

CGAA Main Board Meeting Minutes
Sunday, September 13, 2015

Start Time: 7:00 p.m.

End Time: 8:19 p.m.

TO DO:

- Next meeting 7:00 p.m. November 11th.
- NOTICE: Nov 11, 2015 at 5:00-7:00 p.m. Treasurers meeting YSB prior to Main meeting; Presidents welcome
- Mary P. to find initial motion for Soccer Raffle payment.
- Kim D. to MSP August 2015 minutes on line
- Kim D. to send Dan update on Dept. Revenue Auditor results.
- Kim D. to research investment options.
- Dan H. to cc: Tina 990's for Dept. Revenue Auditor.

Attendance:

- Dan Harrison, President Main
- Dave Blumberg [President, Basketball Division]
- Justin Langbehn, [Vice President Main, Football Division]
- Jackie Turvold [President, Volleyball Division] Kim DeVaan, [Treasurer Main]
- Kevin Valentino [President, Soccer] Mary Perren [Gambling Director]
- Duane Lindahl [President, Hockey]
- Tina Clark [Bookkeeper Main]
- Tim Kaplan [President, Baseball] Verna Witzany [Secretary Main]

Absent:

- Dan Smoot [President, Football]
- Brad Strom [President, Softball]

Guest: Phil Kuemmel update:

- CGAA sports at HS great start in soccer, volleyball, and football.
- Football season so far is 3:1. Great record; football has community nights & group photo; Reminder CGAA kids get in free to season games w/jersey; 4) football games & Middle school students need parents, wear jerseys; 5) next week Home Coming game on Friday vs. Hill-Murray
- Soccer [girls] took on #1 team lost 2:1 – great game; CGU night at HS had great turnout – 80 kids at clinic – great turnout;
- Volleyball seeing a winning season and improving.; volleyball isn't as easy as seasons don't blend, but working closely and keeping relations growing;
- Next month soccer & football coaches will attend & update. Dave Blumberg: Q: people live behind Highland are in ERAA district? A: yes. Q: should get the open enrollment process going? A: yes, around December, Jan 15th deadline to apply and then notified about Feb 15th. No promises after deadline. But if exceed applicants, then lottery.

New Business: none

President: Dan Harrison

- Q: Annual Main Board meeting in August went well? A: Yes. Dave handled Justin Langbehn
- Hockey registration closed; Basketball traveling still open.
- Duluth Gambling Convention = week prior to Thanksgiving.
- **MSP** Mary Perren, Dan Harrison. Motion to send flowers not to exceed \$50 for past board member CGAA Main Treasurer passed away. No discussion. Passed.
- Player fees. Main board states date player fee count & subsequent dollar amount will be taken from account unless objection by division. Will work with Treasurer with cash flow.
- Financial Gurus: research on potential investments. Kim DeVaan will research options [CD, savings, money market account, etc.]. Recap liquidity? Amount needed to keep liquid & how much to tie up. Would like to know what CGAA should do: benefits & downfalls.
- Passed handbook August 2015. Handbook as reference moving toward process precedents. Should be on all division's website to refer & for all to refer to processes. Each division should have progressive responsibilities toward VP. Document each division & division uploads onto Division Site cc from Main Website – establish link so if any changes are made, those changes are updates asap
- Kim to send update to Dan auditor results & solidify payment process and \$7,000.00 balance due origination.

Vice President: Justin Langbehn

- FOOTBALL: season officially started; going great; great feedback & players loving it. Dan building a great foundation with football – CGAA growing while other football programs are shrinking. IF want to see how Football works & positive environment, then attend Football meeting next Sunday 7:00 p.m.
- SOFTBALL: finishing Fall ball; tournament at Lamar finished; Tryouts first weekend October; registration closes Sept 30th; battling club teams; new board elected cycled last month & are trying to increase momentum. People not happy with tryout date change. Rough season due to tryout date issues. Brad not aware of board member attendance & will make modifications in this next year.

