

Board Member Attendance

Board Member	Position	Sep-15
John Veilleux	President	X
Chris Kennedy	VP Master Scheduler	X
Bethany Wilson	Secretary Team Administrator	X
Sarah Kramlich	Treasurer	X
Stephanie Haskin	Registrar	X
Tom Clifford	Referee Equipment Director	X
Eric Turgeon	Travel Ice Scheduler	X
Sally Morris	House Scheduler	X
Shawn White	Coaching Director	X
Jason Cyr	Coaching Administrator	X
Amanda Woodford	Tournament Director	X
Rich Lappin	Marketing Director	X
Tim Bernard	Goalies Director	X
Glenn Jonsson	Skills Development Director	X
Chris Prinn	Webmaster	X
Shawn Damon	Boys Travel Director	EX X
Scott Matusovich	Girls Director	X
Rachel Pargeter	Girls Assistant	EX
Heather Geoghan	Casco Bay Academy	X
Matt Goodrich	Mites Director	X
Scott Rousseau	Squirts Director	EX
Melissa Riley	PeeWee Bantam Director	X
Fran Norris	Midget Director	X

Meeting called to order at 6:06pm and was held at Falmouth Family Ice Center.

Introductions

Due to outside commitments, we have lost a couple of board members and have added a couple of new members. Rich Lappin will take over Marketing | Fundraising and Melissa Riley will be taking over Bantam | PeeWee.

Guests:

Roy Crowley, Crowley Photography

Christian Hebert, MeAHA

Crowley Photography

- Roy Crowley joined the meeting. He will be taking the photos again this year. We have selected two sessions. He will shoot the CB Academy in Falmouth (either Tuesday evening or Sunday evening)
- Yarmouth charged \$700.00 for the use of the facility. Bethany will be working on finding a different facility.
 - Other options: Cathedral School (Melissa Riley will call to check on the facility)
- Roy also provides a sponsor plaque for each of our sponsors.

MeAHA Update

- Christian Hebert from MeAHA joined to introduce himself and provided an overview of the MeAHA role in our program.
- Focus this year on “Grow the Game” this year. Casco Bay will be a target association for MeAHA this year to help us work to grow the game.

Approval of the minutes from May 2015. Motion to accepted and pass unanimously.

Casco Bay Arena

- John shared the slab for the rink was poured today. Timeline remains on schedule. Curing of the rink will take about 7 days. Boards, glass and netting will be installed over the next 3 weeks. The warm room, locker rooms, etc. will be done.
- Bangor Savings is going to sponsor the warm room.
- Zamboni tentative will sponsor between Mr. H2O and Dead River.
- We are scheduling a grand opening for October 23rd – October 25th. Ribbon cutting on October 23rd. We will have a feature game. We will have some skill development, games, etc. on Saturday and Sunday.
- We will have division tours October 15th before ice is installed. Tom Marjerison is preparing the schedule.
- Tom Marjerison has a “hall of fame” which he has a committee working on.

MeAHA Report

- Festivals have changed. The tryouts are now for an invite to the development camp, they will no longer have the tournament weekends. They are phasing out in 2016 the Boys select U12 and in 2017 boys select U13.
- For girls, the tryouts will be November 7th for the development camp.
- MeAHA is looking to spend down the outstanding balance. To do this, they are looking to increase the grant opportunities.
- Currently, CB reimburses coaches certification and John has worked to get this reimbursed at a higher level by MeAHA.
- Dates are posted for Level 1, Level 2, and Level 3. Some locations are TBA but will be in Southern Maine. It has been posted on the website.
- Learn to Play – not mandated to go to a Level training. The coaches are required to register and take safe sport.
- All Level 4 need to be submitted to MeAHA by September 30th.

Presidents Report (John Veilleux)

- Division Directors need to update the websites.
 - Evaluation dates
 - Projected start dates
 - Contact information
- House Directors – please contact Jason and Shawn regarding the coaches you have for your program. We ask for one head and one assistant per team.
- Currently we have approx. 600 skaters and expect close to 800.

