

**LG1004 Monthly Gambling Report to Members**

Minnesota Statutes 349.19, Subdivisions 3 and 5 and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization PINE CITY YOUTH HOCKEY Meeting date FEB 15, 2016.

<b>Documentation Provided</b>	<b>Reporting Requirements for each form of lawful gambling conducted</b>
1. G1 Lawful Gambling Monthly Tax Return with the following: <input checked="" type="checkbox"/> Schedule A <input checked="" type="checkbox"/> Schedule B2 <input checked="" type="checkbox"/> Schedule C <input checked="" type="checkbox"/> Schedule F <p style="margin-left: 150px;">FOR DEC 2015</p>	<ul style="list-style-type: none"> <li>• Gross receipts</li> <li>• Dollar amount of all prizes paid out</li> <li>• Total value of all merchandise prizes awarded from each form of gambling conducted</li> <li>• Lawful purpose expenditures</li> <li>• Profit carryover reconciliation</li> </ul>
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory
5. Copy of itemized bank statement reconciliation (Schedule F)	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report	Any fund loss discovered during the month.
7. Correspondence and other documents: ___ Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other ___ Department of Revenue: Error corrections, tax bills, tax orders ___ IRS: Tax notices ___ Miscellaneous correspondence ___ Annual audit <input checked="" type="checkbox"/> Compliance review report ___ Bingo program <p style="margin-left: 150px;">Compliance review completion letter</p>	Correspondence sent or received relating to the lawful gambling operations.

# LG1004 Monthly Gambling Report to Members

## Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1 requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

### Pre-Approval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount			Approved (Yes/No)
		Limit	OR	Actual	
RENT	For Jan, paid in Feb 2016	3800.00		<b>3852.65</b>	yes
PAYROLL	For Feb, paid March 1st, 2016	3500.00		<b>2957.19</b>	yes
CURRIE PANGERL	Jan tax filing services			980.75	yes
TRIPLE CROWN	new inventory for Feb 2016			3323.89	yes
HAROLDS MEATS	Paddleticket prizes for Feb 2015	4500.00		<b>3320.00</b>	yes
MN DEPT OF REVENUE	Jan 2016 Gambling Tax	4500.00		<b>5689.00</b>	yes
	JAN MN Payroll(withholding) Tax, pd in Feb			98.00	yes
IRS	JAN Federal Payroll Tax, pd in Feb (\$182.00 SS, \$90.80 Medicare, \$388.12 WH)			660.92	yes
Calendar Raffle Prizes	for February 2016			775.00	yes yes
CASH	<i>loss games: 3t52248, 3u96888, 3l83416, 3p36356, 4z84418, 2427513, 3w66055, 105930, 5j35977, 4y64934, 3t74527</i>	3000.00		<b>3032.25</b>	yes
Harland Clark Checks	new checks	70.00		<b>87.85</b>	yes
Angela Westbrook	reimbursing for: postage (\$23.27), printer ink (\$24.56) & new power chord for pull tab scale from Berne Scale Co (\$64.65)			112.48	yes

### Pre-Approval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE code	\$ amount	Approved (Yes/No)
Pine City Civic Center	Janurary ice fees	A7	15,820.00	yes
Rush City HS Post Prom Party	Rush City 2015 Donation	A7	250.00	yes

This report was presented to the organization by the gambling manager or other organization member.

Signature, in ink:

Date: Feb 15, 2016