Secretary: Verna Witzany

- No MSP to accept last months' minutes – not online. Kim to provide motion 8.2015 minutes online.

Treasurer: Kim DeVaan

- Needs to upload 8/2015 meeting and provide online motion.
- Review year recap profit/loss. Will be reviewing again with treasurers next month
- Balance \$503,217.00 in account.
- Yearend is now & Tina sent email out re: misc. items to clear out for auditors. Tina will continue to send out reminders.
- All budgets are in
- Next month 2-hour meeting: review Quickbooks; reports; checking balance re: main board; review year-end result; begin 2016 budgets. Dan to verify budgets are all set for all divisions. Will give each division 1 month to review & adjust for final numbers. Q: have by next month? A: yes.
- MSP Operational expenses. Dave Blumberg not to exceed \$2500
- Hockey needs player fees paid; send to Tina from new treasurer
- Cindy [auditor] calling to review bills to clarify bills; usually arrive before Thanksgiving, Mary no preference on date. Q: still trying to figure out where \$7K is coming from. Ask for update on Dept. Revenue audit – notify Dan
- 990's Dan to get to Tina C. needed for Dept. Revenue Auditor.

Bookkeeper: Tina Clark

- Need MotorSports Bar receipts from Basketball
- Softball: need 40 credit card transactions waiting for receipts; Brad to get them to Amanda. Tina sent bank statements from June, got 20 receipts received. Gave until Friday this week. If don't send the items, will cancel credit card for Softball.
- Basketball is missing receipts.
- New treasurers need to get past treasurer's card. Hockey will turn over. Send Kim email & can handle the bank. Volleyball and Hockey turned over.
- Need WHOLE receipt: name, date, items purchases, and amount. Not just the signed form – but itemized receipts. Need CLEAR copy.
- Read Audit report – all funds in one account. FDIC insurance, CD's that are not protected. May be able to deposit for interest gained. Can have multiple CDs
- Need one thing for Hockey, but working on it.
- Out dated checks: need to send to "unclaimed" funds. Will VOID and will reenter into account under "unclaimed" check.

Gambling: Mary Perren

- Park Grove Bowling Alley interested in gambling as a potential site; numbers are promising; will ask for approval later in year and had included them into Sept's numbers.
- **MSP** Mary Perren, Kim DeVaan. Motion to approve letter of engagement to Tom Boland for same amount paid. No discussion. Passed.
- **MSP** Mary Perren, Dave Blumberg. Motion September 2015 expenses [\$50,200.00] be approved. Discussion: Dan Q: may be prudent to keep payroll costs noted as we add sites. Need to know if site is viable. Passed
- **MSP** Mary Perren, Justin Langbehn. Motion to pay State of MN \$5,762.38 gambling tax. No discussion. Passed.
- **MSP** Mary Perren, Duane Lindahl. Motion to pay Youth Service Bureau \$1,441.19 corporate rent. No discussion. Passed
- **MSP** Mary Perren, Dave Blumberg. Motion to pay Century link not to exceed \$70.00 CGAA phone bill. No discussion. Passed.
- **MSP** Mary Perren, Dave Blumberg. Motion to pay City of Newport \$1,159.55 as agreed upon 10% contribution. No discussion. Passed.
- **MSP** Mary Perren, Justin Langbehn. Motion to pay Friends in Need \$2,742.39 as agreed 15% donation toward Food Shelf. No discussion. Passed.
- **MSP** Mary Perren, Duane Lindahl. Motion to pay Soccer for raffle profit \$5,387.12. Discussion: motion was made at 6/14/15 meeting but check was not cut. Re-motioning. Amount is all-inclusive. Passed.