Treasure Report (Sarah Kramlich)

- Worked with Chris and NGIN to get Skater Registration up and running at the beginning of July for this season - Over 600 registered now.
- Working with Paul Bulger (our independent scholarship awarder) to disperse scholarship funds.
- Helped Tom C with Midget House registration to add new skaters after closing the registration on line.
- Invoiced all of the travel players (+200 families) -Applied over 700 payments on accounts (deposits and regular registrations)

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- As most of you know, I will be stepping down after this season in my role as Treasurer. My planned replacement is no longer interested in taking it on. If anyone knows of someone who would be willing to take this on and shadow me this year, please let me or John know so we can follow up.

Registrar (Stephanie Haskins)

- All travel teams have been 'built' in the USA Hockey Portal, though only midgets have been submitted and approved. Several players and coaches have not yet registered, and as a result, those rosters have not yet been submitted for approval. Additionally Safe sport continues to challenge the process as coaches cannot be rostered until completing the program. This deadline varies from the typical coach's certification timeline.
- Travel directors have been notified regarding the players and coaches who have not registered and Jason has an up-to-date coach's report. Hopefully this will wrap up soon and the rosters can be submitted.
- I would remind division directors to communicate **any changes** to rosters ASAP so that I can 'resubmit' in a timely manner. I don't want a player or coach to be ineligible due to a technicality.
- **REMINDER – All coaches and TA must register on the website. Also, all coaches and TA's need Safe Sport!**

Referee | Equipment Director (Tom Clifford)

- All jerseys have been ordered and are being printed, we will have some new teams in the house division this year
- All travel socks are in and have been given to the teams except in squirts
- Referee trainings are posted on the website.

Tournaments (Amanda Woodford)

- Starting to draft possible hours needed based on various scenarios with CB team numbers estimated from last year and possible outside team numbers.
- Dates for tournament weekend are currently set as Saturday December 26th starting around 1pm, Sunday December 27th and wrapping up semi final and championship games on Monday December 28th. Rinks used will be dictated by number of hours needed available ice. Hours and rinks will be worked out with Sally and Chris as we move closer.
- For now, in a holding pattern...

Team Administrator (Bethany Wilson)

- TA Director change in late August. Bethany Wilson to assume the role. Working with Rachel and Michele on the transition.
- Photo's have been scheduled. I will be developing a schedule once we have the teams!
 - Casco Bay Academy will be October 23rd and 24th
 - All other programs will be November 7th and 8th
- Clynk program
- TA support – will be working with each division to be sure we have TA support on each team! I will also be scheduling TA meetings.

Girls Team Administrator (Rachel Pargeter)

- Binders and TA materials in process for girls U16/19 teams
- Binders/materials provided to boys Midget TA's (filling in for incoming boys travel/house TA Director)
- Access/permissions set up for myself and TA's on MeAHA site is ongoing-thanks Chris for all your help.
- Beginning tracking coaches requirements for girls coaches and collecting Safe Sport certificates

Marketing Update (Bethany Wilson | Rich Lappin)

- Bethany will transition to the TA director and Rich Lappin has agreed to take on the Marketing role.

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- Dunkin Donut mug sales will be our lead fundraiser this year.
- Casco Bay has been offered an opportunity to fundraise with the Ice Breakers tournament October 9th and 10th. Information on the website. Tickets need to be ordered no later than September 25th.

Webmaster (Chris Prinn)

- Registrations (Skater, TA, Coaches) have been up and running
- Uploading schedules to NGIN and MeAHA on an on-going basis
- Working on editing the Master Schedule team list. Trying to find the best way to clean up and create a list of only relevant 2015-16 teams without losing any data.
- Emails have been sent as needed.
- Looking to help add team rosters if necessary (Not sure if TA's want to handle this?) I will be updating TA web access.
- Need to contact NGIN for account discussion and NGIN new feature updates.
- Need to find the time to give the site a facelift and cleanup from last year.
- Please let me know if there is any content that you would like to add to the site (news, articles, info, etc...)

Coaching:

Coaching Director (Shawn White)

- No report

Skills Development Director (Glenn Jonsson)

- Jeff Libby, Kent Hulst, Ray Jean and Kristin Andrews are on board to be our skills trainers this year for Travel. We will have them on Tuesday nights and Ray will work with our goalies every other Tuesday.
- On a different note, our PW A had their first Eastern Junior Elite Prospect League (EJEPL) tournament at the end of August. As you may recall, there was some concern over their competitiveness in joining this league. I'm happy to report they were very competitive in all 4 games and won a game. They were very close to going 3-1 on the weekend. They will have another tourney the weekend of 10/2 and then start up their 9 game EJEPL regular season which will supplement their MeAHA schedule.

