

**West Fargo Hockey Association  
Board of Directors Meeting  
July 20, 2015  
Veterans Memorial Arena  
West Fargo, North Dakota – 6:00 p.m.**

1. Call to Order: President Prochnow called meeting to order at 6:22 p.m.
2. Attendance: Board members in attendance were: Joel Cummings, Scott Krank, Chris Miller, Tim Nissen, Mike Prochnow, Matt Weber, Judy Werner and Business Manager, Mark Lester.  
Absent: Lance Belisle, Ryan Clouse, Stephanie Strand and Jay Ysteboe. Guests: None
3. Reading and Approval of Minutes of the June 15, 2015, Meeting: Tim Nissen made a motion to approve the minutes. Joel Cummings seconded motion. Motion carried and the minutes were approved.
4. Unfinished Business: None
5. Financial Report & Gaming Update:
  - A. Financial Update – Mark Lester: Current cash balance as of June 2015, is \$588,001.12. Scott Krank made a motion to approve the cash balance and financials. Joel Cummings seconded motion. Motion carried.
  - B. Gaming Update – Tina Iverson: Absent, no report.
  - C. Financials: Mark Lester stated this is the last part of the fiscal year (duplicate weeks are included). Cash position – registration funds and ice income are coming in and the ice bill invoice has been paid. Advertising and fall raffle stayed the same. Contributions (i.e. Microsoft parents working DIBS) has been deposited. The gun raffle is down \$11,000 on the income side, expenses were higher this year. Hockey camp registration increased and this has resulted in an increase in the registration income. Effective this year anything attached to registration was deposited into one account. The pizza fund raising increased as well. The tournament income doubled (\$5,000 over the mark compared to last year). Gaming will continue to decrease due to summer months (same trend as past summers).
6. Hockey Operations:
7. Coordinators Updates:

- A. Termite & Mite – Jade Nelson: Absent, no report.
  - B. Squirt - Ryan Griggs: Absent, no report.
  - C. PeeWee – Jason Triplett: Absent, no report.
  - D. Bantam – Dave Benson: Absent, no report.
  - E. Girls Teams - Pat Johnson: Absent, no report.
  - F. Dryland – Parker Metz: Absent, no report.
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- 8. New Ice/Dryland: Scott Krank stated \$147 million is the figure needed for schools--addition to Harwood schools, middle school additions, and a future high school. The next meeting for a final committee vote will be on August 26. On September 14, the votes will go to the school board for a referendum. A referendum will be voted on in November.
  - 9. Fundraising (Dynamic Scrip): President Prochnow stated a representative presented the opportunity for Dynamic Scrip at the last board meeting. Currently our fundraising does well for WFHA. Bringing on Dynamic Scrip could potentially assist with funds to purchase a treadmill. Dynamic Scrip will be invited to attend the parent meeting to discuss the fundraising program with association. This fund raising would be optional. Discussion held.
  - 10. Element Hotel: President Prochnow stated he attend a meeting with Greg Evenson with the manager of Element Hotel. They will be buying 2 dasher boards per year, a tag on the WFHA website will be placed to be a hosting hotel for tournaments or for families coming into town for games (i.e. Eastern Swing). The hotel will shuttle kids to and from the hotel to the rink. The reduced rate for families would be \$109/night (\$140/night for the regular rate). The hotel will be building a bar and grill and a facility on one side of the building and will be available for use as an event room, free of price to guests visiting for hockey events. There will be complimentary rooms to give away for fall raffle, gun raffle, and Center Ice.
  - 11. Organizational Planning: Judy Werner stated there will be a master binder of all events WFHA works with (i.e. Fall Fundraising, Center Ice, Gun Raffle). Binders are not to leave the hockey office in Vets 1. Copier is available to duplicate pages that are needed. Google Docs will be utilized for all documents being worked on by board members to eliminate errors and duplication. A season long calendar will be created and posted on the website. The calendar will be similar to the academic calendars utilized by the school systems. Access to folders will be granted by the administrator.

12. Camp: President Prochnow stated the camp is going great, no issues from players or parents. Coaches are doing a tremendous job. Girls' camp will be at Vets 2 next summer (50 hours of ice rental).
13. Coordinators' Contracts: President Prochnow stated contracts have been worked on. He spoke with Jason Triplett, has stepped down. 2015-16 Coordinators will be: Parker Metz - Bantams and Peewees, Ryan Griggs - Squirts, Keith Walsh and Pat Johnson - Girls, Dustin Routh and Jade Nelson (coordinator in training) – Termites and Mites. There will be a Coaching Development Coordinator for new coaches. This position will focus on coaching development, no coordinator duties.
14. 10,000 Shot Club (Joel Cummings): Joel Cummings stated there are 144 players registered as of today.
15. Registration (Stephanie Strand): Stephanie Strand stated there are 115 registered as of today.
16. Board Member Expectations/Assignments:
17. Volunteers: No report.
18. Fundraising:
  - A. Host Tournaments – Jay Ysteboe/Ryan Clouse: No report.
  - B. Fall Raffle – Matt Weber/Chris Miller/Stephanie Strand: No report.
  - C. Pizza – Joel Cummings/Lance Belisle: No report.
  - D. Gun Raffle – Mike Prochnow/Ryan Clouse/Jay Ysteboe/Mark Lester: No report.
  - E. Center Ice – Scott Krank/Tim Nissen/Joel Cummings: Scott Krank stated tickets are being distributed, donations are starting to coming in. So far 115 as of today registered for fall season – 20 who registered bought Center Ice tickets. There are 350 tickets to sell. October 30 is the event, costumes optional. Joel Cummings stated Rookies will be providing adult beverages plus 2 servers.
  - F. Marketing – Jay Ysteboe/Ryan Clouse/Chris Miller: No report.
  - G. Grow the Game – Lance Belise/Jay Ysteboe/Matt Weber: No report.

19. New Business: Tim Nissen stated he made revisions to the scholarship guideline/application. There are 3 proposals at hand. New guidelines/application will need to be finalized prior to the meeting in August.
20. Adjournment: Scott Krank moved to adjourn the meeting and Tim Nissen seconded motion. Motion carried and the meeting was adjourned at 8:36 p.m. Next meeting will be Monday, August 17, 2015, at the Element Hotel, at 6:00 p.m.