

CGAA Main Board Meeting Minutes
Sunday, June 14, 2015]

Start Time: 7:00 p.m.

End Time: 9:00 p.m.

TO DO:

- Tina: to discuss excess account \$\$ with Kim. Ask her to provide spreadsheet to break down “what’s what” and call Cindy at Auditors.
- Verna: Audit/locate March & May Minutes; make available for MSP approval.
- Hockey & baseball: interviews & tryouts coming up and need to publish tryout processes
- Dan S: to get PCA letter out to membership for parent meeting & dates. Respond to email. Letter to Dan H to get out to whole CGAA membership.
- Verna: article to paper July; **Annual Membership meeting August 9th 6:00 p.m. prior to Main Board meeting.**
- Hockey & Baseball: need to publish tryout processes, application processes, expectations, etc. prior to tryouts and coach hiring[s].

Attendance:

- Dan Harrison, President Main
- Justin Langbehn, [Vice President Main/Treasurer, Football Division]
- Jeff Birth [represent: Baseball & Basketball] Tina Clark [Bookkeeper Main]
- Lynn Mitchell [Treasurer, Soccer] Mary Perren [Gambling Director]
- Duane Lindahl [President, Hockey] Verna Witzany [Secretary Main]
- Dan Smoot [President, Football]

Absent:

- Gerri Sutton [President, Volleyball Division]
- Brad Strom [President, Softball]
- Kim DeVaan, [Treasurer Main]

Guest: Phil Kuemmel update:

- none

New Business: none

President: Dan Harrison

- Reviewed balances for each division. Q: what is \$46,380 in deposits? Tina trying to balance, Kim merged and auditors haven’t cleared, still have \$35,000 to balance out. Q: do you [Tina] have access to Football? A: yes.
- Hockey [refer to Duane Lindahl] paid last ice bill? A: I don’t know.
- Baseball has expenses; Kim to have all budget information complete.
- Nothing on handbook except from Eric: Hockey & Baseball interviews & tryouts coming up and need to publish tryout processes, application processes, expectations, etc.
- Main board members up for renewal: 2 offices up for reelection.

Vice President: Justin Langbehn

- HANDBOOK. Sent handbook out; no responses received. Need to have it finalized by the August membership meeting. Have it [professionally] proof-read. Will be voted on at August membership meeting.
- Dawson Blank NYS has program for coaches, partner with PCA; goal would be to have only one resource for concussion awareness, coaching resources, background check, etc. Cost would be \$30/coach. Current charge \$12; concussion is free. Received email last Thursday and would like to meet with CGAA board. Dan Smoot met with him & likes the idea, but other sports have their programs & don’t want to 2x pay. A lot of overlap in program offerings. Justin doesn’t want to get locked into \$30 fee.
- Going to break down to division. Very time consuming & difficult to centralize programs. Look into it. Offered credits or reducing price, etc. with Dan. Get more with showing up vs. online.
- Background checks are centralized? Except for hockey and soccer. They have their own.
- PCA maybe first step & then NYS program...

Secretary: Verna Witzany

- Missing minutes for March and May – Verna to track them down and upload into website.

Treasurer: Kim DeVaan

Bookkeeper: Tina Clark

- Will discuss w/Dave Blumberg [Basketball] re: missing receipts dating back to October; Gina aware
- Football current and up-to-date
- Unknown Deposits situation: divisions to notify Tina
- Mastered charge-backs & make sure member has paid
- MSP Dan Harrison, Mary Perren. Motion to pay CGAA monthly expenses, not to exceed \$2,500.00.
- Bank balance: all division are in good shape; Baseball player fees paid. Basketball not paid, Tina calculated the number of registrations and transferring balance due from Basketball division.
- MSP Dan Harrison, Duane Lindahl. Pay \$9,540.00 to Auditor for 2014 audit expenses. No discussion. Passed.

Gambling: Mary Perren

- Potential [2] more sites; not high volume; may make profit;
- [Justin] need to maintain labor and may bring in help to audit games and for personnel management, number of employees noted; Mary has someone "lined up" for audit
- Allied Charities can customize as needed and allow attorney to set up.