ACE Director (Jason Cyr)

- Chris updated CBYA web site to add "coach's corner" on main page. This links coaches to an informational welcome letter and all the links they need to register and begin training. We also added a page that lists current available coaching clinics in ME and NH.
- As of 09/08, we have 52 coaches registered and are 69% SafeSport compliant. I have begun sending reminder emails to coaches who have registered but not yet met this pre-season requirement. I will continue to do so after every CEP report I receive from Stephanie. It seems to be working so far because I get a flurry of questions and images of completed certificates not long after the emails go out.
- PW and BTM Valley coaches are compliant. Thanks to Shawn Damon, Kristin Reynolds and Bethany Wilson for last minute help collecting this information.
- In terms of sheer numbers of coaches, we typically have 150-200 per season so we have a long way to go.

Goalie Coaching update (Tim Barnard)

- I have been shadowing Fred Quistgard during his weekly goaltending coaching clinic on Sunday evenings w/ the Casco Bay Hockey Development Program at NYA. Fred is providing great goaltending instruction to the Mite/Squirt and PeeWee/Bantam age groups and I anticipate passing on some of his lessons and drills to CB coaches this season so that they are able to provide their goaltenders with some additional information and skills training.

Scheduling:

Master Scheduler (Chris Kennedy)

House Scheduler (Sally Morris)

- An ice plan was put together over the summer, laying out house and travel weeknight and weekend ice so house scheduling should be able to begin as soon as divisions are ready.
- Need to firm up evaluation ice requests.
- Need final team numbers and team names for each division to begin scheduling

Travel Scheduler (Eric Turgeon)

- Travel Boys MEAHA schedules very nearly complete (3 games left to schedule as of 9/7/15)
- MEAHA travel boys 'Schedule Fest' 9/8/15 in Augusta. E. Turgeon to attend.
- Travel Boys (non-Valley League) Schedule Summary:

	SQT2	SQT3	PWT2	PWT3	BTT3
MEAHA League Games	20	24	20	21	21
MEAHA Non-League Games	1	1	0	0	4
EJEHL Games	0	0	9	0	0
Other Non-League Games	4	0	4	2	0
Tournaments	2	1	0	2	1
Total Games (not including tournaments)	25	25	33	23	25

- Most travel boys games NOT yet uploaded to Google Doc master schedule
- PWT2 started practicing last week
- PW and BT Valley League teams start practicing this week
- BTT3 starts practicing 9/17
- Others start week of 10/5
- Practice schedule after week of 10/5 still TBD
- MEAHA games allowed to start 10/16
- CBHA first MEAHA games on 10/24 (PWT2 on 10/18)

Division reports:

Midgets Travel (Fran Norris)

- We have 2 U16 teams and 1 U18 team. All players are registered and have either paid in full or been approved for payment plan. Uniforms have been received and games begin this weekend. Practices began last week. We held a 3 day mini- camp practice session. The teams have all selected their 1 tournament and those forms and payment have been completed. I am working with Stephanie Haskins to keep the coaches certifications and registrations on the front burner so that we do not have any teams out of compliance.
- So far, season is moving along nicely.

Midget House

- Midget house started last weekend.
- We have 4 teams, Huskies has 1 team and Biddeford has 1 team.

Boys Travel (Shawn D.)

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- All scheduling has been complete for the upcoming MeAha season. Eric Turgeon has taken over as the Travel Scheduler and has done a great job coordinating with the other organizations. A thank you to Chris Kennedy and Sally Morris for their guidance during the process with all games/practices with the introduction of another rink.
- Valley League teams begin practice this evening and are scheduled for their parity round games starting on the 19th. We have two teams this year participating in the Valley League; Pee Wee and Bantam. The parity rounds will be complete by the 17th of October and both teams will be seeded accordingly in their respective leagues.
- Rosters have been completed and passed along to MeAHA.
- Coaches are identified and a complete list was sent to Jason Cyr with applicable achievement levels and expiration dates for specific levels of coaching.
- I want to thank Fran, John, Glenn and others that provided assistance to Eric and myself as we transition into the new roles this season.
- Our PeeWee A Travel team participated in a tournament in Delaware. They have joined the EPJHL league which is a higher level of play. The league gives them 8 tournament games and 9 games in addition to the T2 MeAHA.
- U18 midget team had a great weekend.
- Shawn reported he has several players who have not payed their fees yet. Shawn will reach out and give a deadline.

