

LADY BLUE KNIGHTS LACROSSE ASSOCIATION
POLICY AND REFUND STATEMENT

POLICY STATEMENT

1. This policy applies to registration fees paid directly to the Lady Blue Knights (LBK) Lacrosse Association either on line or in person.
2. The principle behind our refund policy is to allow a reasonable period of time following registration for parents/players to withdraw, while still safeguarding the long-term financial stability of the LBK Lacrosse Association.
3. LBK Lacrosse Association commits to program expenditure based on registrations and these expenses are not recoverable to the program if/when a member withdraws.
4. All refund requests must be made in writing or Email to the Registrar or Treasurer of the LBK Lacrosse Association by the individual who paid the fee(s) either via the club's on-line or in person request for refund procedure. Please allow 2-4 weeks for refunds to be processed.
5. An administrative fee of \$35.00 will be charged on approved refunds. The amount of set fees will be set annually by the LBK Lacrosse Association Board of Directors.
6. The final amount of any refund with is at the LBK Lacrosse Associations discretion or in special or extenuating circumstances at the discretion of the LBK President.
7. LBK Lacrosse Association shall not be responsible for any monies paid to a team, team coach or team official and the LBK Lacrosse Association shall not entertain requests for any such refunds.
8. LBK Lacrosse Association shall not be responsible for any monies raised and collected by teams through sponsorship or fundraising efforts and shall not entertain requests for any such refunds.

POLICY

1. A paid registration fee shall be fully refunded in the event the LBK Lacrosse Association is unable to field a team. No administrative fee shall be withheld in this case.
2. A paid registration fee shall be partially refunded (pro-rated) if a player must withdraw for medical reasons prior to May 1st (must provide doctor's note).
3. A paid registration fee shall be partially refunded (pro-rated if a players family is transferred to another province or country (proof of transfer required).
4. There will be no refund of registration fees once a player is registered and the season has started.
5. There will be no refund for a registration fee if a player is suspended or expelled from the LBK Lacrosse Association under the OWFL or OLA discipline policy or code of conduct rules.

6. Once a player has attended workouts, practice or tryouts and is selected to a rep team there will be no refunds at any point. This also applies if a player or parent disagrees with the player's coach, team or tier placement.

7. There will be no refund if a player withdraws due to medical reasons after the deadlines set out above with the exception of extenuating circumstance which must be presented and approved by the President of the LBK Lacrosse Association.