

Sun Prairie Youth Hockey Association
Board Meeting Minutes
September 20, 2015, 6:00 pm

Board Attendees: Karen Welling, Betsy McCrary, Brenda Egli, Becky Lemke, Misi Watters, Gary Brendemuehl, Stacy Hollfelder, Jason Ledford, Patsy Zielsdorf, Lisa Wendler

Absent: none

Public Attendees: Sue Culbertson, Sheri Witt, Aaron White, Rob Hamilton, Brian Sullivan, Patrick Miller, Nichole Jesberger

Meeting was called to order at 6:02PM.

1. PUBLIC COMMENTS:

- Rob Hamilton came to present the "From the Heart" cookie fundraiser. He would be the representative and has some ideas on getting this fundraiser going with families able to get dues reduction with the proceeds. Some of the varieties also give back to different community groups like Badger Honor Flight, Breast Cancer Research, and our own Scholarship fund for SPYHA. Rob would present the information to the parents at each team meeting.

2. EXECUTIVE COMMITTEE REPORTS:

- a. Secretary Report (Lisa Wendler):
 - Email Vote Affirmation: Previously, there were five email votes: 1) Stacy made a motion to approve four players listed in an email from Gary for payment plans, all families were in good financial standing. 2) Misi made a motion for one family currently in a situation of need to register their two players and roll the registration fees into their payment plans for the year. Patsy seconded. 3) Gary made a motion to approve reimbursement for Coach Meyer for the costs incurred with his vehicle when carpooling to the Level 4 coaches clinic in Stevens Point. Patsy seconded. 4) Stacy made a motion to approve an email list from Gary of 15 families requesting payment plans, all in good standing. Patsy seconded. 5) Stacy made a motion to approve an additional 18 players on an email list from Gary who are all in good financial standing for payment plans, Misi seconded. To affirm all of the above, Jason made a motion to approve all email votes from August, Karen seconded. Motion approved. Misi made a motion to approve the final August meeting minutes, Brenda seconded. Motion approved.
- b. Treasurer Report: (Gary Brendemuehl)
 - Gary reviewed the account balances.
 - Gary noted that Ecomm has pursued a few families that still owe dues from last year. One family in particular owes close to \$1000. This family has not registered with SPYHA, and WAHA was notified of this family and their past history of payment. Betsy would like to notify the family that we are considering small claims court and/or debt collection agency action.
 - Gary notified the board that twice in the last month we have had money missing from our concessions stand. SP Ice was notified. Gary wanted the board aware of the issue and that we are continuing to pursue it. The amount of money missing is approximately \$100. Both cash box money as well as deposits from our dropbox in the new office are part of this. We are looking into solutions for the problem.
- c. President Elect: (Stacy Hollfelder): nothing not on agenda
- d. Past President (Karen Welling): SP Ice Report: Last meeting was Thursday September 3. Larry will be handing out keys to head coaches. Locker room keys for visitors will be handed out by the Z Team, not the concessions stand. There is a rink work day on Saturday Oct. 10, there are lots of DIBS shifts available. SP Ice would like us at our team meetings to remind players/parents to respect the rink. SP Ice also would like SPYHA to take more AM ice. They are willing to discount 50%. The beer and wine tasting event has been cancelled, possibility to do one next year. The next meeting on Thursday Oct. 8.

- e. President Report (Betsy McCrary): Betsy updated the board on the JV team discussion. To recap, there was a meeting in June with the athletic director, members of SPYHA and the varsity booster club, and the assistant varsity coach. The action item was to follow up in September, but when contacted there was no new action items to go forward from the AD. Since we have been pursuing this since last season, with delays causing us to lose time, Betsy contacted Mr. Erik Olsen, assistant superintendent, to see how we could move forward. There are still challenges to moving forward, but since other similar schools in the area have JV teams, we are looking for ways to make this happen. This year not counting the players who were previous Varsity players who are still in High School, there are 40 kids eligible for trying out for the team this year. This is clearly plenty of available kids, and hockey is the only team without a JV team at the high school. Issues that need to be solved are the Title 9 rules as well as cost. Mr. Olsen indicated that contacting your school board reps is an appropriate action to take, and the board will take up next year's budgeting starting in October/November. Steps going forward are to keep them moving forward in order to not stall the process. The varsity coaches are completely onboard with getting the JV team in place.

