CDMFA Sport NGIN Signup Tutorial

The CDMFA uses the Sport Ngin platform to support the league's website, communications, and day to day operations. The league's website is easy to find at: www.cdmfa.ca

All members must register on their own for a Sport Ngin account login and password. There is no work-around. If you already have an account on the CDMFA site, please go to step 4.

Step 1: Go to the CDMFA site at www.cdmfa.ca & click "Create an Account" in the upper left-hand corner



Step 2: Fill in the required fields as yourself (no aliases) & click Sign up for your Sport Ngin Account.

Step 3: An activation email will be sent to the email address you used to create your account. If you do not see the email within a couple of minutes, be sure to check your Spam/Junk folder. Open the activation email and click on the activation link. This will bring you back to the CDMFA website where you can successfully log in to your Sport NGIN account by clicking "Log In" in the upper left-hand corner.



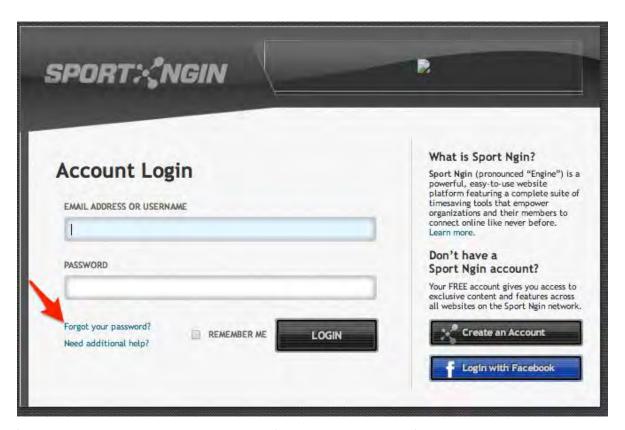
Important: Please activate your Sport NGIN account by clicking on the activation link sent to the Email Address you used to create the account.

Note: Our system only allows for one unique email address to be tied to a single Sport Ngin account.

Help with account login:

- Please verify you have activated your Ngin account. The most common error is not verifying
 your email address by clicking on the verification link in the account activation email that is sent
 to you from Sport NGIN.
- The activation email was sent to you during the account creation process. You have only 72 hours to activate your account.
- Only activated member accounts can receive communications and site permissions.
- Check your junk mail folder for the activation request if it is not in your inbox.
- If you are still unable to retrieve the Activation Email please send an email to support@tstmedia.com with the subject "CDMFA Account Activation". Please include your name, the username you entered during Account Creation, and the Email Address attached to the account.

Important: Our system only allows for one unique email address to be tied to a single Sport Ngin account. If the system is telling you that the email address you are trying to use has been taken already, you may have an existing Ngin account you have forgotten about, or one that has not been activated properly. In this case, click 'forgot your password' and follow the directions.



(In some cases, generic club emails such as 'president@association' have been used by outgoing personnel, members should use your own unique email address)