

Casco Bay Hockey Association
Board of Directors Meeting Minutes
October 5, 2015

Board Member Attendance

Board Member	Position	Oct-15
John Veilleux	President	X
Chris Kennedy	VP Master Scheduler	X
Bethany Wilson	Secretary Team Administrator	EX
Sarah Kramlich	Treasurer	
Stephanie Haskin	Registrar	
Tom Clifford	Referee Equipment Director	X
Eric Turgeon	Travel Ice Scheduler	X
Sally Morris	House Scheduler	
Shawn White	Coaching Director	X
Jason Cyr	Coaching Administrator	
Amanda Woodford	Tournament Director	X
Rich Lappin	Marketing Director	X
Tim Bernard	Goalies Director	X
Glenn Jonsson	Skills Development Director	
Chris Prinn	Webmaster	X
Shawn Damon	Boys Travel Director	X
Scott Matusovich	Girls Director	X
Rachel Pargeter	Girls Assistant	X
Heather Geoghan	Casco Bay Academy	X
Matt Goodrich	Mites Director	
Scott Rousseau	Squirts Director	
Melissa Riley	PeeWee Bantam Director	X
Fran Norris	Midget Director	X

Welcome

Meeting called to order at 6:06pm and was held at Falmouth Family Ice Center.

Approval of the minutes from September 2015. Motion to accepted and pass unanimously.

Casco Bay Arena

- Grand opening will be held October 23rd – October 25th. Email details will be sent to the board members. The ribbon cutting will take place on October 23rd with an open skate for all board members to follow.
- Meeting with the HS tenants has occurred. We will be hosting a JV league for boys HS teams (6) and will set aside a block for the JV girls (4 teams)
- Tom Marjerison will be overseeing non Casco Bay blocks
 - 4x4 tournaments
 - Casco Bay HS training sessions (similar to a captains practice)
 - Pick up hours

Treasure Report (Sarah Kramlich)

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- 695 registered, 684 active and 11 have elected to not play this year after registering. Directors – please make sure you pull only active registrants when you run your reports for the draft.
- Working with Paul and families on scholarships
- A lot of time spent this month getting families to register and pay their first installment so they can be rostered. Need to brainstorm a better way to get travel kids registered for next year.

Registrar (Stephanie Haskins)

- To date 21 teams are in the process of being rostered...
- 10 Approved
- 3 Submitted, awaiting approval
- 8 Unsubmitted (awaiting safesport cert, and a few player registrations)
- Gearing up for House rosters:

Division Directors:

1. Please hold your drafts ASAP and get team breakdowns to me. Safesport is holding up the roster process, and the sooner we are on it the better.
2. All coaches must get safesport and register on the CB website. **Focus on this FIRST!!!** These two steps must happen quickly, or we won't be able to approve rosters and games won't count.

Safe Sport Clarification #426: (Please don't shoot the messenger.)

- **If you took safe sport during the 2013-2014 season, even if it was in the 2014 calendar year, you must recert. The certification is good for 2 seasons, not two calendar years.**

Referee | Equipment Director (Tom Clifford)

Tournaments (Amanda Woodford)

Team Administrator (Bethany Wilson)

Girls Team Administrator (Rachel Pargeter)

- All girls teams except one have TA's identified and materials are in the process of being delivered/distributed.
- All TA's with teams playing games now have gotten admin rights on MeAHA's site to score games, and this seems to be going smoothly.
- All upcoming games/practices are on the websites for the girls teams, with the exception of U14B and U12B. MeAHA put the Tier IV pages up for these two teams over the weekend, but schedules don't seem to be uploaded yet-this is a work in progress, but will hopefully be complete before these teams start skating after Columbus Day.
- A CB-only webpage was created and the schedule was inputted for U19B due to the delay in getting a MeAHA page set up, so parents/families had access to an online calendar and iCal feed for their events. After the schedule is uploaded to the MeAHA page we will switch to that page and I will update with all away games and then replace the CB-only page with the MeAHA official team page.
- I am learning how/what to email Tom Clifford to make sure referees are available for the upcoming weekend's games.

Marketing Update (Rich Lappin)

- **Dunkin Donut Mug fundraiser:**
 - Goal: Sell 3,000 mugs. At \$20 per mug, we will raise up to \$60K for Casco Bay. Goal is for each player to sell 5 mugs.
 - We will be doing a significant push to sell the mugs from 10/15/15 -12/1/15. Prizes still being pulled together. Prizes will be offered to the top individual sellers in house/travel and Casco Bay Academy. Top two

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teams will also receive prizes for selling the most mugs. Lastly, anyone who sells mugs will have their name put into a drawing for winning additional prizes. The more they sell, the more chances to win.

