

Patriots Youth Hockey Association (PYHA) By-Laws
Madison, WI
(Revised March 2025)

ARTICLE I-PURPOSE

SECTION I

The purpose of the Association shall be as set forth in the Articles of Incorporation and, within those limitations, shall provide for the training of youth as defined by USA Hockey in the fundamentals of the game of amateur ice hockey and thereby to improve and develop their individual capabilities and physical fitness and to instill in them the requisites of good sportsmanship in a competitive sport. Such training shall be provided through instruction by qualified instructors by means of lectures, practice sessions, games with other amateur youth hockey teams and tournaments sanctioned by the USA Hockey and/or Canadian youth hockey governing organizations.

SECTION II

The Association shall operate and promote its activities in accordance with the regulations and purposes of the USA Hockey of the United States and the Wisconsin Amateur Hockey Association (Region 4).

SECTION III

All participants in the program, inclusive of Board Members, players, coaches, assistants, and managers, will be evaluated upon their abilities to adhere to the above objectives of the Association.

SECTION IV

The goal of the Association shall be to provide the best possible programs for the largest number of participants feasible based on resources and capacity. The Association shall actively pursue annual growth and improvement of the programs offered and the Association in general. These goals shall not, however, undermine the financial health of the Association.

ARTICLE II - OFFICES

SECTION I

The principal office of the Association shall be in the County of Dane, Wisconsin. The street address shall appear on the Association website.

SECTION II

The Board of Directors may establish such offices as deemed necessary from time to time, with approval of a majority of the said Board.

ARTICLE III - MEMBERSHIP

SECTION I

Membership in the Association shall be open to any family residing in Madison East, Madison LaFollette, and Monona Grove school districts, provided such family shall promote the purposes of this Association and to such other persons as the Board of Directors shall approve by majority vote at any regular or special meeting.

SECTION II

Each adult member of any family admitted to membership in the Association shall have one (1) vote. Voting by proxy is not allowed in the Association, but members may vote by mail.

SECTION III

"Family", as herein defined, shall include Father and/or Mother or guardian and the child(ren) of either, whether natural, adopted or foster which reside full or part time with the parent, parents or guardian, provided said child(ren) are youth as defined by USA Hockey.

SECTION IV

Application for membership shall be on such form as is adopted by the Board of Directors for that purpose and shall be filed with the Association and shall be accompanied by the tender of such fees and dues and information, as required by the application form.

SECTION V

Each applicant shall become a member for all purposes upon the acceptance of such application by the said registrar, except no member shall have the right to vote during the first thirty (30) days of membership or during such periods that the membership is suspended pursuant to the powers granted by the Articles of Incorporation or By-Laws.

SECTION VI

Any member may resign upon mailing a registered letter to the President or by personal delivery of such letter to the President and such resignation shall be effective upon receipt by the President of the resignation. Failure to participate in the program through registration and payment of fees and dues in the next subsequent year after having participated through registration and payment of fees and dues will constitute resignation. Receiving financial waivers to participate in another organization will also constitute resignation.

SECTION VII

Upon resignation, expulsion or death of a member, the rights, and privileges of said member shall cease.

SECTION VIII

The President of the organization shall suspend the rights and privileges of any member who shall be delinquent in the payment of any fees and dues of charges made by the Association and shall restore the rights and privileges of the member only upon complete payment of such delinquency.

SECTION IX

The Board of Directors shall have the summary power to suspend, expel or terminate the membership rights of any member whose conduct the said Board deemed detrimental to the purposes of the Association. The suspension, expulsion or termination of membership rights shall be made upon written complaint specifying the grounds for the action sent to said member by U.S. Mail at his/her last known address and shall be appealable to a special or regular meeting of the membership held not less than ten (10) days, nor more than fifteen (15) days, after application to the President of the Association for such hearing. Nothing herein shall prevent said Board from the summary suspension of any rights and privileges granted the "child" of any member family from participation in the activities of the Association.

SECTION X

Membership shall run from year-to-year commencing on the acceptance of registration each year and each family as above described shall constitute a "member".

SECTION XI

The Board of Directors may suspend, expel or terminate the right of any adult member of a family or the right of any child in a member family to participate without expulsion, suspension or termination of the other members of the family under the same procedure as set forth under section IX above.

SECTION XII

Any activity engaged in by a member for personal gain is prohibited without prior approval by the Board of Directors.