Girls Travel (Scott M)

- U19 A and B and U16 A have started practicing and begin games this weekend.
- U19 A and U16 A will be Tier II team full season teams with a heavier schedule in the Fall and 2 ice times a month during the winter.
- U19 B is fall season only.
- U12 A and B and U14 A and B will begin in October.
- Rosters were filled for all the teams with the exception of U12 B which is in need of 1-2 more players.
- Scheduling for U12 A and U14 A are 90 % complete at this point and loaded into the Master. Thanks to Eric for help with the MeAHA PWT3 teams.
- I am waiting for the other MeAHA organizations to determine what teams they will have for U12 and U14 T4 so will be unable to schedule those out for a few weeks or more. I am trying to use as much CBA ice as I can but know that I will not be able to use all 4 of hours we have on Sat every weekend, ? plan to utilize this ice.
- Plans to use the CBA arena on 1-2 for a Inaugural Northern New England New Years Jamboree with the Vt Stars and Seacoast Selects U12s and U14s.
- Also spoke with Stephanie Cote the MeAHA girls Rep about starting a T4- U12 and U14 state tourney and possibly hosting by CB in early March after the T2 and T3 tourneys. Something to think about.

Bantam | PeeWee (Melissa Riley)

- 55 registered for PW
- 40 for Bantam as of last weekend.
- I've received 5 requests to coach teams.
- I'm meeting with Sally after the board meeting to figure out timing on evaluations and the draft. Any advise is welcome/appreciated.

Squirt (Scott Rousseau)

- Expecting 6-7 teams. I have requested the current registration listing and coaches listing from Chris Prinn to begin organizing structure of teams.
- Set Evaluation dates with Sally Morris for Sunday October 4 and Sunday October 11th. Once hours are set, I'll draft notice letter to go out next week to all registered families.

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- Met with Huskies and Sharks Presidents and had a very pleasant, successful meeting. Laid out groundwork for Conference regular season scheduling in which each Squirt team will play the two Huskies and two Sharks teams once each (4 total games outside of CB –two home, one in Gorham, one in Biddeford) as well as a single weekend, all conference end of season tournament to determine Conference Representatives to State Tier IV championships. We will be having a conference wide team coaches meeting so that all three organization teams are on the same page in terms of expectations and play for squirt Tier V.

Mites (Matt Goodrich)

- Mites start up Oct 17th. Working with Sally and Chris to confirm Eval ice time. Most likely 2 hours on Sept 27
- and 3 Hours on Oct 4th.
- Mite Team Selection sometime week of Oct 5th.
- 68 Kids currently registered. Down from last years total of 88. Hoping numbers will increase over next couple weeks.
- Coordinating a couple Mite games during Intermissions of Ice Breaker Tournament at Civic Center Oct 9th and 10th.
- Need to coordinate with TC about Jersey's for this event. First 20 Mites to express interest will be selected.
- Ice Times looking to be Saturday and Sunday Mornings in Falmouth and Portland. We will have an hour of ice at Falmouth on Tuesdays for skills. Sunday time slots are 55min each in Portland. Hoping schedule might open up to get full Hour.

Casco Bay Academy (Heather Geoghan)

- We changed the name of the Learn to Play/ Initiation program to the "Casco Bay Hockey Academy." Within the "Academy" there are two divisions; Break the Ice (BTI) and Learn to Play (LTP).
- We also updated the program descriptions, recommended ages, and program names on the CBHA Website as well.

Other New Business

- Safe Sport
 - Every coach and TA must have this prior to rosters are completed.
- State Tournament
 - Casco Bay will be hosting the Midegts U16 tournament and the PeeWee T2 tournaments. Sarah K., and Chris Kennedy are working on this. They will share the information with Amanda Woodford.
 - Scott M. shared they are looking for someone to host the girls state tournament as well
- Grow the Game
 - Heather, Matt, Shawn, and Scott are forming a committee to develop a plan. Fran encouraged the recruitment of the Midget teams for community service hours. Matt will coordinate the meeting. November 7th is Grow the Game day with USA Hockey.
- Dunkin Donut Community Mugs
 - Need to create an incentive program for selling mugs. Rich will order 3000 mugs and work to develop an incentive program.