3. COMMITTEE REPORTS

- a. Volunteer Committee: Sue recommended that we put an access door supervisor in October to manage anyone who has not paid admission. We will add those to DIBS.
- b. Annual Fundraising Committee: Gary indicated that the calendar raffle tickets are printed.
- c. Communications Committee: Lisa and Tara LaRowe are splitting webmaster duties. Lisa will send an email blast through the registration list to tell people about the Back to Hockey day and inform them that the tryout dates are posted on the Calendar. She will also post this on the home page.
- d. Cardinal Cup Committee: Sue has been getting quite a few calls and have had several teams register for each tournament. Sue clarified how many slots we need to reserve for Squirts, due to registration numbers we will only have 3 teams, one at each level.
- e. Concessions Stand Committee: one member dropped off but we secured a new replacement. The committee is researching cash registers to replace our current old ones. There will be a demonstration on Wednesday night. Concessions committee members and others have also been thoroughly cleaning the concessions areas in preparation for the season start.
- f. ACE Directors: Aaron White came to confirm the number of teams: 3 Squirts, 2 PeeWee, 3 Bantam, 1 Midget. There is a decent pool of potential coaches but until teams are named it is still up in the air for how many we will need. Coaches meetings are scheduled, Lisa will get Aaron the list of background checks that need to be completed. Aaron has secured a list of on ice and evaluators for Squirt and PeeWee levels, and some very experienced people will be available for Bantams. Aaron asked about transferring coaches with SafeSport from other associations, Stacy indicated that the registrar was able to see coaches when they are selected in the system. Aaron asked about jerseys for tryouts, Larry has said that he has jerseys we can use for this. Becky will follow up to get them. Aaron noted that people were concerned last year about the master list with the random numbers assigned to players, we will keep the master list secured. Gary noted that after the tryouts, there may be one or more players who are transferring that if not on the A team, are not to be placed on a SPYHA team.
- g. Region 4 Meetings/WAHA Report: Karen reported on the August meeting. There were 10 match penalties last year in the state, 5 were in Region 4. They would like to see these reduced this year. Leagues this year will be according to who you will play in playdowns. Our A teams would be in Level 1, B teams in Level 4 and C teams in Level 7. If this default placement should be changed, they will need a letter in writing. Region 4 needs our team numbers by Oct. 3. Stacy reported on the September WAHA meeting and Region 4. Rosters are due by Nov. 15 from the registrar. They are developing a Grass Roots Hockey development grant, \$30,000 in money is available, at \$1000 per region and \$1000 per association. This is to build areas of hockey, something you are already doing or something you will start doing. Applications are due Dec. 1. If there are players that are orphans (meaning they do not have a home association team) those players will not be counted against you. Mite full ice games/tournaments cannot start until after Feb. 26, limit is 6 games. They are considering going to no games until after March 1 next year. There is a new WAHA app, functionality is not clear but it will have rink locations. Playoff weekend is Feb. 12-14 for

everyone. Squirt games this year will all have 2 referees instead of possibility of linesman to give new referees experience at refereeing. Oct. 25 is the tentative date for the scheduling meeting at Madison Ice Arena.

4. LEVEL REP REPORTS:

- a. MiniMites (open): NA
- b. Mites (Brenda Egli): Brenda asked about jerseys, we had talked about doing one set of red jerseys they can keep. We still have the white jerseys from last year to distribute to coaches in case they play another red jersey team at games. Brenda will provide Lisa with sizes and numbers to get ordered from Elite. We will hand out equipment at Back to Hockey day, Sue will post some additional DIBS hours to help with that. We do have more helmets from our Grow the Game efforts. Betsy indicated that the Mites have been invited to play in between periods at the Capitols game, Brenda will look into this.
- c. Squirt (Becky Lemke): nothing to report
- d. PeeWee (Patsy Zielsdorf): nothing to report
- e. Bantam (Misi Watters): nothing to report
- f. Midget (open): NA
- g. Coaches' Rep (Jason Ledford): nothing to report

5. OLD BUSINESS

- a. **Back to Hockey Day:** Already discussed in detail, Brenda asked if the level reps are required to come to do something specific, Ecomm will be at the tables to answer questions and hopefully sign families up for committees etc. Board level reps are welcome to be there as well.
- b. **2015 – 2016 Schedule:** Betsy completed yet another edit after the Cougars games were scheduled last minute over some of our allocated ice time. Betsy has spent countless hours on the schedule this year and has done a great job in both scheduling games across the season and in chunks that minimize the number of games that possibly would not be covered by referees. Since we dropped from 4 Squirt teams to 3 due to registration, there will be occasional weeks that different levels are practicing together, which was ok'd by the Coaches' Rep. There are also a few solo team practices. We had to add a few more morning practices. Most weeks Mondays are skills practices, and Tuesdays and Thursdays are the regular practice days. There are a few Friday practices and we have tried to minimize the PeeWee AM practices due to the start time of school for that age. Also noted was that not all players at SPYHA attend Sun Prairie schools. Bantams have been asked about a reciprocal split squad game with Verona at their facility instead of them splitting the cost with them. Last year we did not count this as a game in the game limits. Karen made a motion to have the reciprocal split squad games not be counted in the game totals, Jason seconded. Motion approved unanimously.

