

North Branch Quarterback Club Minutes  
7/21/15  
NB High School Room B100

**Meeting called to order:** 6:30 pm

**Members Present:**

Barb Hensch, Kim Smith, Tracy Hartmann, Lindsay Koolmo, Mike Klun, Karol Jensen-Schneider, Catherine Fair, Matt Kozel, Gary Amunrud, Kate Amunrud, Matt and Denise Johnson

**Approval of Minutes:** Done

Issue or Topic:	Treasurer Report (attached)
	Alice Peterson
Points of Discussion:	unable to attend
Action Required:	Continue to bring report to each meeting

Issue or Topic:	New Activities Director
	Barb Hensch
Points of Discussion:	<ol style="list-style-type: none"><li>1. New AD held a meeting with all if the Booster Club Leaders (Hockey Blue Line, Basketball Court Club and Football Quarterback Club) to be sure his expectations are being met.</li><li>2. Some discussion on on overall Booster Club. At this time, he is not interested in combining all Booster Clubs</li><li>3. He clarified budgets (3 budgets: School, Student Activities Fund, and Coach's Association).</li><li>4. If a Booster Club has money to provide to Coach, the money should be given to the School and placed in the appropriate fund. Then, follow established guidelines</li><li>5. Reminded each Booster Club Leader to be sure to follow MSHSL regulations in regards to gifting</li></ol>
Action Required:	Will continue to meet throughout the year before each sports season

Issue or Topic:	Mission Statement
	Barb Hensch/Catherine Fair
Points of Discussion:	<ol style="list-style-type: none"><li>1. Voted to go with Statement B</li><li>2. Statement B: "The North Branch Quarterback Club is a volunteer organization of community members, including parents, guardians, and coaches, committed to the support of the football student athletes of North Branch Area Schools. We provide financial assistance and opportunities to build relationships in the community through events, fundraising, and volunteer service."</li></ol>
Action Required:	Lindsay will update website, Barb and Gary will update Bi-Laws

Issue or Topic:	DQ raffle
	Kate Amunrud
Points of Discussion:	<ol style="list-style-type: none"> <li>1. Sold an additional 7 tickets at last sales date</li> <li>2. Additional sales opportunities coming up (Rat Rod, Brat Stand, FFF, and Home Games)</li> <li>3. Will set up a table at FFF with the Grand Prize TV on display</li> </ol>
Action Required:	Kate will provide tickets to Amy and Tracy for sales

Issue or Topic:	Letter Writing Campaign
	Kim Smith
Points of Discussion:	<ol style="list-style-type: none"> <li>1. Kim is sending out letters - total of 222 received so far with more coming in</li> <li>2. Goal is to reach \$4-5,000 in donations</li> </ol>
Action Required:	Kim will finish sending out letters

Issue or Topic:	Rat Rod
	Amy Hunziker
Points of Discussion:	<ol style="list-style-type: none"> <li>1. will be 8/15/15</li> </ol>
Action Required:	Amy will advise if volunteers (football players) needed

Issue or Topic:	Brat Stand
	Amy Hunziker/Tracy Hartmann
Points of Discussion:	weekend of 8/7/15-8/9/15 is confirmed
Action Required:	Need Volunteers

Issue or Topic:	Viking Cards
	Coach Ferraro
Points of Discussion:	<ol style="list-style-type: none"> <li>1. No Update</li> </ol>
Action Required:	n/a

Issue or Topic:	Coupon Books
	Coach Ferraro
Points of Discussion:	<ol style="list-style-type: none"> <li>1. No Update</li> </ol>
Action Required:	n/a

Issue or Topic:	Socks Fundraiser
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	Tracy Hartmann
Points of Discussion:	<ol style="list-style-type: none"> <li>1. Forms are being emailed to Lindsay to put on website</li> <li>2. Forms have been in weight room</li> <li>3. Mike handed out forms to Youth</li> </ol>
Action Required:	Continue to take orders
Issue or Topic:	Parent Volunteer opportunity at TCF Stadium
	Tammy Stevens
Points of Discussion:	<ol style="list-style-type: none"> <li>1. will need to table until next year</li> <li>2. need 10 adults to volunteer at three events with each being paid \$9/hr for a 7 hour shift</li> <li>3. Money would then go to the QB Club</li> </ol>
Action Required:	Table until next year

