that date (Note: any additional score sheets needed to qualify for the tournament would be due to the credentialing designee two weeks prior to the tournament.

**Late Credential Packets**

Any team whose credentialing packet is not received within four (4) business days of the PNAHA meeting will be assessed a \$25.00 late fee.

**PNAHA  
BOARD OF DIRECTORS MEETINGS  
CONSTITUTION, BYLAW & RULES PROPOSAL SUBMISSION FORM**

<b>NAME OF CHANGED DOCUMENT:</b>	PNAHA Rules and Regulations
<b>MAIN HEADING:</b>	
<b>REGULATION (Heading):</b>	
<b>BY-LAW (Heading):</b>	
<b>Section:</b>	Article V and Article VII
<b>Reference (sub-section):</b>	
<b>Paragraph / Page no(s):</b>	

**CURRENT WORDING:**

See PNAHA Website, Articles V and Articles VII

**RED-LINE WORDING OF PROPOSAL:** (as it should appear with new wording-**bold**, Deletions-strikethrough)

See Below. Use Word Review functions to see the Markup and No Markup versions.

**CLEAN WORDING OF PROPOSAL:** (For ease of reading)

See Below. Use Word Review functions to see the Markup and No Markup versions.

**INTENTION OF PROPOSAL:**

To document tournament requirements which were previously passed down by word of mouth, to reorganize the existing rules so they are grouped by category, to include motions passed by the PNAHA Board in previous meetings, and to include slight modifications / clarifications to the rules.

Submitter:

Gordon Brown PNAHA President.

With lots of help from Dru Hammond – District Director and Tyler Nostrant – Tri-Cities.

## **PNAHA Rules and Regulations**

This proposal replaces Article V and Article VII in the 2013 PNAHA Rules and Regulations

### **ARTICLE V – PNAHA TOURNAMENTS**

#### **Invitational Tournaments**

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- a. Any permit sanctioning a tournament by the PNAHA/USA HOCKEY Associate District Registrar may be withdrawn if it is determined that PNAHA/ USA HOCKEY regulations are violated.
- b. All tournaments within the jurisdiction of PNAHA must be sanctioned by the PNAHA/USA Hockey Associate District Registrar. The conditions of the sanctions are as follows:
  - The official permit, USA HOCKEY "Invitational Tournament Application" form must be submitted to the PNAHA/USA HOCKEY District Affiliate Registrar.
  - The application must include a copy of the rules and regulations of the tournament as well as a certified check for the tournament fee. (See USA HOCKEY Guide, Rules and Regulations, X Games, Exhibition Games, Invitational Tournaments and Sanctioned Events).

#### **PNAHA State Tournaments and Festivals**

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Unless explicitly called out, "Tournament" shall refer to both PNAHA State Tournaments and Festivals.

- a. The PNAHA President or their designee will serve as Tournament Director.
- b. The Tournament Director will be responsible for the scheduling of the Tournament.
- c. The Tournament Director will conduct the Tournament in accordance with USA Hockey, Pacific District and PNAHA Rules. He/she shall act in the best interest of USA Hockey without regard to Association allegiance or concerns.
- d. The PNAHA Supervisor of Officials shall serve in the capacity of Referee-In-Chief for all PNAHA tournaments. They will be directly responsible to the Tournament Director. It will be their responsibility to insure that adequate and qualified referees are available for each game.

#### ***Applying To Host PNAHA State Tournaments / Festivals***

Any Association wanting to host a PNAHA Tournament shall submit its request on the PNAHA Tournament Application Form to the President by September 1st for consideration. The form shall be available on the PNAHA website and is updated by the President as required. All requirements of the tournament articles shall be addressed in the application.

The Board of Directors shall select the host of each tournament at the September Annual Fall Meeting. Should a Host not be selected at that time, the President will make recommendations to the Officers, who jointly shall select the Host and notify all Associations within seven (7) days of the selection.

The Tournament Host organization must agree to the Host Requirements.

#### ***Host requirements***

The Tournament Host Organization must be fully acquainted with USA Hockey, Pacific District, and PNAHA Tournament Rules and Regulations as set forth in their respective Guidebooks.

