

# WASHINGTON COUNTY YOUTH HOCKEY ASSOCIATION

2330 S. Main Street, West Bend WI (262)335-0876

December 21, 2015

Monthly Board Meeting

Kettle Moraine Ice Center – Upstairs Conference Room

6:30pm

Attending: Tom Postulka, Paula Beine, Brandon Bayer, Aaron Grundahl, Kelli Sabel, Andrew Quinn, Ryan Lichtensteiger, Charlie Voigt, Paul McAughey, Mike Schilling, Melissa McAughey, Paul Luedtke

Excused: Doug Pickett, Rachel Schemelin, Dave Fountain

Guests: 2

## MEETING NOTES:

- I. Call to Order & Welcome
  - a. Meeting called to order at 6:35 pm
  - b. Established a quorum
- II. Approval of Meeting's Agenda
  - a. Motion to accept by Tom; second by Kelli; agenda approved
- III. Approval of August BOD minutes
  - a. Need changes and repost to internet
  - b. Motion to accept by Aaron; second by Tom; approved
- IV. Approval of October BOD Minutes
  - a. Motion to accept by Tom; second by Aaron; approved
- V. Committee Reports/Updates
  - a. Financials – Paula Beine
    - i. October statements sent to voting board
    - ii. November statements not ready
    - iii. Cash flow doing well/Cash flow positive

- iv. Depreciation expense
  - v. \$700 in kind donation, Paul Disch gas meter project; things done need recorded as “in kind”
  - vi. All bank accounts reconciled and sent; many to sign off on
- b. General Manager – Brandon Bayer
- i. Zamboni delivered Nov 5
    - 1. Ryan and Brandon ran mandatory training sessions Nov 5, 9, 10
    - 2. Had 2 small issues initially with wash water pump hose and horizontal auger chain assembly. R&R fault – R&R was contacted and issues were fixed
    - 3. Hydraulic lever for horizontal conditioner broke. Machine has 1 year full warranty – R&R travelled down to us to fix broken washer in the lever assembly
    - 4. Blade rack was installed in Zam room for proper storage of zam blades
    - 5. Machine has been running great since. Getting 12-14 cuts out of full change which was expected.
    - 6. Created battery and maintenance logbooks for matching for warranty purposes.
  - ii. Gas meter project
    - 1. Gas meter was not up to code after renovation. Lines need to be moved and refitted so that WE Energies could do an inspection
    - 2. Parts and Labor for this project was donated by Paul Disch. The WCYHA dsaved roughly \$500 on this project, thank you Paul!
  - iii. Additional netting for scoreboard
    - 1. Additional netting was installed to protect the new scoreboard. Thank you to John S for finding donor and Chris Wenzel and Sean Beschta for installing it
  - iv. Arena heating project
    - 1. The four heaters in the ice arena are in the process of being serviced
    - 2. The switch connected to the Zamboni door was removed and converted to a manual switch. Ventilation does not need to be as frequent with electric Zamboni
    - 3. Need heaters to be functional to prevent the sprinkler system lines from freezing
    - 4. Paul Disch and his company are donating time, labor and parts. Thank you Paul!

