

Bemidji Community Arena Board

Board Meeting

February 2, 2016

Bemidji Community Arena (BCA)

Board Members Present: Clint Bruestle, Hugh Welle, Scott Johnson, Dale Thompson, Jeremy Fayette

Others Present: Roger Ehrhorn-Arena Manager, Pat Brown

Meeting called to order by President at 6:02pm.

I. Consent Agenda

- A.** Approval of January 2, 2016 Monthly Meeting Minutes
 - a.** Motion made by Clint and seconded by Jeremy to approve. No further discussion, all in favor, motion passed.
- B.** Manager's Report – Roger Ehrhorn
 - a.** Ax Grinder year to date sales are \$2,700.
 - b.** Discussion had on senior night amenities request
 - c.** Discussion had on locker room monitoring procedures
 - d.** Discussion had on arena ice use after February 28th. Scott will check with Neil on filling up remaining days until ice out on March 2, 2016.
 - e.** Discussion had on fan bearing going out in lobby, need new motor.
- C.** Treasurer's Report – Hugh Welle
 - a.** Reviewed budget and financials.
- D.** Marketing Program Report
 - a.** 3 sign spaces remaining.
- E.** BYHA Liaison Report
 - a.** Discussion had on costs associated with putting ice in first part of September for MN Wild learn to skate program. Rough cost of \$30,000 calculated per month to open early. Recommending use of City Rink if only for that event.
 - b.** Discussion had on hockey nets. Using the 3rd set for games only which would include 3 on 3 cross-ice games.
 - c.** Discussion had on wireless router in arena. Scott will be checking into options with Paul Bunyan Communications.

II. Ongoing Business

- A.** Filling of vacant board positions. - Discussion had on new candidates for vacant board seats. Hugh will communicate with the group on potential lunch meeting options with new board member candidate.

- B. Discussion had on accounting for BCA/BYHA. Hugh reviewed the amount of work that needs to be done for BCA and BYHA day-to-day/year end accounting. Discussion had on BYHA needing to handle more of work load, especially as it pertains to BYHA activities.

III. New Business

- A. Year End Shut Down – Discussion had on knowing process for shutting down equipment for the off-season.
- B. Prepare suggested needs list by each member for next board meeting to help prepare for budgeting for next year.
- C. Discussion had on getting executive committee together of BCA and BYHA for purposes of discussing future ice needs in Bemidji so we are all on the same page.
- D. Ice in date slotted for 10-3-16.

IV. Adjournment

- A. Motion made by Clint and seconded by Scott to adjourn. No further discussion, all in favor, motion passed. Meeting adjourned at 9:12pm.

V. Next Board Meeting

- A. Next board meeting scheduled for first Tuesday of the month, March 2, 2016 6pm, BCA meeting room.

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