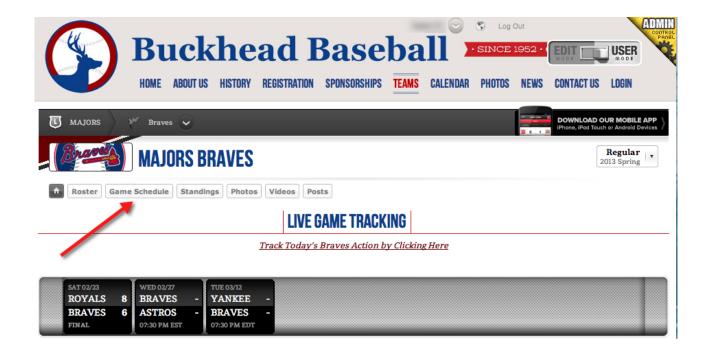
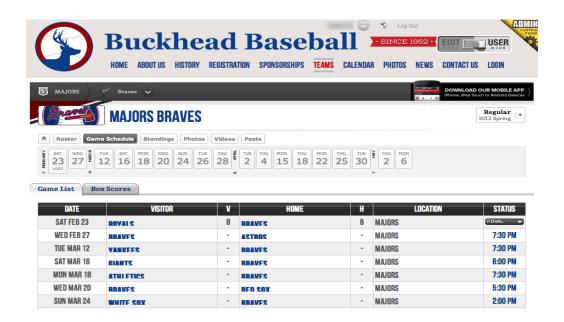
## How To Enter Scores

This document will outline the steps needed for you to quickly update scores on the Buckhead Baseball website. To begin, please make sure that you have been granted proper permissions via your login, that enables the editing of the Game Scores.

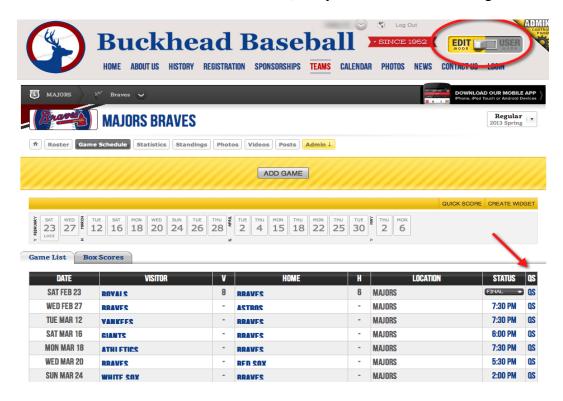
To enter scores, go to your Team's homepage, and click on the tab marked "Game Schedule".



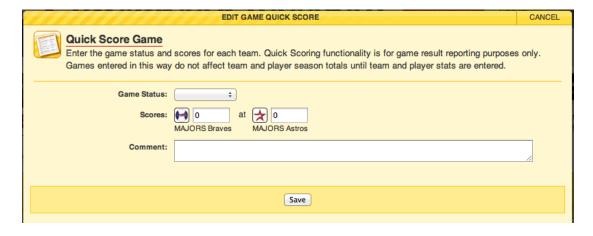
Once you have clicked on the Game Schedule tab, you will see a listing of all games for your team:



Notice that in the upper right hand corner there is a light switch control that toggles from User Mode, to Edit Mode. Click on the Edit mode side of the switch, and you will see the following screen:



You will also notice that a new column has been added to the right side of the calendar table. Click on the QS link for the game in which you would like to enter the final score. For this example, we will click on the Braves/Astros game scheduled for Wednesday, February 27.



Update the Game Status to "Final" for a complete game, or "Pending" if the game is tied, or suspended due to weather or other circumstances. Then input the scores for each team. Click "Save" and the scores will be updated across both Team pages, as well as the scoring displays across the Buckhead Baseball website.