- v. Dehumidification project
  - 1. Currently working on getting quotes to switch the Munters unit from relative Humidity (RH) to a dew point controller. More accurate for the industry, should help reduce energy costs.
  - 2. Work may be donated as well
- vi. Water/Sewer Expense project
  - 1. Working with West Bend Sewer Utility on the possibility of installing an offset meter to save on sewage costs. Shouldn't be paying sewage cost on the water we use for ice making>we dump outside. AG – any issue with dumping outside? BB – not aware of any
- vii. Skate sharpener is here!
  - 1. A drop off system will be implemented. I will send the association an email with proper instructions and prices once those details are approved by the board.
  - 2. Possibly cheap luggage tags, Paul M will look into barcode
  - 3. Possibly \$40 for 10 sharpenings, 2 carts in rental area for drop off and pick up, M-W drop off and T- Th pick up.
  - 4. Target date set for Jan 4
- viii. Elevator/ADA Compliance
  - 1. State did its annual inspection on the lift. Failed inspection. Lift has not worked for a few years? Gave us 30 days to reschedule 2<sup>nd</sup> inspection.
  - 2. Uncle is architect will do walk through, time possibly donated to make sure we are ADA compliant so that we can legally decommission the lift
  - 3. its \$35K-40K for new lift, Getting quotes to decommission from Badger Elevator
- ix. Other news
  - 1. Power Skating camp filling quickly, approx. 50 skaters signed up so far
  - 2. Still working on invoicing for rink boards – hard to find correct contact info. Created organized spreadsheet of contact info, renewal dates, etc
  - 3. Lift was rented to replace parking lot lights, move rink boards, etc. Next time we have lift BB will ask for approval to replace arena ballasts – lots of fixtures not working 100%

4. Staff skate was scheduled with the YMCA. They have now begun promoting our intro to hockey. Speaking with Rob (CEO) to discuss possible facility usage this summer.
  5. Intro to hockey has grown to 32 skaters! Still need someone to take the director of early hockey development position currently open.
  6. RPValue rebuilt get quotes on it
- c. Coaching Director – Dave Fountain, not present
    - i. Coach change to PWC level. Hunter quit so Jay Jansen stepped down; Russ Farrell is PWC head coach; KS will change on roster
    - ii. 12/31 coach certs completed; player development; bkgd checks
  - d. Player Development – Andrew Quinn
    - i. Alex Gonzales joined PWC, returned from broken arm
    - ii. Nick Vogel got concussion during state. Clear to skate; Squirt C
    - iii. KS needs to check Frankowski SQC add to roster
  - e. DIBS - Paul Luedtke
    - i. No update
  - f. Zam – Ryan Lichtensteiger
    - i. 3 new drivers approved; a few more ride alongs
    - ii. Squirt A/B tournament covered
  - g. Safesport – Rachel Schemelin
    - i. 2 certs need completion
    - ii. Recommend locking locker rooms; horseplay; stitches, etc.
  - h. Tournament director – Mike Schilling
    - i. Open hockey?
    - ii. All full other than
      1. SQA 2/20: 3 registered, need 4 for round robin;
      2. SQB 1/23: 1 team registered from green bay, same as last meeting,
      3. SQB Refs needed
        - a. Times out for 2/16 slots
        - b. E. Degroot reached out to everyone to schedule
        - c. Give them to 1/4/16 before pushing it
        - d. Good group willing to come in last minute, don't want to push it
        - e. TP: need to push for 2 more teams registered; tell them we won't have 7am games
  - i. Fundraising – Melissa

- i. Siplada brought \$525
    - ii. Breakfast with Santa went well with little advertising; 150 served, half were non association people. Thank you Marcia Newkirk for painting backdrop and Kathy for food. We had three sponsors (Midwest Dental, Boucher, H? and Hewitt) which covered expenses. Net \$1700 not including donations. Over \$100 collected for bake sale, \$33 for letters to santa. Next year will get canvas to see if backdrop can be repainted on it for more permanence. Jenny Wallace drafted letter for sponsors and stayed all day. Brought sleigh and north pole sign from theater department. Tina Ratzel did flyer, Amy Farrell did craft table, Alison Thieler dad as Santa, thank you!! Next year we can start earlier.
  - j. Other reports –
    - i. Secretary - Kelli Sabel – Background checks in progress, need a few more, Tom P will email
- VI. Old Business
- i. Community Position approved, no takers
  - ii. Fitness center; no decision on cards, Paul will help figure it out; maybe cards kept in concessions
  - iii. Skate Sharpener; maybe put door in back of arcade but then have to go up and down with carts. Maybe Bombers room, get lock and key
- VII. New business
- i. Infrared heat
- VIII. Meeting Adjournment 7:48pm