- If anyone has prizes that can be donated (Red sox, Bruins, Pirates tickets, etc.) please let Rich Lappin know.
- Heavy focus on pre-selling mugs in advance of them being delivered. Mugs will be available sometime between 12/1 and 12/15. Will be working with TAs to help coordinate the mug sales and collection of order forms and money. Mugs can also be purchased online this year via our website. Marketing materials and order forms will be available soon.

- **Arena signage:**

- We currently have most of our dasher boards and the penalty boxes available for sponsorship. Information of fees is available on the Casco Bay Arena website. We will be reaching out to existing Sponsors to check their interest in dasher board sponsorship in lieu of team sponsorship. With the arena, we will be moving away from team sponsorship. If you know of companies that may be interested sponsoring, contact Rich Lappin.

Webmaster (Chris Prinn)

- MeAHA has finally created/added the T4 GIRLS Teams and NGIN codes so that schedules can be added to our site. I will be re-uploading the latest schedule this evening, now that the remaining girls teams are included.
- Evaluations info has been up, reminder emails have been sent as requested.
- **MeAHA is looking for the rest of CBHA Tier 4 House teams so that they can create the team pages.**
- Please provide me with TA information so that I can grant them permissions/access to their team.
- Registrations are still enabled. We had a skater registration today (10/5) and coaches are still signing up.
- CBA Grand Opening Info is up on the site. Group email reminder to be sent this week.
- Once teams are set and schedules are loaded I need to reach out to NGIN Sports to make enhancements updates to the site.
- Let me know if you need anything posted or updated registration info.

Coaching:

Coaching Director (Shawn White)

- Met with Beyond Strength in West Falmouth to discuss year round functional fitness program (similar to Parisi Speed School) for CB players and families. Meeting scheduled for Wednesday 10/7 to have similar conversation with Phit 211.
- Try Hockey for Free registration completed for November 7th event, will need to find someone to run the event. The following link should be placed on the Casco Bay website (tryhockeyforfree.com/5765).
- First draft of coaching/skill handbook close to being completed for review. Once complete the handbook will be made available on Coach's Corner section of the website.
- Currently working on content for coaches meeting. Preliminary outline (feedback welcome):
- (3) 45 minute meetings based upon Division

- Division Director Intro
 - USA Coaching Requirements (Jason)
 - Developing a Coaching Philosophy (Shawn)
 - Coaching Behavior (Shawn)
 - Skills Development (Shawn or Guest)
 - Presenters (Guests)
 - Maine Sports Health Alliance

- Beyond Strength/Phit 211 or other

Skills Development Director (Glenn Jonsson)

- Have met with all of our instructors and have plans nearing finalization. Our Squirts will have skills training every Tuesday with Matt Libby at CBA at 6:40. SQ goalies will work with Fred Quistgard during this time every other Tuesday. PW's and BT's will work with Kent Hulst and Kristin Andrews every Tuesday at NYA at 7 and 8:10, respectively. Ray Jean will join to work with the goalies every other Tuesday during these times.
- Working on amending the master practice schedule in order to hand off the schedules to the instructors.
- EJEPL update: PW T2 had their second and final tourney this past weekend in NH. The team went 2-2 on the weekend and played very well and were competitive in every game. We start the 9 game regular season on 10/17 versus a team from the Albany area. The league has proven to be a very good supplement to the MeAHA schedule from a competition and game count perspective. I think it's pushed our players in a very good way. It's also gotten the Casco Bay name out there within New England and the mid Atlantic which is not a bad thing.
- Finally, the NCAA Ice Breaker is this weekend in Portland. North Dakota, Michigan State, Lake Superior State and Maine are all in town. UMAINE made a very big financial commitment to get this located in Portland so wondering if we could send out an email alerting our families of the event and to support it. It could possibly lead to the NCAA Regionals being hosted in town in a few years if ticket thresholds are met.

ACE Director (Jason Cyr)

- As of this evening we have 92 registered coaches. As Stephanie said, SafeSport is still an issue. I'll continue to work with division directors to help drive the message home and get folks to complete the training ASAP.

Goalie Coaching update (Tim Barnard)

- Awaiting final team and coaching staff selections.
- Will be contacting all head coaches to ask they designate one of their assistant coaches to work w/ their teams goalies throughout the year and to let me know who those coaches are.
- Will be providing goaltending instruction to goalie coaches, and any others that are interested, in the form of emails/printable material that will assist w/ knowledge of goaltending basics as well as skills and drills to be conducted at practices.
- Hoping to schedule ice time in November for a coaches goaltending coaching session

Scheduling:

Master Scheduler (Chris Kennedy)

House Scheduler (Sally Morris)

- Team numbers are finalized.
- Team names determined for Squirts and Mites. Coming for PW and BT
- Some details about ice for Squirts and Mites are getting finalized.
- Scheduling should begin shortly.

