

Shawano Hockey League Board Meeting Minutes
Wednesday, December 16th, 2015
7:00 p.m. Luigi's Restaurant

1. Call to Order (year signifies the point in the 3 yr term for the upcoming season)
Greg Rusch Yr 1 – President
Sarah Dittman Yr 3 - Registrar
Jason Davids Yr 2 – Rink Manager
Andrea Blanke Yr 1 – Concessions
Ben Hilbert Yr 2 – Program Director
Scheduler
Tressa Dorn Yr 2 – Treasurer
(Sarah Dittman – Absent, Andrea Blanke – Excused)
Pat Wescott Yr 2 – Vice President
Monique Knope Yr 3 – Fundraising
Jeff Huntington Yr 1 – Marketing
Kim Dillenburg Yr 3 - Secretary
Open Yr 3– Volunteer Management/Game
Jason McKeefry Yr 1 – Equipment Manager

Called to Order @ 7:05 p.m.

2. Correspondence/Visitors
 - A. Dan Haas – WIAA:
3. President Report – Greg
 - a. Approve meeting minutes from November 18th, 2015: 1st – Monique Knope, 2nd - Jeff Huntington
 - b. Crawford Family Foundation
 - Distribution plans - \$1500 for lumber for new wheel chair ramp, \$1500 for new resin style stackable skate assists, \$3500 for commercial refrigerator for the fair stand, \$10,000 for the Capital Improvement Fund.
 - c. Crawford Family Skate
 - Christmas Eve – 5:00 – 6:30 pm., will need candy bagged, rec'd \$200.00 from Mason to be put towards candy, also rec'd Dairy Queen Coupons from DQ to be included with candy. Board members and their families should try to attend if possible.
 - d. Tournament Directors for remain home tournaments
 - Squirt A - Jan. 8-10 – Jeff Huntington
 - Bantam – Jan. 22-24 – Tressa Dorn
 - Pee Wee – Feb. 5-7 – Jeff Huntington
 - e. Report –
 - 1.) Brats Welding – donated plate & welded skate assists. Need to make payment to them for this.
 - 2.) 12 New Skate Assists – Plan to sell advertisement on them.
 - 3.) Lights – Rec'd many calls that lights in parking lot were left on. Need to remind teams to shut off lights. Ben will email coaches regarding this.
 - 4.) Volunteers – Currently having some difficulties. Volunteers are signing up and not showing up, some are leaving early and also need to have binders verified by board member when hours are entered by families.
 - 5.) Greg will put together a letter for families' especially new families, reiterating why volunteer hours are so important, etc.
 - 6.) New Year's Eve Skate – Will not do this year, difficult to get volunteers on this night.
 - 7.) Pond Hockey – Ice rented for this December 29 & 30th.

- 8.) High School – SHL needs an updated list that includes who is working open skate & skate rental and when.

4. Vice President – Pat
 - a. Policy & Procedure Manuel - Almost done, he has some questions. He added locker room policy. This is to be approved at the annual meeting to be added.
 - b. Code of Conduct Committee – Had first meeting December 7, 2015. Almost all committee members attended. Discussed scenarios and how to proceed if an issue arises. Next meeting is set for January.
 - c. Report - Pat has an updated list of contacts to be posted. Defibrillators are all good, have been check. Rec'd donated 1st aid kits to be used.

5. WIAA Items
 - B. Blue Line Club report - Additional Game has been added. No broom ball event this year due to the only weekend available there is a midget tournament to be attended.

6. Treasurer – Tressa
 - a. Fiscal Update – Coming Soon.
 - b. Skatership Application – Working On.
 - c. Report

7. Registrar – Sarah - Absent
 -

8. Secretary – Kim
 - a. Christmas/Thank you cards - Completed

9. Program –Ben
 - a. HIP Program Results – League conversion
 - I believe we have 5 total, 2 of which are already skating with Mites (McGlones) 1 has already registered with USA Hockey and wants to join Mites when HIP is completed. I am pretty sure at least 1 of the remaining 2 (6yr old) also wants to join the Mite program upon completion. The last one is 9 yrs old. Not sure on his intentions but would we offer him Squirt B or should that roster be locked? I believe we have until Dec 31st, I may be wrong (Sarah, could you shed light on this?).
 - b. Shooting Area Update
 - List of approved adults that will have keys – Coaches have keys. Area can be used if coach is present.
 - Can high school use - Area can be used if coach is present.
 - Do you need anything else?
 - c. Girls Hockey Night Plan – Heather
 - Can we put something on the calendar? – Set for Dec 26 or 27th.
 - d. Report

10. Rink – Jason D.
 - a. Zamboni driver list – Training is ongoing, getting more drivers.
 - b. Zamboni fall tune up and emissions test – results: Completed and ice shaving is done.
 - c. Snow removal plan

- d. Wheelchair ramp - Complete
 - e. Air Quality Document – Complete – OK.
 - f. Report
11. Fundraising – Monique
- a. 12 Days of Christmas raffle tickets – Board up with display
 - b. Squirt B tournament raffle results – Made \$331. \$167 made at Chuck a Puck & 50/50.
 - c. Raffles for remaining home tourney – Working On.
 - d. Gamblers 50/50 night plans – Jennifer Steffen & Noelle Lammers working on.
 - e. Report – For Squirt B tournament, noticed that we need a second set of kids to sell chuck a puck and 50//50, they got tired and didn't have as much energy. Less towards baskets for future as not as much money spent.
12. Concessions –Andrea - Absent
- a. Concession Leads List
 - b. Update
13. Marketing – Jeff
- a. Signage Sales – Working on, possible addition of Wick Ford
 - b. Newsletter – Will do.
 - c. Update – T.V. is mounted.
14. Volunteer Management
- a. Home tournaments
 - The Squirt A tournament has 4 teams & Pee Wee tournament has 5 teams.
 - b. Volunteer hour binders
 - Karen Wegenke is updating
 - c. Game schedule update
 - d. Update
15. Participant Equipment – Jason M.
- a. Equipment evaluation – Doing.
 - b. Trophies for remaining home tournaments – Done.
 - c. Update
16. New Business
17. Future Agenda Topics
18. Set next meeting date – Next meeting to be January 13, 2016 at 7:00 p.m.
19. Adjournment – 1st-Tress Dorn, 2nd-Jeff Huntington