#### **Facility requirements.**

- a. The Host must ensure that they have sufficient ice available to meet the tournament needs. The Tournament Application will include the locations and blocks of ice they have available for the tournament.
- b. Each ice rink must have one locker room that is available and reserved for female players. If sufficient locker rooms do not exist a separate room will be converted to serve as the female locker room for the duration of the event.

#### **Lodging**

- a. Sufficient host hotels must be under contract at application time to ensure that there are no room shortages due to other events in the area at the time. The Host shall ensure that there are at least 18 double queen rooms per non-local team. At least half of those hotels must be equal to, or less expensive than the current PNAHA Host Hotel rate.  
Hotel expenses are the responsibility of each tournament team which shall make its reservations and secure them no less than 30 days prior to the starting date of the tournament. A list of Tournament Hotels with rates shall be included with the tournament application, and the Host shall advise each team in the tournament packet of its requirements, if any, to stay at a designated Host hotel. Failure to stay at a designated hotel will subject an entrant to penalties as per PNAHA Host Hotels rule. That penalty will need to be paid before the team will be eligible to participate in the event.

- b. The Host Association shall **reserve and pay for** separate rooms for the lodging of the PNAHA Tournament Directors and USA Hockey Registrar. The Host Association shall **reserve and pay for rooms** for game officials and the Referee-in-chief. Accommodations for these officials shall be provided at a suitable facility separate and apart from the participating teams.

#### **Transportation**

Transportation is not the responsibility of the Host Association.

#### **Tournament Information**

The Host Association shall provide relevant team details on the event by January 1<sup>st</sup> via the page dedicated to the tournament on the PNAHA website.

#### **Tournament Fee**

The tournament entry fee for each participating team is set by the PNAHA Board of Directors at the June Summer meeting each year and is payable at the Winter meeting. The current tournament fee structure is detailed in the Team Declaration and Registration section of these rules.

#### **Trophies & Mementos**

The Host Association shall supply a Championship and Runner-Up Trophy, as well as individual awards for each member of both teams the design of which shall be submitted to and approved by the President no later than 30days prior to commencement of the Tournament.

The Host Association shall supply each player a memento of the event such as a laminated player identification with lanyard, bracelet, T-shirt etc.

#### **Banners**

PNAHA will pay for Championship Banners. The host association is responsible for ordering and ensuring they are available at the championship game. Contact the league commissioner for the contact information for the current banner supplier.

#### **Coaches / Managers Meeting**

The Host shall provide a room of sufficient size to seat all of the attending team, on-ice and tournament officials.

#### **Meeting Room**

The Host Association shall also provide a meeting Room for the Tournament Officials to conduct the affairs of the Tournament separate and apart from participants, spectators, and other personnel.

#### **Internet Access**

At each facility, the Host shall provide internet access for immediate posting of play-by-play and period /game results.

In their application the Host shall indicate whether dedicated internet access will be available at a location to allow for live streaming of games.

#### **Hospitality Rooms**

Food and Beverages must be provided for Tournament Directors, Officials and Tournament Staff and optionally for team officials.

#### **Spectator Admission Fees**

No Spectator admission fees are allowed for any PNAHA Tournament.

#### ***Tournament Operations***

##### **Team Credential Verification For Non-Nationally Bound Events**

Before and during the Coach/Manager meeting ensure there is a location that can be used for the team Credential review and ensure there are sufficient volunteers to assist with credential verification.

#### **Score Sheets**

Score sheets are to be filled out in advance by the host utilizing PNAHA roster stickers.

#### **Locker Rooms**

Rooms must be assigned and have the ability to be secured to prevent theft.



### **Off-ice Officials**

- a. The HOST ASSOCIATION is responsible to have all minor officials present at each and every game. If the HOST ASSOCIATION cannot supply all the minor officials for all games, they may ask all participating associations to supply penalty box attendants and scorekeeper. The HOST ASSOCIATION must notify each participating association at least fourteen (14) days in advance of tournament date of their need for said minor officials.
- b. All minor (off-ice) officials are to be legal adults (Age 18+) for all PNAHA tournament games.

### **Tournament Volunteers**

Clothing or badging will be utilized to sufficiently identify key volunteers/rink managers working underneath the Tournament Coordinator who may be charged with rule enforcement during the event.