Travel Scheduler (Eric Turgeon)

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- All travel boys MEAHA league games have been scheduled, entered into master schedule, and uploaded to website. Need to schedule a few additional non-league games to round out the schedules.
- MEAHA games start on 10/18 for our Tier II teams, 10/24 for our Tier III teams.
- Valley League teams have started parity round games.
- PW Tier II has started games in the EJEPL
- Valley League and PW Tier II teams have been practicing for a few weeks. Other travel teams begin practices this week.
- Still working on master practice plan for bulk of season (Nov.-Feb.). I need one more hour of weeknight ice, preferably on Wed. or Thurs.

Division reports:

Midgets Travel (Fran Norris)

- Season approx. at half way point
- Preparing for end of season U16 tournament which CBHA will host
- Submitted ice request to scheduler and await availability
- Concerns with NYA time clock- we have had several games at NYA in which the clock has not functioned properly- it either continues to run or will not stop when the toggle is switched
- Time clock is a concern as we enter into tournament play with games at NYA

Midget House (Tom Clifford)

Boys Travel (Shawn D.)

- As Eric mentioned, Valley teams are within their parity rounds, but have had some problems with incorrect placement that we have been working on. PeeWee will be re-classified in a lower division for the remaining parity round games.
- Ice time issues have crept up for the second week of practices, so some teams will have to work with two other teams. Coaches have been notified and will plan accordingly.
- We have a couple coaches and players that are having difficulty following registration protocol. All have been notified and we will need to make a final decision on them over the next three days.
- Practices for some teams will begin this week, with optional practices taking place.

Girls Travel (Scott M)

- U19s and U16 1/2 completed for the Fall season
- U12 A and U14 A schedules completed and in NGIN
- U12 B and U14 B rosters set coaches working on safesport and registration
- Schedules in progress for these
- Season kickoff and Grow the Game Girls hockey Weekend event this Sunday 12:20 PIA. It is a bring a friend event for girls ages 5-10.
- Want to revisit the travel deposit issue for next season for the U19s and U16s have had 6 girls pay their deposit them back on the team. That is 2000.00 lost from the budget. Would like some sort of contract with them that by paying the deposit and accepting a roster spot they are committing to paying the remainder regardless of if they play or not.

Bantam | PeeWee (Melissa Riley)

- Peewee and Bantam House players had their first evaluation Saturday. Next evaluation date is October 10.
- 4 peewee teams

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- 3 bantam teams
- Peewee draft is scheduled for Monday, October 12 at 7 pm, Falmouth Ice conference room.
- Finalized the third bantam head coach on 10/3, will schedule draft as soon as possible.
- Both divisions are short goalies.

Squirt (Scott Rousseau)

- Started Evaluations this morning (Sunday, the 4th).
- Final Evaluations Saturday the 10th.
- Need to change these dates and improve this process. Far too many families not attending making selecting teams very difficult.
- 83 players registered. We are solid now for only 6 Squirt teams and not the projected 7.
- Coaches all assigned, starting qualification process. Team selection Monday, October 12.

Mites (Matt Goodrich)

- Last Eval was Oct 3rd. Mite Draft takes place Oct 7.
- 73 Registered. We will have 8 Teams
- Spoke to Sally yesterday regarding schedule. Skating 2hrs Sat Mornings in Portland and 2hr Sunday mornings will be at CBA and NYA on a rotational basis with Squirts. Mites will also have 1 hour every Tuesday evening.
- Mites skating at 430pm Oct 10th during Ice Breaker Tournament Intermission. Working with Tom on equipment and Jerseys
- Grand Opening Mite Skate, Tournament Dates with Gladiators/MidCoast, Thanksgiving Jamboree, Christmas Weekend already being factored into schedule.
- Goal is to have EP started on Jan 1. Working with Sally on scheduling Ice
- Head and Assist Coaches are signed. List has been sent off to Jason and Shawn for qualification process.

Casco Bay Academy (Heather Geoghan)

- LTP has 50 skaters registered as of today
- BTI has 22 (approx. half registered for both sessions and half for session 1. None registered for session 2)
- Between the 2 programs we have 5 coaches. I have sent out an email asking for coaching volunteers so hopeful that this weekend I get lots of volunteers for both programs.
- LTP will start on Sunday, Oct 18
- BTI will start on Saturday Oct 17

Meeting adjourned at 7:47pm.