Park Rapids Amateur Hockey Association

Board Meeting Minutes

July 27, 2015

1. Call to Order: By: Norita Smith Time: 6:08pm

Absent: Frank and Bryan

1. Agenda Approval: Brent/Dion/passed
2. Approval of regular Secretary’s Minutes: Brent/Dion/passed
3. Director’s Reports:
4. Executive-Resignation letter received from Jessica Iwen, board secretary. Motion to approve Jessica’s resignation from secretary position- Brent/Dion/passed. Board will advertise this position with deadline set at August 7th, 2015.

Nancy will pay Boys Varsity invoice received from High School.

Dion and Norita will attend contract meeting Thursday, August 30 at the Walker Community Centre. Coaching benefit expense will be discussed.

Pete Stahnke and Phil Miller will be contacted regarding recent Boys Varsity fundraising event. Handbook information covering fundraising will be sent as well as requesting response.

1. Treasurer: No report
2. Facilities Management: Building is now rekeyed. Shai and Brent have keys at this time. Les Electric provided bids for wiring upgrades and meeting building codes. Referee room-$875. This amount was previously approved. LED emergency lights $80/unit to install. Brent will determine which lights need to be replaced. $475 is cost of adding two new circuits in concession area. $3500 to replace remaining old 400w halogen outside lights to LED. Les Hanson will provide second bid.
3. Staffing/Hockey Development: County volunteers will remove old property. Dion will schedule next HDC meeting in August. He will determine which coaches require certification at that time. Dion is interested in hosting Level 1and 2 coaching certification class in Park Rapids.
4. Administrative: No Report
5. Capital: Matt presented report on Retention and Recruitment Meeting held on July 22, 2015 in board room with Derek Ricke from Minnesota Hockey in attendance. Progress and upcoming plans will be communicated to our membership. Matt stressed that it would greatly benefit our association to have an experienced grant writer to help with our needs.
6. Old Business-Equipment Room-Meeting was held with Clayton on July 26, 2015 regarding equipment. The board would like increased documentation with equipment. Monthly reports to board were requested and check deposits will be given to the treasurer. It was established that jerseys were the first priority and a deadline was set for August 10, 2015 for jersey inventory and request for new team jerseys. Complete equipment inventory on excel spread sheet to be submitted August 24, 2015.

Volunteer Hours-Discussion to review changes to current policy. It was recommended that all managers schedule membership for game duties. The volunteer book would no longer be used to track volunteer hours. Families will report worked hours to their team managers who will then report these to Bryan. Bryan will be responsible to transfer these hours to our website. Final changes to volunteer hour policy will be made at next meeting.

1. New Business: Sign Sponsorships-Steve Hall will meet with Nancy to discuss this item.

Mighty Ducks Grant- Dion, Brent and Norita will be on a subcommittee with Steve Hall as consultant to work on this grant.

Bantam Tournament-Board set date for January 8, 9, and 10th, 2016. Bryan well be notified to begin advertising. Discussed having free Wild Tickets as incentive to draw teams to tournament. Norita will contact Mark Carlstrom for tournament assistance for Bryan.

1. Next Meeting Date is August 10, 2015 in Board Room.
2. Adjournment: Brent/Dion/passed. Time: 9:08 pm.