### **Game Results**

Game results will be updated online on the PNAHA website or on a site approved by the Tournament Director and published on the PNAHA website. Each rink utilized for tournament game play must have all game results clearly posted and regularly updated in a public area. Sufficient communication between tournament volunteers at separate rinks must be utilized to ensure that all results are regularly updated, regardless of location.

### **On Ice Tournament Officials Fees**

The following schedule of Referee Fees shall be applicable to all PNAHA tournaments.

Age	Total Game Fees
10u Festival	Local Officials Rate\$42/00
12u Festival	Local Officials Rate\$52.00
14u Tier I	\$xxx\$34/17
14u Tier II	\$34/17
16u Tier I	\$50/28
16u Tier II	\$50/28
18u Tier I	\$50/28
18u Tier II	\$50/28

The Affiliate Referee in Chief shall provide a count of such out of town officials to the Tournament Director and the Tournament Chair no later than two weeks prior to commencement of the Tournament. In addition, the Affiliate RIC shall provide a list of all officials who are assigned to officiate the tournament no later than five days prior to commencement of the tournament.

### **Team Declaration and Registration**

#### **District Bound Teams**

Teams wishing to compete at the Pacific District Tournaments shall be declared at the PNAHA September Fall meeting. If enough teams are declared to warrant a State Tournament the Board of Directors will choose a location at that meeting.

#### **District Bound Entry Fees**

The District Tournament Fees are set by the Pacific District Board of Directors and are posted on the Pacific District Website. The declaration to compete at the district level must be accompanied by a payment to PNAHA for the greater of the District or PNAHA Tournament fees. Those fees will be directed to the PNAHA Tournament Host or to the Pacific District as appropriate. Failure to make the payment within 10 business days of the meeting will automatically disqualify the team from participating.

#### **State and National Bound Teams**

Member organizations and Member Teams will declare at the PNAHA January Winter General Meeting which teams will participate in which PNAHA Tournaments. Teams participating in 10u Squirt and 12u PeeWee league are required to participate in the year end Festival. No other teams are eligible to participate in those Festivals.

#### **Commitment To Participate At The Next Level**

Any member organization entering a team in a District or Nationally Bound PNAHA tournament agrees by participation that they will participate in the District and/or National Tournaments should they prevail at the PNAHA Tournament. In the event any team wins the PNAHA Championship and is not able to participate in the District and/or National Championships, the runner-up team may be given permission to represent

PNAHA. Should the runner-up team be unable to participate, the qualified representative will face automatic suspension of at least one (1) year.

At the Tier 1 Level, only one (1) team will represent PNAHA. At the Tier 2 level, up to two (2) teams may represent PNAHA if allowed by the governing bodies.

### **Tournament/Festival Entry Fees**

The entry fee, as established annually by the Board of Directors, must be submitted at the General Winter Meeting in January to the hosting association and is (non-refundable). The current tournament fees are \$1000 per team. Payments not made at the Winter meeting shall result in a \$100 increase in tournament fee payable to the Host association. Under no circumstances will a team be allowed to participate without the payment of their entry fee. Should the team not pay nor participate the team's association will be responsible for that payment and will immediately not be in good standing until that payment is made.

### **Team and Player Eligibility**

- a. Any player and/or team not registered by December 31st registration deadline ARE NOT ELIGIBLE to participate in PNAHA State tournaments, nor USA HOCKEY tournaments leading toward a National Championship.
- b. For participation in PNAHA or USA HOCKEY tournaments leading toward a National Championship, a player's name must appear on only ONE official team roster.
- c. District and Nationally bound teams must have competed as a unit in games as required by the USA Hockey Annual Guide.
- d. Teams that are not District or Nationally Bound must have competed as a unit in at least five (5) games during the season to be eligible for tournament play. The players must have played a minimum of five (5) games. It is preferred that those games are played against teams at their same age division and competition level but all official USA Hockey games may be used to meet this requirement.

