



Exhibit 5.0

# HERSHEY LITTLE LEAGUE POLICY & PROCEDURES – *Opening Baseball Ceremony*

Last Rev. Date: NA

Origination Date: 12/13/15

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## 1.0 Purpose

This exhibit provides general guidelines for design, development, and implementation for Opening Baseball Ceremonies.

## 2.0 Scope

The scope of the Opening Baseball Ceremony structure and itinerary will be designed to ensure an exciting and energetic community experience and event that focuses on the Youth Baseball players.

## 3.0 Responsibilities

The responsibility of Opening Ceremonies lies with HLL Executive Board under Baseball Operations. The HLL Executive Board may delegate, formulate a campaign or seek volunteers as needed.

## 4.0 Forms Used

NA

## 5.0 Procedure

5.1 A Campaign Leader (Volunteer) will be selected who will be responsible for leading the design, development, coordination and successful implementation and management of Opening Ceremonies.

5.1.1 Campaign Leader may develop a Team to support this initiative that may consist of HLL Board Members and/or other Community Volunteers.

5.2 A budget will be established by HLL to support this event.

5.2.1 Campaign Leader presents a scope and budget to HLL by December HLL Meeting, where HLL Annual Budget is approved

5.2.2 Campaign Leader should seek Corporate Event Sponsors

5.3 The Campaign Leader will provide at a minimum monthly program updates to the HLL during regularly scheduled HLL meetings.

5.4 The Opening Ceremony final itinerary and any contingency plans shall be Final 30-days in advance of Date of Opening Ceremonies.

5.5 Ceremony Activities that are a minimum requirement for the Event are:

5.5.1 Team, Coach and Player introductions

5.5.2 Jeff Hahn Coaches Award Presentation

5.5.3 National Anthem

5.5.4 First Pitch – local Politician, Hershey Alum, Celebrity etc...

## 6.0 References

NA

## 7.0 Related Procedures

7.1 HLL Budgeting & Sponsorships

7.2 Derry Township permitting and approvals, as necessary

7.3 Derry Township School District approvals, as necessary

7.4 HLL insurance review to ensure sufficient coverage for Event

7.5 Contracts as necessary

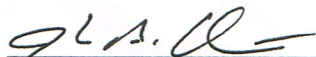
## 8.0 Records

NA

## 9.0 Approval and Revision History

### Written By:

*Indicate the person(s) who was primarily responsible for developing this document*

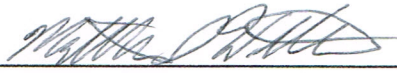
 1/10/16  
\_\_\_\_\_  
Signature Date

Title – Secretary

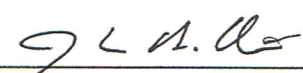
**Approved By:**

**HLL MANAGEMENT:**

**HLL Board Representatives:**

  
 \_\_\_\_\_  
 Signature Date 1/10/16

**Title President**

  
 \_\_\_\_\_  
 Signature Date 1/10/16

**Title - Secretary**

*Management signature signifies that the plan has been approved by the Hershey Little League Board of Directors and Management. Signature means that management has accepted responsibility for content and will ensure necessary resources are available to allow staff to comply with the plan.*

**Revision History**

Revision No.	Description of Change	Page #	Date
1	Original Issue	All	12/13/15