

Employment Application

Jam Hops Gymnastics, Dance, Cheer, Ninja Zone, Theater & Leap-N-Learn Preschool

Inspiring Kids to Become LIFE CHAMPIONS!
 Phone (763) 413-0647 Fax (763) 413-0920
 1460 133rd Lane NE, Ham Lake, MN 55304 &
 1138 Bunker Lake Blvd., Anoka, MN 55303
 www.jamhops.com

Three or more character references are required for employment
 To be hired at Jam Hops, you are required to supply at least three references which attest to your suitability for employment. References MUST be on file before the hiring process can be completed.

PERSONAL DATA			
Name (last)	First	Middle	SSN
Address (Street)		City/State	Zip
Phone		Alternate Phone	
Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, enter your age _____ yrs. and DOB ____/____/____			
Are you a citizen of the USA or have legal right to work in the US? <input type="checkbox"/> Yes <input type="checkbox"/> No (employment subject to I-9 form)			
Have you ever been convicted of anything other than a traffic violation? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:			
Location you prefer to work at?		Position/Department you are applying for?	
How did you hear about us or who referred you?		Pay range expected?	
Date you are available to start:			

AVAILABILITY						
Please fill in the hours you are available to work?						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<input type="checkbox"/> I can be flexible with my schedule <input type="checkbox"/> I can't be flexible with my schedule						
At Jam Hops, teaching physical education skills to children or generally supervising children in a physical environment sometimes requires quick or unexpected movements including lifting or catching ("spotting") children weighing up to 150 lbs. or more. Additionally, teaching positions also often require lifting and adjusting heavy sports apparatus. Please indicate below if you have any current or past conditions which might keep you from safely performing the physical requirements of the position(s) for which you are applying for (use back page if necessary).						

EDUCATION

Name and location of school	Graduated ?	Years completed	Major/courses
High School	<input type="checkbox"/> Yes <input type="checkbox"/> No	1 2 3 4	
College/other	<input type="checkbox"/> Yes <input type="checkbox"/> No	1 2 3 4	
Describe honors, apprenticeships, post graduate education, or specialized training			

EMPLOYMENT HISTORY

Company Name		Address		Phone
Name of supervisor		Check one: <input type="checkbox"/> I am no longer employed at this company <input type="checkbox"/> I am currently employed and it is OK to contact this person <input type="checkbox"/> I am currently employed, please DO NOT contact this person		
Start wage \$	Final wage \$	Reason for leaving?		
Start date	End date			
Job title or position		Describe your duties and responsibilities		
Company Name		Address		Phone
Name of supervisor		Check one: <input type="checkbox"/> I am no longer employed at this company <input type="checkbox"/> I am currently employed and it is OK to contact this person <input type="checkbox"/> I am currently employed, please DO NOT contact this person		
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OTHER ACCOMPLISHMENTS (school, job, awards, distinction, certificates, volunteer work)

AUTHORIZATION FOR BACKGROUND CHECKS

Jam Hops' number one concern is promoting strong minds and active bodies in a safe and happy environment for all of its students. Please know, Jam Hops provides background checks for all of its employees.

I understand and agree that the company will administer background checks on me and my initial and continued employment is conditional upon the result of these checks.

Signature _____ Date _____

TELL US ABOUT YOURSELF....

Please tell us about you and your ability and desire to become part of the Jam Hops family.

AGREEMENT (please read each statement very carefully)

I certify that all the statements given on this application are true and complete and I authorize investigation of the same with exception of contacting my current employer if I have so requested in this document. I have read and agree to the above statement. Initial _____

I understand that if I am hired my continued employment is contingent upon my successful performance during the new hire training period of 120 days. I have read and agree to the above statement. Initial _____

Signature _____ Date _____

Three or More Written Character References Required

As an applicant for employment at Jam Hops, it is your responsibility to supply three or more character references which **must be on file before the hiring process can be completed.**

Seek your references from the following:

1. Former/ Current Supervisors
2. Teachers/ School Administrators/ Coaches
3. Clergy
4. Community/ Business Leaders
5. People for whom you baby-sit

Please return references to Jam Hops Gymnastics location by one of the following methods:

1. Mail to- Jam Hops Gymnastics- 14216 Lincoln St. NE Ham Lake, MN 55304
2. E-mail- customerservice@jamhops.com
3. Fax 763-413-0920
4. Hand deliver to the address above

This letter is in reference to _____, who recently applied for employment at Jam Hops.

Jam Hops employees work with and around children, often in an unsupervised environment. Therefore, in order to be considered for employment at Jam Hops, all applicants are required to supply at least three written character references to help our company accurately assess each applicant's suitability for employment. Please complete and return this form. Time is of the essence as the employment process cannot be completed until all reference letters are reviewed. Confidentiality is assured. Thank you for your assistance!

1. How long have you known the applicant? _____
2. What is your association/ relationship with the applicant? _____
3. Do you have any reason to suspect that the applicant is not suited to work with or around children of any age in an unsupervised environment? **YES NO**
***If yes, please explain**
4. To the best of your knowledge, has the applicant ever been fired/ dismissed/ terminated or been asked to resign from a position because of failure to carry out responsibility? **YES NO**
5. Please summarize your opinion of this applicant's character in particular their suitability to work with or around children. Feel free to use the back of this sheet.

Signature	Date
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Name (print): _____

Address: _____

Phone: _____ E-mail: _____

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