### **Nationally Bound Credential Verification**

Any team wishing to participate in any Nationally bound tournament must bring their credential packets/books to the January Winter meeting as detailed in the "Credential Policy for PNAHA State Tournaments"

### ***PNAHA State Tournament/Festival Rules***

#### **USA Hockey Annual Guide**

- a. The USA HOCKEY Annual Guide shall be used as a guide to assist at all PNAHA games. The USA Hockey Tournament Guidebook shall be used as a guide to assist with any tournament rules not covered by Pacific District and PNAHA rules.
- b. **COACHING EDUCATION REQUIREMENTS**  
All coaches must have current USA Hockey certification and the corresponding online age-specific module to participate in the district and national championships. All coaches are expected and required to follow all USA Hockey rules, including the helmet rule, during all pre-tournament and tournament events. Noncompliance will result in a Discipline Committee hearing with a minimum one game suspension. Please refer to the Coaching Education requirements, USA Hockey Annual Guide.

### **OPENING COACHES/MANAGERS MEETING**

An opening meeting for all teams participating in the tournament shall be held prior to the start of play at a time and place to be set by the Tournament Director. All participating teams are required to have a representative (coach and/or manager) present at such meeting. No one person may represent more than one team at this meeting unless prior approval is granted by the onsite Tournament Director. Failure to have a team representative present shall result in the suspension of the head coach, as listed.

### **Host Team**

There shall be no HOST team in the PNAHA Tournament.

### **Disciplinary Board**

The Disciplinary Board shall be comprised of members of the Board of Directors, as appointed by the President, with the Tournament Director as its chairperson. The Disciplinary Board shall be responsible for deciding any action (suspensions or otherwise) to be taken against a player or team official receiving a match, game misconduct, or fighting penalty. The Disciplinary Board shall have full power to waive or increase or adjust matters which seem to be in the best interest of hockey. No player or team official shall be suspended

from participating in the remaining games unless he/she has the opportunity to appear before the Disciplinary Board and has been given the opportunity of relating his/her version of the incident. All disciplinary action taken by the Disciplinary Board shall be reported to the home member organization of the player and/or teams involved for further action at their discretion.

### **Protests**

Protests on all matters, other than the referee's decisions, must be filed with the Tournament Committee or its representative in attendance, in writing no later than one (1) hour after completion of the game involved. Written protests must contain the facts and must be accompanied by a protest fee of \$100.00, which will be returned if the protest is upheld. Official protests will be made known at the time of the protest to all Officials and the public.

### **Tournament Drawing**

Tournament drawings will be established by the President of PNAHA. Final approved pairings will be mailed to the member organization Directors for distribution to those teams concerned at least two (2) weeks prior to the tournament.

### **Tournament Team Representatives**

Each member organization shall select its representatives to the PNAHA tournaments or playoffs. Should there be insufficient entries to merit holding a PNAHA division championship; a representative may be appointed by the President to represent PNAHA in a District or National Tournament.

### **Credential Packets**

Each member organization must have available at the PNAHA Tournament a copy of its team roster certified by the Associate District Registrar, with the complete names, addresses, signatures and birth certificates. Any player unable to obtain a birth certificate will be allowed to perform PROVIDED he is able to supply satisfactory proof of his/her birth date. This may include hospital records, immigration papers, or an affidavit sworn to before an officer of the court.

### **Team Uniforms**

All teams entered must be properly uniformed. All teams must arrive with a home (light) and visitor (dark) jersey. No additional jersey will be allowed. Unless otherwise approved by the onsite Tournament Director, the home team shall wear light/white jerseys and the visiting team shall wear dark jerseys in all games. The head coach will not be allowed to coach until his/her players have complied with this rule and are properly uniformed.

### **Goalkeepers**

It is strongly recommended that a team with one goalkeeper acquire a second goalkeeper from another team in its local Association or Affiliate, as provided by the current USA Hockey District and National Tournament Guidebook.

### **Failure To Appear**

If a team fails to appear in time to start the game or does not have sufficient players and does not give notice, the game shall be forfeited providing the other team takes the ice and claims the forfeit. In case of exceptional circumstances the forfeit may be appealed to the Tournament Committee and the game replayed if the appeal is upheld.

### **Noise Makers**

No noise makers are allowed at the Tournaments—the Tournament Director or appointee has the final say as to whether the item is a noise maker. Some examples would be cowbells and air horns.

### **Score Sheets**

The score sheets shall be reviewed by the Tournament Director or his/her official delegate after each game, and then signed as being official. All score sheets will be numbered.

