

Hazen Winter Sports Expense Report

Name: _____

Team: _____

Signature: _____

Date	Description	Miles	Mileage	Lodging	Meals	Other	Total
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
			0.00				-
		0	0.00	0.00	0.00	0.00	

Note: Mileage reimbursement for personal car = \$0.67/mile

Subtotal	\$ -
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Advances	
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Total Reimbursement	\$ -
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*** Don't forget to attach receipts ***

Itemized Expenses or Description for "Other"

[illegible]

Authorized By _____ **Date** _____

For Office Use Only