6. NEW BUSINESS

- a) **Membership Changes:** Admittance requests: Two Bantam players who were with the DC Diamonds have registered this year. They reside in our boundaries and do not count against our transfer player totals, however we do need a financial release from the DC Diamonds. Jason made a motion to allow McKenzie Rosin and Brynna Banuelos to skate with our association this year. Misi seconded, motion passed unanimously. There is one PeeWee level player from Sauk who is looking for a "skate up" release, where if he makes the A team he transfers to SPYHA. Jason made a motion to allow the Sauk player to register and tryout with SPYHA, and join the organization if he makes the A team. Patsy seconded. Motion approved. There is a Lake Mills female player who has petitioned to play with our Midget team, she did not make the Capitols and does not have a team to skate with in her geography. Misi made a motion to allow this player to register without a late fee and skate with our organization. Jason seconded. Motion approved.
- b) **Appointment of Open Board Positions:** Sheri Witt volunteered to be the Midget board level rep. She has one Midget player and one PeeWee player. They have been a SPYHA family for 12 years, and her husband has coached for the organization. Jason made a motion for Sheri Witt to be the Midget board

level rep for the 2015 – 2016 season. Becky seconded. Motion approved. Nichole Jesberger has a MiniMite player this year and they are just starting with SPYHA. Her husband played hockey in SPYHA. Jason made a motion for Nichole Jesberger to be the MiniMite board level rep for the 2015 – 2016 season, Misi seconded. Motion approved.

- c) **Coaching Approval:** Since registration is complete, Aaron White asked that the coaches be approved for the Midget team. Jason made a motion to approve Brian Sullivan as head coach and Patrick Miller as assistant coach for the 2015 - 2016 season. Sheri seconded, motion passed. Jason expressed concern about certain levels having qualified head coaches, most likely the Bantam level teams. Since the coach follows the kid, there is a danger of coaches' kids being on the same or two of the three teams. Brenda asked about past non-parent coaches like Nick Kanoff, there are some possibilities but this is a potential problem. Suzanne provided a list of Mite and MiniMite candidates ready for approval. Misi made a motion to approve Suzanne's list of MiniMite and Mite coaches for the 2015 – 2016 season, Patsy seconded. Motion approved.
- d) **Website Upgrade:** There is an update available Jason made a motion to spend up to \$600 dollars for the Sport NGIN website upgrade to the completely mobile platform. Misi seconded, motion approved.
- e) **Background Checks:** these need to be completed by coaches and board members every two years. Lisa will provide a list of who needs to complete these.
- f) **Windowsill Painting Quotes:** Lisa has one quote from Livesey Painting, waiting on another quote from Genesis Painting and/or others . Action tabled until second quote received.
- g) **Concession Hours Waiver Request:** A SPYHA volunteer did much of the locker room buildout in the rink. He supplied materials and bought hardware for the project. His impression was that this cost would cover his remaining volunteer hours from last year, which they still owe. This was not discussed with any SPYHA members to our knowledge, it may have been a comment from SP Ice. There was a discussion about this being a slippery slope since we require all families to do 10 hours or prepay for them. Jason made a motion to offer the family to either work 20 hours of concessions this year to make up the 10 hours from last year, pay for the 10 hours from last year, or to take a 10 hour credit for this year's non concession hours but pay the 10 hours of concession hours, any option must be chosen by the first tryout. Becky seconded. Motion approved.
- h) **Other Business:**
 - 1. From the Heart Cookie Dough fundraiser: Misi made a motion to participate in the From the Heart Cookie Dough fundraiser for the 2015 – 2016 season with 100% of profits going to dues reduction for families, and any amount over and above this year's dues to be banked for next year as per the Scrip program. Becky seconded. Motion approved.
 - 2. Overdue payment family action: Possible actions for the family discussed previously could include going to collections or small claims court. Staci had looked into collections, we could send this to collections to try to collect for a month and we only pay when they pay. We will also send a notice of delinquency letter to the family to start the process.
 - 3. Jeff and Jen Kurtz thank you: the Kurtz family donated all of their time to install the cabinetry in the new office, which took about two days. Jason made a motion to send the Kurtz family a \$100 gift card to Willie Tys as a thank you. Patsy seconded. Motion passed.

Stacy made a motion to go into closed session at 8:24. Jason seconded.

The board discussed a scholarship request for a MiniMite player who would like to skate for one session. The board approved this request.

Jason made a motion to go out of closed session and adjourn. Misi seconded. Meeting ended at 8:31PM.