

CGAA Main Board Meeting Minutes
Sunday, July 12, 2015

Start Time: 7:07 p.m.

End Time: 8:10 p.m.

TO DO from 6.14.15

- Tina: to discuss excess account \$\$ with Kim. Ask her to provide spreadsheet to break down “what’s what” and call Cindy at Auditors. DONE
- Verna: Audit/locate March & May Minutes; make available for MSP approval. DONE
- Hockey & baseball: interviews & tryouts coming up and need to publish tryout processes. Result: baseball below.
- Dan S: to get PCA letter out to membership for parent meeting & dates. Respond to email. Letter to Dan H to get out to whole CGAA membership. DONE
- Verna: article to paper July; **Annual Membership meeting August 9th 6:00 p.m. prior to Main Board meeting.**

TO DO from 7.12.15

- Dan to attempt Russell & Associates to represent CGAA during MN Revenue. Need separate spreadsheet for each year. Q: agree with method? A: yes.
- Justin to get 2014 budget to Kim and Tina
- Nominations for Vice President Main Board. Dan in absence appoints Dave Blumberg to run meeting;
- If considering finishing position, please let Board know to avoid coups.

Attendance:

- Dan Harrison, President Main
- Dave Blumberg [President, Basketball Division]
- [LATE] Justin Langbehn, [Vice President Main/Treasurer, Football Division]
- Jackie Turvold [President, Volleyball Division] Kim DeVaan, [Treasurer Main]
- Kevin Valentino [President, Soccer] Mary Perren [Gambling Director]
- Charlie Lenz [President, Hockey]
- [LATE] Dan Smoot [President, Football] Tina Clark [Bookkeeper Main]
- Dave Weidner [President, Baseball] Verna Witzany [Secretary Main]
- Brad Strom [President, Softball]

Absent:

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Guest: Phil Kuemmel update:

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New Business: none

President: Dan Harrison

- Election is August 2015. Should have nominations “in”; Justin nominated for VP;
- Dan appoints positions for 2 years. Mary to look up and verify which positions require nominations.
- Dan to be absent at August meeting
- Audit results [Dave Blumberg point person]; would like to discuss with Nikki [hockey] and have her involved at the Main board level for her financial expertise.
- Dave would like to see any letters received regarding “sales tax” audits!!
- Going to be Audited by MN Revenue [aside by company audit]. Discussed w/auditor to be our representative for the whole MN Rev audit. MN Revenue will try to find Unrelated Business expenses/revenues. Once registered, “members” then no longer considered a “member” upon end of season. Justin can request NGIN to pull records? Dave Weidner suggests creating 3 reports from past 3 years for records. Q: length of membership important? A: no. Q: concessions, do we run them? A: yes, some divisions do. Exempt status can sell through “school”, don’t have to charge sales tax. Girl Scout Rule: sell for given amount of time so don’t have to charge sales tax.
- Tomorrow Dan Harrison to make final call to audit & request assistance. Will need to give power of attorney. Mary getting gambling items together. CGAA has a system and have had it for over 3 years.

Vice President: Justin Langbehn

- Final version of handbook will publish at August meeting.

Secretary: Verna Witzany

- **MSP** Dave Blumberg, Brad Strom. Approve March, May and June last months' minutes. No discussion. Passed.

Treasurer: Kim DeVaan

- Kim to sign CGAA checks while Verna on vacation through August. Contact via text is best.
- **MSP** Kim DeVaan, Brad Strom. Motion to pay operational expenses of \$2,500.00. No discussion. Passed.
- Account balance \$480,974.44; pass around balance sheet profit & loss. Will reverse out \$46,000 due to audit entry [mostly player fees for hockey]; Dave will have to look at as deferred revenue
- Still missing couple budgets: Basketball sent; Football due.

Bookkeeper: Tina Clark

- Nothing; all current
- \$46,000 audit entry cash "not spent" but since then, spent; will reverse it back out of account
- Player fee: Basketball charged everybody; Basketball wants to remit to Main all those fees. Baseball doesn't charge weetees program; basketball shouldn't charge kindergarteners; Call Dan H with questions.

Gambling: Mary Perren

- June/July historically lower months, deposits down \$14K; also had more expenses with setup of new sites & envnory of those sites.
- Carrying more in start banks.
- Q: CloverLeaf using "sub" account? Willing to amend costs to track? A: Yes, track to avoid losing money.

CGAA BOARD MEETING	7/12/15
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Estimated gambling expenses for:			Aug-15		
LOCATION	AMSBG	PARK PLACE	CLOVERLEAF	TAVERN829	OPINION BREWRY
RENT	\$1,750.00	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00
PAYROLL	\$5,500.00	\$1,500.00	\$2,500.00	\$1,000.00	\$1,000.00
MISC EXP	\$3,000.00	\$1,500.00	\$3,000.00	\$1,000.00	\$1,000.00
OTHER	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00
SITE TOTAL	\$11,250.00	\$7,000.00	\$9,000.00	\$4,500.00	\$4,500.00

COMBINED SITE TOTAL	\$36,250.00
STATE TAX	\$5,000.00
MONTHLY REGULATORY FEE	\$300.00
TOTAL ESTIMATED EXPENSES	\$41,550.00

Checkbooks balance: 24,157.19

MSP Mary Perren, Dave Blumberg. Motion that these estimated expenses [\$41,550.00] be approved. No discussion. Passed.

