# Bemidji Community Arena Board Board Meeting

December 8, 2015 Bemidji Community Arena (BCA)

**Board Members Present:** Clint Bruestle, Hugh Welle, Scott Johnson, Mike Yavarow, Dale Thompson

Others Present: Roger Ehrhorn-Arena Manager

Meeting called to order by President at 6:10 pm.

## I. Consent Agenda

- A. Approval of November 3, 2015 Monthly Meeting Minutes
  - **a.** Motion made by Clint and seconded by Mike to approve. No further discussion, motion passed.
- B. Manager's Report Roger Ehrhorn
  - **a.** Batteries on emergency lights checked and replaced as needed and documented.
  - **b.** Scorers Table Glass Broken Waiting to replace with holed panel next year.
  - **c.** Small portable heaters removed from building. Nearly had fire in refs room from hot cord & plug, breakers tripping in press box. Banning from building.
  - **d.** Discussion had on power to scorers table. Need to address as extension cord can't be used. Electricians to come and evaluate.
  - e. Locker Room Keys for tournaments to be given to BYHA for them to distribute to teams via concession stand checkout.
  - **f.** Discussion on youth behavior issues in the rink- will be scheduling meeting with Corey Rupp of BYHA to discuss.
  - **g.** Discussion on handling ice rental transactions. BYHA Ice Scheduler to schedule ice, Arena Manager gathers renter information for invoicing at time of rental. Forwards information to BCA Treasurer for invoice to be issued for payment collection.
- C. BCA Upcoming Month Review
  - a. Tournaments every weekend.
  - **b.** Roger to obtain 2-way radios for staff to communicate around facility.
- **D.** Treasurer's Report
  - a. Reviewed budget

**b.** Finance Committee – Hugh nominated and Dale seconded the appointing of Clint to the finance committee to fill the second seat. Discussion was had. All in favor, no opposed. Motion passed.

#### E. BYHA Liaison Report

- **a.** Discussed status of donor board. Moving forward with its completion as a priority.
- b. Discussion had on storage for cross-ice hard boards. A couple of places identified so long as can keep to 4x8 size that vendors had referenced. BCA employees are not to be involved with the assembly and removal of boards when used.

#### F. Old Business

**a.** Discussion had on the replacing of vacant board positions. Scheduling sit down meetings with top candidates.

#### G. New Business

a. Discussion had on future arena options in the Bemidji community.

# II. Adjournment

**A.** Motion made by Clint and seconded by Dale to adjourn. No further discussion and motion passed. Meeting adjourned at 8:05 pm.

## III. Next Board Meeting

**A.** Next board meeting scheduled for first Tuesday of the month, January 5, 2016 6pm, BCA meeting room.