### **Time of periods and penalties (stop time minutes only):**

<b>Class</b>	<b>Period</b>	<b>Overtime</b>	<b>Minor</b>	<b>Major</b>	<b>Misconduct</b>
10u	12	5	2	5	10
12u	12	5	2	5	10
14u	15	10	2	5	10
16u	15	10	2	5	10
18u	15	10	2	5	10

19u	15	10	2	5	10
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At 12u and younger, round robin and consolation games will end at regulation if at a tie score. Quarterfinal, semifinal and championship games will utilize one 5-minute overtime period and then a shootout if necessary.

At 14u and older, round robin games will utilize one (1) 5-minute overtime period, then proceed to a shootout if a winner has not been determined. Quarterfinal, semifinal and championship games will utilize 10-minute overtime periods until a winner is determined.

Each team is permitted one time-out of 60 seconds, whether in regulation or overtime, per the USA Hockey Playing Rules.

### Game Formats

- All 10u games to be allotted a minimum of one and one quarter (1.25) hour time period. All 12u and older games to be allotted a minimum of one and a half (1.5) hour time period. All games will have a five minute warm-up period to precede each game.
- Ice cuts will be made before every game, as a minimum.
- No games are to start before their scheduled time without the approval of both participating team's coaches and the Tournament Director.
- The 12u and 10u game formats will ensure that each team is guaranteed 4 games.
- No team shall be required to play a second game in one day against a team playing its first game on that day, except with the specific approval of the Tournament Director. There shall be a minimum of four (4) hours between games played on the same day and twelve (12) hours on games played on consecutive days. (Time is from the scheduled end of one game and the scheduled beginning of the next game).
- The following are the game formats and alternatives that might be used and applied to tournaments and championship playoffs:

#### **2 Teams** 3 Games Best 2 of 3

Day 1: 1 - A vs B  
Day 2: 2 - B vs A  
3 - A vs B (if necessary all games will be played until there is a winner)

#### **3 Teams** 7 Games One division - Double Round Robin

Day 1: 1 - A vs B 2 - B vs C 3 - C vs A  
Day 2: 4 - B vs A 5 - A vs C 6 - C vs B  
Day 3: 7 - Teams with two highest point totals play for Championship

#### **4 Teams** 7 Games One Division Round Robin

Day 1: 1 - A vs B 2 - C vs D  
Day 2: 3 - A vs C 4 - B vs D 5 - D vs A 6 - B vs C  
Day 3: 7 - Teams with the two highest point totals play for Championship

#### **5 Teams** 11 Games One Division Round Robin

Day 1: 1 - A vs B 2 - C vs D 3 - B vs E 4 - C vs A  
Day 2: 5 - E vs D 6 - B vs C 7 - D vs A 8 - E vs C  
Day 3: 9 - A vs E 10 - D vs B  
11 - Teams with the two highest point totals play for Championship

#### **6 Teams** 16 Games One Division Round Robin

Day 1: 1 - A vs B 2 - C vs D 3 - E vs F  
4 - A vs D 5 - B vs F 6 - C vs E  
Day 2: 7 - F vs D 8 - B vs E 9 - A vs C  
10 - D vs B 11 - F vs C 12 - E vs A

Day 3: 13-B vs C 14-D vs E 15-F vs A  
 16 - Teams with two highest point totals play for Championship

**6 Teams** Two Division Round Robin

15 Games

Day 1: 1 - A vs B 2 - D vs E 3 - B vs C  
 4 - E vs F 5 - C vs A 6 - F vs D  
 Day 2: 7 - C vs B 8 - F vs E 9 - A vs C  
 10-D vs F 11-B vs A 12-E vs D  
 13 - 1st Division I vs 2nd Division II  
 14 - 1st Division II vs 2nd Division I  
 Day 3: 15 - Winner of game 13 vs the winner of game 14 for Championship

**7 Teams** Division I Single Round Robin  
 15 Games Division II Double Round Robin

Division I Division II  
 A E  
 B F  
 C G  
 D  
 Day 1: 1 - E vs F 2 - A vs B 3 - C vs D  
 4 - F vs G 5 - D vs A 6 - G vs E  
 Day 2: 7 - F vs E 8 - B vs D 9 - A vs C  
 10-E vs G 11-B vs C 12-G vs F  
 13 - 1st Division I vs 2nd Division II  
 14 - 1st Division II vs 2nd Division I  
 15 - Winner of game 13 vs the winner of game 14 for the Championship