ARTICLE IV - MEETINGS OF THE MEMBERS

SECTION I

The annual meeting of the organization shall be held during March (or April based on schedule/venue availability) each year in Dane County, Wisconsin and communicated via email and online via PYHA's website at least 30 days in advance.

at such other place in said state of Wisconsin as the Board of Directors shall choose, but only upon written notice of such change of time and or place being given by mail to all members not less than fifteen (15) days prior to such meeting. At such meeting, the election of members to the Board of Directors shall be held and the Treasurer shall present a financial report to the members. The Directors elected at such meeting shall take office immediately after the meeting is ended.

SECTION II

Special meetings may be called by a majority of the Board of Directors or upon written application for such meeting by not less than a number equal to twenty-five (25) percent of the active membership at the time of the last annual meeting is called. The President shall then call such meeting for a time not less than twenty (20) days, nor more than forty (40) days, after receipt of the application and give written notice of the time and place in Dane County, Wisconsin, at which said meeting is to take place, said notice shall be mailed to the last known address of each member.

SECTION III

A quorum shall consist of there being present in person at least twenty-five (25) percent of the voting membership as determined by the records of the Registrar of the Association or at least twenty-five (25) percent of the voting membership as determined by the records of the Registrar of the Association with respect to an issue requiring a membership vote. Where a quorum is established through in person voting, the voting period shall be no longer than 8 consecutive hours (between the hours of 8 a.m. and 10 pm. central standard time) and the secretary shall request and maintain a sign-in log of all members who voted in person.

SECTION IV

Meetings of the members and the Board of Directors shall be conducted according to and governed by Robert's Rules of Order (revised), except as otherwise provided in these By-Laws.

SECTION V

The order of business at the annual meeting and so far as applicable at other meetings of the members and meetings of the Board of Directors shall be substantially as follows, unless changed at the meeting:

- (1) Call to Order
- (2) Reading and disposal of unapproved minutes
- (3) Treasurer's Report
- (4) Report of Directors and Committees
- (5) Old and unfinished business
- (6) New business
- (7) Election of new Directors
- (8) Adjournment

ARTICLE V - BOARD OF DIRECTORS

SECTION I

Only members in good standing who have been members one or more years may be nominated and elected Directors.

SECTION II

The Board of Directors shall consist of twelve (12) members elected at the annual meeting by the members of this Association who on said date were eligible to vote. The term of office shall be three (3) years from and after election.

SECTION III

The Board of Directors shall hold monthly meetings throughout the year. Other special meetings shall be held at such times as deemed necessary by the Board of Directors.

SECTION IV

Any vacancy shall be filled by the remaining Board of Directors, by appointment, until the next election at which time a person shall be elected to fill the unexpired portion of the term prior to any election of the Director for the three (3) year term.

SECTION V

Any Director not attending three (3) consecutive or total of 4 meetings of the Board of Directors without an excused absence from the President shall be removed from office by the remaining Directors and a new Director appointed. Proper notice shall be given before a Director is removed from office.

SECTION VI

In addition to the elected members of the Board of Directors there shall be members at large representing each age level. These positions shall be appointed by the elected members of the Board of Directors as soon as practicable after completion of tryouts. The term of office for the members at large will be one (1) year from and after appointment.

ARTICLE VI-POWERS OF THE BOARD OF DIRECTORS

SECTION I

The Board of Directors shall have the power to call meetings of said Board and also of the membership when it deems such meetings necessary in the interest of the Association; to conduct, manage and control the affairs, relations, business and policies of the Association and to make rules not inconsistent with the laws of the State of Wisconsin and United States of America.

SECTION II

Each officer and the President must be chosen from the Board of Directors elected at the last meeting of members or those Directors whose terms have not expired at the last meeting of members.

SECTION III

Officers (President, Vice President, Treasurer, Secretary) of this organization shall be members of the Board of Directors and shall be elected by the Board of Directors at a closed meeting as soon as possible following elections and the Annual meeting.

SECTION IV

The officers of this organization shall serve a term of one (1) year.

SECTION V

A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled by the Board of Directors. However, any member who ceases to be a member through the actions set forth in Article III, Section VI, exclusive of submission of a letter of resignation or receipt of a financial waiver to participate in another organization, may continue to serve the remainder of his or her term as a member of the Board of Directors upon election by the full Board of Directors at the next regular meeting of the Board of Directors after which the Director becomes a non-member of the organization. There shall be no more than three (3) non-member Directors serving on the Board at any one time.

SECTION VI

President. The President shall be the chief executive officer and shall perform all the duties by law required of such officer and shall have the general supervision, direction and control over the operation of the organization, subject, however, to the control of the Board of Directors. Said President shall preside over all meetings of the members and meetings of the Board of Directors.