Issue or Topic:	Script Cards
	Tracy Hartmann
Points of Discussion:	<ol style="list-style-type: none"> <li>1. No Update</li> </ol>
Action Required:	Will look at during Holiday time
Issue or Topic:	Scholarship
	Gary Amunrud
Points of Discussion:	<ol style="list-style-type: none"> <li>1. Gary put together a rough draft of procedure</li> <li>2. changed requirement to be for post secondary education to include Trade School opportunities (want to be as inclusive as possible)</li> <li>3. Gary will adjust according to suggestions</li> <li>4. Would like to make application digital</li> </ol>
Action Required:	Please let Gary know any additional revisions you would like made
Issue or Topic:	Football Floats and Fun
	Catherine Fair
Points of Discussion:	<ol style="list-style-type: none"> <li>1. Discussed roles and responsibilities for all needs that day</li> <li>2. Catherine passed out flyers, estimate of food costs, play by play, and event sign-up</li> <li>3. Barb submitted Facility use form</li> <li>4. Barb will check out concessions stand on Thursday and open it up on Friday</li> <li>5. DQ will provide a soft serve machine, cups, spoons, and hot dogs and buns at cost</li> <li>6. Deliver coolers to NB Fire Hall on Thursday night for ice</li> <li>7. any left overs can be used at Rat Rod</li> <li>8. Kate will provide sign for DQ raffle</li> <li>9. XPlode will be doing speed testing</li> </ol>
Action Required:	Need Business involvement

Issue or Topic:	Program
	Lindsay Koolmo
Points of Discussion:	<ol style="list-style-type: none"> <li>1. Lindsay needs help with obtaining advertisers - meeting needed with Barb, Lindsay, Alice, and Chris</li> <li>2. Picture day is 8/18 - Mike will have Coach's take pictures of youth teams</li> </ol>
Action Required:	Lindsay and Alice to coordinate
Issue or Topic:	Homecoming
	Open
Points of Discussion:	<ol style="list-style-type: none"> <li>1. Need chair for coordination</li> </ol>
Action Required:	Need a chair
Issue or Topic:	Senior Spotlight
	Stephanie Johnson
Points of Discussion:	<ol style="list-style-type: none"> <li>1. No Update</li> </ol>
Action Required:	None
Issue or Topic:	Team Meals
	Open
Points of Discussion:	<ol style="list-style-type: none"> <li>1. Need volunteer to coordinate</li> <li>2. Kate will coordinate 10th grade parents to sponsor first team meal (8/21)</li> <li>3. Tracy will coordinate 9th grade parents to sponsor next meal (8/27)</li> </ol>
Action Required:	Need a chair
Issue or Topic:	Home Game Sales
	Tracy Hartmann
Points of Discussion:	<ol style="list-style-type: none"> <li>1. Tracy ordered temporary tattoos with new logo to use at Home Games</li> </ol>
Action Required:	Need to order an inventory of apparel

Issue or Topic:	Half-Time Events
	Barb Hensch
Points of Discussion:	1. Updates Schedule: 8/28/15 w/b youth football and DDS; 9/18 w/b Homecoming; 9/25 Teacher Appreciation and Tackle Cancer; 10/8 w/b senior appreciation and parent recognition
Action Required:	Will be coordinating meeting with Bobbi, Tracy, Barb, Denise, and AD to coordinate
Issue or Topic:	Banquet
	Kim Smith
Points of Discussion:	1. no update
Action Required:	None

Issue or Topic:	Coach's Comments
	Coach Ferraro
Points of Discussion:	1. Coach was unable to attend
Action Required:	None

Issue or Topic:	Text Blast
	Catherine Fair
Points of Discussion:	1. No update
Action Required:	None

Issue or Topic:	Website/Communications
	Lindsay Koolmo
Points of Discussion:	1. No update
Action Required:	None

Issue or Topic:	Other New Business/Comments
	Barb Hensch
Points of Discussion:	1. Barb handed out Committee Responsibilities to those who have signed up 2. Barb is working with Ryan Minke regarding sign for Golf Tournament
Action Required:	None

Meeting Adjourned at 8:15pm

- Next Meeting: 8/4/15 @ 6:30 NBHS Room B100