

MCU coaches, please follow these guidelines regarding use of the Eastbay Soccer Complex:

- Contact Michelle Rothmeyer to secure fields for practices/games. Michelle will contact the Parks Department and reserve a field(s) for you.
- Only use the field assigned to you at the designated times. A Field Use Schedule is available online.
- Please return all goals to their proper places before using.
- If you notice excessive wear and tear on a field, please contact Michelle so she can report it.
- If you note excessive wear and tear in front of a goal area, refrain from using that part of the field.
- If you have keys for the Eastbay Soccer Complex:
  - If you are the last to leave: lock bathrooms and make sure all gate locks are closed
  - If you are not the last to leave, please communicate with remaining coaches about closing procedures