CGAA BOARD MEETING		6/14/15		
Estimated gambling expenses for:				Jul-15
LOCATION	AMSBG	PARK PLACE	CLOVERLEAF	TAVERN829
RENT	\$1,750.00	\$3,000.00	\$3,000.00	\$2,000.00
PAYROLL	\$5,500.00	\$1,500.00	\$2,500.00	\$1,500.00
MISC EXP	\$3,000.00	\$1,500.00	\$3,000.00	\$2,000.00
OTHER	\$1,000.00	\$1,000.00	\$500.00	\$500.00
SITE TOTAL	\$11,250.00	\$7,000.00	\$9,000.00	\$6,000.00

COMBINED SITE TOTAL	\$33,250.00
STATE TAX	\$6,000.00
MONTHLY REGULATORY FEE	\$300.00
TOTAL ESTIMATED EXPENSES	\$39,550.00

MSP Mary Perren, Dan Smoot. Motion that these estimated expenses be approved. No discussion. Passed.

TAX RETURN FOR MONTH & YEAR:	May-15
Paper Bingo Gross Receipts	\$1,993.00
Bingo Prizes Paid	\$1,460.00
Net Receipts	\$533.00
Raffle Gross Receipts	\$8,972.00
Raffle Prizes Paid	\$2,769.55
Raffle Net Receipts	\$6,212.45
Paddletickets Receipts	\$1,620.00
Paddletickets Prizes	\$900.00
Paddlewheel Net	\$720.00
Interest	\$0.11
Gross Pull Tab Receipts	\$254,420.00
Pull Tab Prizes Paid	\$210,829.00
Net Pull Tab Receipts	\$43,591.00
Net Receipts	\$51,056.56
8.5% Tax	\$634.56
Combined Receipts Tax	\$15,692.80
Board Fee .01% of Gross Profit	\$267.01

Checkbooks balance: 35,778.41

Start Banks	
AMSBG	\$3,300.00
Park Place	\$8,600.00
Cloverleaf	\$3,100.00
Bingo, Meat raffle	\$1,000.00
Totals	\$16,000.00

Raffle funds Balance Due as of 6/14/15	
Soccer	\$21,000.00

Gross Profit After Taxes	\$33,907.60
Total Allowable Expenses	\$21,707.86
Profit	\$12,199.74
Profit for AMSBG	\$950.38
Profit for Park Place	\$4,478.81
Profit for Cloverleaf	\$6,770.55
Total Profit	\$12,199.74

Lawful Purpose Expenditures	\$21,142.43
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MSP Mary Perren, Jeff Birth. Motion to pay State of MN. No discussion. Passed	\$16,594.37	<i>Gambling Tax</i>
MSP Mary Perren, Dan Smoot. Motion to pay City Of Newport. No discussion. Passed.	677.06	<i>10% contribution</i>
MSP Mary Perren, Lynn Mitchel. Motion to pay Friends in Need Food Shelf. No discussion. Passed.	1015.58	<i>food shelf</i>
MSP Mary Perren, Justin Langbehn. Motion to pay Youth Services Bureau. No discussion. Passed.	\$1,441.19	<i>Newport Volunteer Fire Dept</i>
MSP Mary Perren, Dan Smoot. Motion to pay Century Link ≤ \$70.00. No discussion. Passed.	\$70.00	<i>CGAA phone bil</i>
MSP Mary Perren, Dan Smoot. Motion to pay State of MN. Adding Red Rock location pull tabs. No discussion. Passed.	\$150.00	<i>Opinion Brewery License</i>
MSP Mary Perren, Jeff Birth. Motion to pay CGAA Soccer raffle proceeds. No discussion. Passed.	\$5,387.11	<i>raffle proceeds</i>