Past President. The Past President shall serve as a non-voting advisory Board Member to the current President and Board of Directors unless their current board term has not expired.

SECTION VII

The Vice President shall, in the absence of the President, perform the duties of the President and shall perform such duties of the President as delegated to the Vice President in writing by said President or the Board of Directors and filed with the Secretary of the Association. Such delegated authority may be withdrawn without notice upon filing such withdrawal with the Secretary.

SECTION VIII

The Secretary of the Association shall perform all duties as required by law and shall keep records of all meetings, votes, memberships, give directed notices and perform such other record keeping as usual with such office or required by the Board of Directors or the President.

SECTION IX

The Treasurer shall perform all duties required by law and shall keep and maintain adequate and correct account of the property and financial business transactions of the Association and shall deposit all monies in the name and to the credit of the Association in a Bank designated by the Board of Directors and at the annual meeting or upon request of the President give a complete and accurate accounting of all assets and liabilities.

The Treasurer shall be responsible for and have the power to collect and disburse all monies of the Association. In the absence of the Treasurer, the President, or the President-Elect in the absence of the President, shall in his/her right, have the power of collection and disbursement, including the right to sign any and all checks and drafts. All said disbursements shall be in accordance with policies established by the Board of Directors or be authorized by the Board of Directors.

SECTION X

The President shall appoint a Controller who shall review and/or prepare all financial reports provided to the Board of Directors, the membership, or the President.

Employ Members. The Board of Directors may from time to time employ or retain advisors, investment counsel, accountants, investigators, attorneys, and other agents and employees, may from time to time prescribe the powers and duties of such persons, may delegate to any of such persons the execution and administration of any acts of the Board of Directors, and may fix the pay to such person out of the principal and income such compensation as they may deem just and reasonable.

SECTION XI

The Board of Directors shall have any and all power to do, enact or create anything or things necessary and germane to effectuate those powers granted to the Patriots Youth Hockey Association, by statutes, the Articles of Incorporation, or these By-Laws. The Board of Directors may grant such powers and assign such duties to committees of the Board of Directors, to standing committees, to other committees created by them or created by committees of the Board of Directors, to the officers of the corporation, or to assistants to the officers as the Board of Directors may from time to time deem advisable.

SECTION XII

The Board of Directors may open and maintain bank accounts in the name of the Association and make deposits and withdrawals subject to rules established by the Board of Directors.

SECTION XIII

Contracts and/or signatures of which Patriots Youth Hockey Association, Inc. is a party shall require the signature of one of the Officers (President, Vice President, Treasurer, or Secretary) All contracts shall be approved by the Board of Directors before execution and becoming legally binding upon Patriots Youth Hockey Association, Inc,

ARTICLE VII- AMENDMENTS

SECTION I

Amendments may from time to time be made changing the By-Laws at annual or special meetings of the memberships but at no time can they be construed as to violate any law of the State of Wisconsin or the United States of America.

SECTION II

Any proposal to change the By-Laws of this Association, shall be made in writing and must be approved by seventy-five (75) percent of the members voting as outlined in ARTICLE III of the articles of incorporation and only if the call for any special meeting shall state the nature of the amendment(s) being made.

ARTICLE VIII - CAPITAL STRUCTURE.

SECTION I

The registration fee for the following fiscal year shall be set by the Board of Directors after a complete accounting of income and expenses from the preceding fiscal year.

SECTION II

A statement showing the annual registration fee shall be provided to each member.

SECTION III

All dues and fees levied and collected shall be income to the Association.

SECTION IV

Adequate unallocated reserves for depreciation, obsolescence and losses for bad accounts shall be established and maintained.

SECTION V

Any net earnings after payment of all costs and expenses, together with reasonable reserves, may be retained by the Association as unallocated surplus.

SECTION VI

The fiscal year of this Association shall end on May 30.

SECTION VII

Directors may receive compensation for duties performed as voted on and approved by majority vote of the Board of Directors and is subject to annual review.

SECTION VIII

If for any reason dissolution of the Association should occur, all assets and equipment shall be transferred to an Association of similar purpose and intent and no member or non-member shall profit by any such action.

ARTICLE IX-MISCELLANEOUS PROVISIONS

The Association shall develop general guidelines and procedures for the operation of the Association. These guidelines and procedures shall be reviewed and ratified by an affirmative majority vote of the Board of Directors as soon as practical prior to the regular season each year.