**8 Teams** Two Division Round Robin

15 Games

Division I Division II  
 A E  
 B F  
 C G  
 D H  
 Day 1: 1 - A vs B 2 - C vs D 3 - E vs F  
 4 - G vs H 5 - A vs C 6 - B vs D  
 Day 2: 7 - E vs G 8 - F vs H 9 - D vs A  
 10-B vs C 11-H vs E 12-G vs F  
 13 - 1st Division I vs 2nd Division II  
 14 - 1st Division II vs 2nd Division I  
 15 - Winner of game 13 vs the winner of game for Championship

**Article VII – Non-Sanctioned Hockey**

No team registered or affiliated with PNAHA and USA HOCKEY shall compete in any tournament, unless that tournament has been granted a tournament sanction by the PNAHA/USA HOCKEY Associate District Registrar. Any team participating in a non-sanctioned event, representing themselves as a PNAHA or USA Hockey team, will be declared ineligible for participation in any applicable PNAHA State and USA Hockey National bound tournaments for the current season. The coaching staff and association may be subject to additional discipline.

## NEW BUSINESS: Reporting Policy

### Reporting Policy,

With the new online reporting system, this policy will cover who gets that information and how it is handled. The suspension guidelines will need to be changed as well, which currently reads.

When a MATCH Penalty is called, the Referee MUST, in all cases, complete an Officials Incident Report Form. A copy of this Officials Incident Report Form, along with a copy of the score sheet must be faxed or electrically transmitted to the PNAHA Supervisor of Officials. The other copies of the score sheet and the Officials Incident Report Form will be given to the proper authorities of the home team. It is the responsibility of the offending team to contact the proper PNAHA Vice-President and submit their finding in the matter.

New language:

### National Reporting Policy

1. When a Major or a Game misconduct is called, the Referee must, in all cases, complete an online Official Incident Report per USA Hockey Rules. The PNAHA Affiliate President will configure the USA hockey reporting system so that reports will only be sent to:
  - a. PNAHA's Supervisor of Officials
  - b. The Proper Authority of the offending player, team official or team
  - c. [PNAHA Vice Presidents](#)
  - d. [PNAHA President](#)
2. When a MATCH Penalty is called, the Referee must, in all cases, complete an online Official Incident Report per USA Hockey Rules.
  - a. The PNAHA Affiliate President will communicate to USA Hockey that these reports will only be sent to:
    - i. PNAHA's Supervisor of Officials
    - ii. The Proper Authority of the offending player, team official or team
    - iii. PNAHA Vice President
    - iv. [PNAHA President](#)
  - b. The Home Association must send an official copy of the score sheet to the PNAHA's Supervisor of Officials and the Proper Authority of the offending player or team upon written request.
  - c. The Proper Authority must hold a hearing in accordance with USA Hockey Bylaw 10.
  - d. It is the responsibility of the Proper Authority of the offending player, team official or team to contact the proper PNAHA Vice-President and submit their finding in the matter.
  - e. The PNAHA Vice President will review the findings and determine if they are in compliance with USA Hockey and PNAHA Bylaws, rules and regulations and policies and procedures. If they are not in compliance, the PNAHA Vice President will work with the Proper Authority to correct any compliance issues.

Rationale: To clearly define where this information should be sent. The Proper Authority is the local association who is responsible for hearings, discipline and monitoring the progressive penalties rule 411. The Supervisor of Officials should get these reports to monitor how they are being filled out and if the officials are applying the rules appropriately. In regards to Match Penalties, the PNAHA Vice Presidents have been responsible for handling the oversight for discipline and hearing issues. The President and Board of Directors are the entities that hear the appeals. We should keep these individual clear of any entry-level issues. The League Management gets score sheets for each game and can monitor if suspension are served and should not be on this distribution as all USA Hockey games are included in this reporting, not just league games. It is the Proper Authorities responsibility to make sure suspensions and rules are followed, the Supervisor of Officials are responsible to monitor on ice officials, and the PNAHA Elected Officers and Board of Directors responsibility is to act when rules are not followed.

The online Incident Report that is on PNAHA's website would be removed if this policy passes. If it does not pass, this report should be reviewed to see if it is in compliance with the new USA Hockey mandatory national reporting system.