- **MSP** Mary Perren, Justin Langbehn. Motion to pay Soccer raffle loan [percentage of balance due] \$5,600.00. No discussion. Passed. Comment: If next month gambling is successful, then intend to pay up to \$10,000.00 next month to be divided between [3] divisions: Soccer, Softball and Baseball.
- **MSP** Mary Perren, Dave Blumberg. Motion to pay Softball for raffle loan [percentage of balance due] \$3,300.00. No discussion. Comment: If next month gambling is successful, then intend to pay up to \$10,000.00 next month to be divided between [3] divisions: Soccer, Softball and Baseball.
- **MSP** Mary Perren, Duane Lindahl. Motion to pay Baseball raffle loan [percentage of balance due] \$1,100.00. No discussion. Passed. Comment: If next month gambling is successful, then intend to pay up to \$10,000.00 next month to be divided between [3] divisions: Soccer, Softball and Baseball.
- **MSP** Mary Perren, Dave Blumberg. Motion to approve Park Grove Bowl as a new gambling site. Discussion: starting process and will supply booth operation; will need to purchase a safe and up-start materials. Q: profitable expectations based on experience? A: Yes. Q: Do we have a limit on number of sites we can manage? A: No, but have limited area w/out going into other communities and expecting their out-side-community support.
- Q: are sites happy? A: Yes. CloverLeaf is happy.
- Q: Frankies Bar back? A: Maybe. Depending on management of Lions Club – could get back if made donations to St. Paul Park. Mary is happy with Bowling Alley.

PCA Update: Dan Smoot

- Justin will be representing football at tonight's meeting... Sorry, I cannot be there.
- We had another good showing at the last PCA session with 40 coaches showing up.
- I will be scheduling another clinic this week that focuses on team culture, practices, and game situations.
- We need to pay the invoice for the 2015-16 workshops. I will forward it to Tina.

Hockey: Duane Lindahl

- Coaches selected Mid-August
- 8-member hockey committee included ERAA and Park coaches & Hockey director; If anyone was interviewing switched out; formal votes on coaches; all went smoothly. Q: Did process alleviate issues? A: Yes.
- Having HS coaches in interview process with Hockey & girls director with vote with recommendation to board. Will still have issues, but smooth overall. Q: went with HS recommendations? A: yes, HS did have good conversation about candidates. HS coaches did have their say & stayed unbiased.
- Dan talked to others, in the past HS was very involved, and were eliminated, and now HS coaches are back into system. 6:9 vote to pass on board.
- Q: Coach selection results posted on line? A: yes, and emailed to membership
- Begin clinics bantams & Peewees this week; registration complete just under 500 players.
- Q: working with Zach Dockter who set ice schedule; younger=early; older=later practices; older games= earlier for greater attendance
- One issue: have made AA hockey for Peewees & one individual didn't want to play AA, but wanted to play B or C level. Reasoning: played AAA and played Boston area & his boy got pushed & boy is nervous to play at that level. Interpretation of rules is to play "C" if decline AA. Boy was B1 player last year. Working through deal. Underlining concern: if not allow to play B and open door to others who wish to use it.
- Posted guidelines July.
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Basketball: Dave Blumberg

- Registration numbers are exploding: 4 teams at one grade level in boys
- Tryouts next weekend
- Have 3:3 playing league [fundraiser] started tonight & 3:3 league will continue 4 weeks
- No scheduling meeting & will stay the same.
- Q: ERAA rebound number's? A: kept track & not seeing differences.
- All numbers are up.

Volleyball: Jackie Turvold

- Basketball talking to Volleyball = scheduling out through October
- Rec started past week & 1st games start next Saturday
- Team numbers same: 56 registrants in 2014; 54 registrants in 2015 and gym time interfering: [3] teams at 3/4th grade + [4] teams at 5/6th grade level.

Baseball: Tim Kaplan

- 14 & 15s tryout at Varsity field at Park
- New process by committee & had independent evaluators this year
- Coaches look at 2nd day "call back"

Soccer: Kevin Valentino

- Up and running
- Elections next month [President to be a 1-year term; VicePresident to be a 2-year term] to start staggering years
- Finalizing gold Plate scholarship & working with Mary on Gambling portion - \$4K raised 2014, looking at 11/1 or 11/15 as potential date.
- Kevin running for President
- Beth Schult running for VP
- Will get up onto website & ready to go