Baseball	\$4,000.00
Total	\$37,310.00

	Program			
	Last Year	This Year	Difference	Last Year
PT Sales	May-14	Mar-15	Totals	Jun-15
AMSBG	\$17,289.00	15,386.00	\$(1,903.00)	\$7,212.00
Park Place	\$7,355.00	7,479.00	\$124.00	\$9,636.00
Cloverleaf	\$19,054.00	20,868.00	\$1,814.00	\$6,794.00
	\$43,698.00	43,733.00	up 35.00	\$23,642.00

Football

- Golf tournament on 24th of July at Mississippi Dunes & looking for help; won't need approval form, just let Tina/Mary know.
- Registrations are open & will push & has late fee addition, if can sign up before June 30
- 1-6 vs 1 & 2
- expansion of Jr High program & depending on #'s, may pay coaches
- Dan Myers made \$1500 donation to football donation and Thivent Financial. [Dan Smoot to handle thanks]
- Order jerseys this week, will need a check cut/signed ASAP.
- May wish CGAA to investment in... somewhere

Positive Coaching Alliance

- Kids pick up on attitudes of others and coaches, especially other community's coaches.
- Seeing progress all over, but can instantly identify negative coaching techniques;
- Year one is making a difference.
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- TIME LINE PLAN:
 - late July/early August have free meeting available – wish to schedule coaching [catch next wave of sports] and then play up; Football requirements: get through USA and PCA certification classes; really try to drive the “masses” and promote to hockey due to “too many things” going on.
 - August culture practice & games: takes the learned culture of PCA and will create a culture within the team; creating personal coaching philosophy and developing internal team culture
 - Late August/Early September [parent meeting] via mandatory or optional per division decision.
 - Late Oct/early NOV. Motivation theme toward players & their teammates.
 - 2016. One more course to use in: open to developing into new year.
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- Hosting at HS lecture hall.
- Drop dead date coach feedback? No.
- Q: do we want parent meeting prior to tryouts? A: Yes, only once attendance – not for each sport. Will provide standard parent message and then develop message for each division

- DAN S. NEEDS FEEDBACK on progress in divisions
- Q: Will we provide discount? A: Would be largely beneficial. Dan Smoot open to methods to getting parents attendance. Similar to DIBS points. ENGIN can come up with one code to apply for registrations. Details would need to be worked out. Don't think there is an easy way, but could do a central code that applies to any CGAA registration. Maybe apply to future opportunities. Need to arrive at statistics that will work.
- How to prevent "sharing" codes?
 - Could double check vs. attendance records? Maybe ask for voluntary attendance to pre-tryout parent meeting that will help establish process.
 - Pre-tryout date? Division has own date pre-tryout. Cost is minimal [\$750].
 - Maybe "opt-in" to attendance and crosscheck attendance at meeting.
 - Can start to make coach list and attendance mandatory for coaches.
- How best to encourage parents to attend meeting or couple meetings.
- Q: have PCA page on website? No. Dan H. can build one. Put in story collections and messages, get more positive messages through players, parents, and coaches.
- PCA webpage provides "how to" handle situations.
- If need to book another date, need to provide a check asap.
- Have books in stock.

Soccer

- Rec registration Q: city takes down signs? A: Yes. City trying to enforce limitations & Dan is in discussion w/city. FYI: Football puts up on Friday, down on Sunday; Soccer will follow suit. City council thinks too many signs up.
- Ready to close summer rec registrations. Registration currently "down" with 800 count not the expected 900-1,000. Will send out couple more emails. Notify Mary of deadline dates. May pick up this week.
- Spring session has 4 reschedules and will extend into later June.
- Mary Q: always gets calls re: rain out? Where to send them? See websites; call coaches; etc. City has until 3:00p.m.

Hockey

- Trying to set up some fundraiser, but not until fall [September]
- Discussion: pushing back coach selection & developing committed containing HS, board members for coach selection, tryout selection, and coach training by eo-month. Dan: avoid situations to eliminate ties; Hockey committee will make suggestions, board to make final decision. Dan: advice avoid decisions that committed makes "good" decision & board is political and doesn't make same choice.