TAX RETURN FOR MONTH & YEAR:	June-15
Paper Bingo Gross Reciepts	\$4,078.00
Bingo Prizes Paid	\$3,544.00
Net Reciepts	\$534.00
Raffle Gross Reciepts	\$14,718.00
Raffle Prizes Paid	\$3,413.17
Raffle Net Reciepts	\$11,304.83
Paddletickets Receipts	\$1,380.00
Paddletickets Prizes	\$710.00
Paddlewheel Net	\$670.00
Interest	\$0.11
Gross Pull Tab Receipts	\$173,912.00
Pull Tab Prizes Paid	\$156,187.00

Start Banks	
AMSBG	\$3,300.00
Park Place	\$8,600.00
Cloverleaf	\$3,100.00
Bingo, Meat raffle	\$1,000.00
Opinion Brewry	\$4,800.00
Tavern 829	\$3,100.00
Totals	\$23,900.00

Net Receipts	\$30,233.83
8.5% Tax	\$978.25
Combined Receipts Tax	\$6,381.00
Board Fee .01% of Gross Profit	\$194.09
Total Taxes Paid this month	\$7,553.34
Gross Profit After Taxes	\$22,680.49
Total Allowable Expenses	\$23,745.51
Profit	(\$1,065.02)
Profit for AMSBG	(2295.10)
Profit for Park Place	3849.03
Profit for Cloverleaf	(2618.95)
Total Profit	(\$1,065.02)

Raffle funds Balance Due as of 7/12/15	
Soccer	\$21,000.00
Softball	\$12,310.00
Baseball	\$4,000.00
Total	\$37,310.00

Lawful Purpose Expenditures	\$8,227.00
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MSP Mary Perren, Brad Strom. Motion to pay State of MN. No discussion. Passed	\$7,553.34	Gambling Tax
	0.00	10% contribution
MSP Mary Perren, Dave Blumberg. Pay YSB rent. No discussion. Passed.	\$1,441.19	rent
MSP Mary Perren, Brad Strom. Pay Century Link not to exceed \$70. No discussion. Passed	\$70.00	CGAA phone bill
MSP Mary Perren, Verna Witzany. Pay amount to Susan Lowe Benefit. No discussion. Passed.	\$1,521.55	Cancer benefit
MSP Mary Perren, Dave Blumberg. Pay CGAA Softball amount. Discussion: will not issue check until receive all receipts (i.e. MOA basket inventory & value of \$400. Passed.	\$8,779.09	raffle proceeds
MSP Mary Perren,		
MSP Mary Perren,		

Program				
	Last Year	This Year	Difference	Last Year
PT Sales	Jun-14	Jun-15	Totals	Jul-14
AMSBG	\$12,062.00	6,309.00	\$(5,753.00)	\$19,171.00
Park Place	\$12,965.00	1,223.00	\$(11,742.00)	\$5,946.00
Cloverleaf	\$7,377.00	10,193.00	\$2,816.00	\$13,810.00
	\$32,404.00	17,725.00	(14,679.00)	\$38,927.00

BASEBALL considering spring tryout due to MBL league; change to MBL rules or stay as is for 2016; All is "good"; Park Grove Baseball Association no threat. Will post everything tryout information. Held 14/15 tournament – all went well; used varsity for 3rd and championship, had 2 teams in finals; good compliments on facilities; InHouse leagues wrapping up; Tball finished; PeeWee & Minor tournament next week at Hamlet; Pball finished; team ended 4th in MBT. Membership meeting in August 23; president looking for resources – if not find... will stay.

SOCCER tryouts in couple weeks, will resolve & put online; Summer league registration done, begin play next week; player fees transferred by eoJuly; #s? good, over 1,000

FOOTBALL: training new treasurer, will have budget to Kim by Tuesday pm.; 2014 budget needed by Kim, Justin to send "again"; registrations open and exceed #s from last year due to expansion of program; 1-2 to 1-6 flag football – appreciate promotion; Increase fees \$50 July1 – will give code to reverse. Golf tournament July 24th at Miss Dunes – progressing well, ask for coach assistance, great prizes; Season Aug3rd; equip Aug20th handout [make sign on door]; New treasurer to be trained by JL;

SOFTBALL: Jr league season wrapped up: good; Sr League will wrap up this next week; 9-10 qualified Nationals; registration 2016 opens tomorrow w/processes posted; tryouts 7.8.9th. Team selection out of "coach" hands. Coach selection/application process prior to

VOLLEYBALL: rec opened registrations; trying to get footing; scheduling meeting school district eoJuly/earlyAug; talk to D Blumberg re:facilities distribution; weekdays by Distr Center;

BASKETBALL: going through coach selection process; registration open Aug 1st; 2 board members moving [Jen Bloomberg & Samulsons]. Getting ready for season; coach selection? Guidelines on line, get HS coaches involved & asked both travel directors [not] involved as both coaching. Still going to interview.

PCA

Hockey needed to change a date prior to LockIn. 2nd Level Culture practice & games, adds more info than intro level.