

Quad City Hockey Association
Board of Directors Code of Conduct Agreement

Members of the board (including ex officio members of the board) shall at all times abide by and conform to the following code of conduct in their capacity as board members:

1. Each member of the board of directors will abide in all respects to the Quad City Hockey Association *Code of Conduct Agreement* and all other rules and regulations of the association (including but not limited to the association's articles of incorporation and by-laws) and will ensure that their membership in the association remains in good standing at all times. Furthermore, each member of the Board of Directors will at all times obey all applicable federal, state and local laws and regulations and will provide or cause to provide the full cooperation of the association when requested to do so by those institutions and their persons set in authority as are required to uphold the law, or by the hockey association that it is a member, or USA Hockey.
2. Members of the board of directors will conduct the business affairs of the association in good faith and with honesty, integrity, due diligence, and proficient and reasonable competence.
3. Except as the board of directors may otherwise require, or as otherwise required by law, no board member shall share, copy, reproduce, transmit, divulge or otherwise disclose any confidential information related to the affairs of the association and each member of the board will uphold the strict confidentiality of all meetings designated as "Closed Meetings", and other deliberations and communications of the board of directors, designated as confidential, for the purposes of carrying out the board's duties.
4. Members of the board of directors will exercise proper authority and good judgment in their dealings with association staff, volunteers, suppliers, and the general public and will respond to the needs of the association's members in a responsible, respectful, and professional manner.
5. No member of the board of directors will use any information provided by the association or acquired as a consequence of the board member's service to the

association in any manner other than in furtherance of his or her board duties. Further, no member of the board of directors will misuse association property or resources and will at all times keep the association's property secure and not allow any person not authorized by the board of directors to have or use such property.

6. Each member of the board of directors will use his or her best efforts to regularly participate in professional development activities and will perform his or her assigned duties in a professional and timely manner pursuant to the board's direction and oversight.
7. Upon termination of service through resignation, fulfillment of service term, and/or dismissal in accordance with the By-Laws of the Quad City Hockey Association; a retiring board member will promptly return to the association all documents, electronic and hard files, reference materials, and other property entrusted to the board member for the purpose of fulfilling his or her job responsibilities. Such return will not abrogate the retiring board member from his or her continuing obligations of confidentiality with respect to information acquired as a consequence of his or her tenure on the board of directors.
8. The board of directors dedicates itself to leading by example in serving the needs of the association, its members, and players and also in representing the mission, interests, ideals and objectives of the amateur hockey league for which it is a member and USA Hockey.
9. No member of the Board of Directors shall persuade or attempt to persuade any board member, volunteers, coaches, or referees of the association to leave the association. Furthermore, no member of the Board of Directors shall persuade, or attempt to persuade any exhibitor, advertiser, sponsor, subscriber, supplier, contractor, or any other person or entity with an actual or potential relationship to or with the association to terminate, curtail, or not enter into its relationship to or with the association, or to in any way reduce the monetary or other benefits to the association of such relationship.
10. The Board of Directors must act at all times in the best interests of the association and not for personal or third-party gain or financial enrichment. When encountering potential conflicts of interest, board members will identify the conflict and, as required, remove themselves from all discussion and voting on the matter. Specifically, board members shall follow these guidelines:

- Avoid placing (and avoid the appearance of placing) one's own self-interest or any third-party interest above that of the association; while the receipt of incidental personal or third-party benefit may necessarily flow from certain association activities, such benefit must be merely incidental to the primary benefit to the association and its purposes;
- Do not abuse board membership by improperly using board membership or the association's (staff) or volunteer's services, equipment, resources, or property for personal or third-party gain or pleasure; board members shall not represent to third parties that their authority as a board member extends any further than that which it actually extends pursuant to the by-laws of the Quad City Hockey Association;
- Do not engage in any outside business, professional or other activities that would directly or indirectly materially adversely affect the association;
- Do not engage in or facilitate any discriminatory or harassing behavior directed toward association staff or volunteers, members, officers, directors, meeting attendees, exhibitors, advertisers, sponsors, suppliers, contractors, or others in the context of activities relating to the association;
- Do not solicit or accept gifts, gratuities, free trips, honoraria, personal property, or any other item of value from any person or entity as a direct or indirect inducement to provide special treatment to such donor with respect to matters pertaining to the association without fully disclosing such items to the Board of Directors; and
- Provide goods or services to the association as a paid vendor to the association only after full disclosure to, and advance approval by, the board, and pursuant to any related procedures adopted by the board.

11. In compliance with state and federal laws, Quad City Hockey Association board members will not discriminate on the basis of race, religion, color, national origin, age, sex, veterans' status, sexual orientation, marital status or disability in employment in any of its programs, or in the governance of the association.

12. Whistle Blower Policy

If any board member, or member of the Quad City hockey Association reasonably believes that some policy, practice, or activity of the Quad City Hockey Association is in violation of law, a written complaint may be filed by that Board member or association member with the President.

It is the intent of the Board to adhere to all laws and regulations that apply to the organization, and the underlying purpose of this Policy is to support the organization's goal of legal compliance. The support of all members is necessary to achieving compliance with various laws and regulations. A Board member or Association member is protected from retaliation, only if such person brings the alleged unlawful activity, policy or practice to the attention of the President and provides the Board with a reasonable opportunity to investigate and correct the alleged unlawful activity. The protection described below is only available to members, or Board members that comply with this requirement.

The President or other Board Members will not retaliate against a member who, in good faith, has made a protest or raised a complaint against some practices of the Board, or of another individual or entity with whom the Board had a business relationship, on the basis of a reasonable belief that the practice is in violation of law or a clear mandate of public policy.

The President, or other Board members will not retaliate against an member who discloses, or threatens to disclose to a public body any activity, policy, or practice of the Board that the member reasonably believes in violation of a law, or a rule, regulation mandated pursuant to law or is in violation of a clear mandate or public policy concerning health, safety, welfare, or protection of the environment.

My signature below indicates my receipt and understanding of this agreement. I also verify that I have been provided with an opportunity to ask questions about this agreement.

Name (Print) _____

Signature _____

Title _____

Date _____