

How to take the Stewards of Children training for Users who have taken the exam in the past:

Access the Darkness to Light Website through the following link:

<https://d2l.csod.com/selfreg/register.aspx?c=sanmateo>

If you have previously created an account, click the login link. If you have not previously registered through the SMLLA process, **see the other set of instructions**.



If you are already a user, login [here](#).

* First Name:
* Last Name:
* Email Address:

Already a user? [Login here](#)
Return to Browsing? [Click here](#)

When you get to your home page, click on the Learning tab and select “View Your Transcript”. Stewards of Children should appear in your Transcript. Click the Register button.

The screenshot shows the Darkness to Light website interface. At the top, the logo and tagline 'DARKNESS to LIGHT END CHILD SEXUAL ABUSE' are visible. Below the logo, there's a search bar and a navigation bar with tabs: Home, Learning, Knowledge, Reports, and Admin. The 'Learning' tab is selected. On the left sidebar, under the 'Learning' tab, 'View Your Transcript' is highlighted. The main content area shows the transcript for 'Nancy Pilotte'. It includes a search bar for training and a list of results. The first result is 'Stewards of Children' with a 'Register' button highlighted in yellow.

In the Purchase Summary box, enter “SanMateo” in the Coupon Code box if not already pre-populated. Then click Next.

Checkout

Payment

Options ▾

Checkout is a three step process. Each step is contained with in a drop down table. Expand Billing, Payment and Review, enter all required information, and select to Place Order to complete the purchasing process.

✓

Payment

Review

Confirmation

Payment Method

Select ▾

Back

Next

Purchase Summary

Stewards of Child...

\$10.00

- \$10.00

Subtotal

\$0.00

Enter coupon code

Apply

Coupon Code: sanmat...

×

You saved \$10.00

Click “Place Order”. You should have a \$0.00 cost.

Review

Options ▾


✓

✓

Payment

Review

Confirmation

Title	Quantity & Price	Subtotal
 Stewards of Children	1 x \$10.00 Discount:	\$10.00 -\$10.00
Subtotal:		\$0.00
You saved \$10.00		

Total: **\$0.00**

Back

Place Order

Need to make changes?

Edit shopping cart

Follow the link to View Transcript again and launch the training session.

Confirmation

Options ▾

✓

✓

✓

Payment

Review


Confirmation

Thank you for purchasing Stewards of Children online training!

To launch the course, please click here [View Transcript](#) and click on the launch button.

We thank you for your commitment to protecting children.

Purchase Summary

 Stewards of Child...	\$10.00
	-\$10.00
Subtotal	\$0.00
Total	\$0.00
You saved \$10.00	

As long as you complete the training with the SanMateo code, you do not need to send a copy of your certificate. If you have any questions, please send an email to safety@smla.org.