

WELCOME TO WATERLOO WARRIORS HOCKEY

High School is a time when your player is expected to start managing things on their own. You can expect to receive less email communication and more information coming to you from your player. This can be hard for some parents to adjust to. ***Communication between parent and player is vital!!!***

There will be a parent “group text” set up. This is for important team info and not to be used for fun chat. Group text is an efficient way to get things done quickly and notify everyone of last minute changes. **TIP**- some people get REALLY annoyed with group text and silly responses. Don’t be THAT person who responds, “thanks, O.K., great” only to make everyone’s phones light up. And remember that coaches are on “group text” so do NOT send a group text during game time.

There will also be a player group text set up by one of the players to send info requested by coaches. Parents and coaches are not on this.

CONCUSSION POLICY

The Waterloo Youth Hockey Association (WYHA) has and will continue to promote health and safety awareness for its players, coaches, parents, guardians and members. Increasing concerns related to the potential risk associated with concussions in contact sports events have led to the development of federal and state regulation, in both public and private sports.

In an effort to protect our youth players, the WYHA has mandated all players, coaches and parents/guardians adhere to this WYHA Concussion Policy. All coaches, referees and WYHA Board Members must take the Center for Disease Control’s free online Concussion Awareness Training at: http://www.cdc.gov/concussion/HeadsUp/online_training.html which is also available through www.WYHA.org.

Players with the signs and symptoms of concussion should be removed from play or practice immediately. Any player suspected by the coach or referee to have a concussion must be removed from further participation for at least the remainder of the day, and Parents/guardians are encouraged to seek professional medical treatment for the player at the time of injury. Any player removed from further participation from any game or practice must obtain written medical clearance before the player will be allowed to return to practice or play.

In all cases, WYHA will require the parent/guardian to sign a new Participation Release Form which includes a concussion waiver confirming that the player has been given the appropriate clearance to return to play. The Participation Release Form is available at: www.WYHA.org

DISCIPLINE & ELIGIBILITY

The Warriors are a member of WYHA and the Midwest High School Hockey League (MHSHL.) All disciplinary issues are subject to rules of both WYHA and MHSHL.

Per MHSHL players must be eligible to participate in their local school's interscholastic athletic programs in order to participate in MHSHL and the Warriors.

Warriors will routinely contact your child's school to assess eligibility. Parents and players will sign a contract at the start of the season granting the league rep, coaches, and other Warriors/WYHA staff permission to contact schools and gain this information.

EQUIPMENT/APPAREL

-All Warriors must wear a white helmet (goalie excluded.)

-All incoming Warriors will need to purchase a gear bag \$100 (\$110 Goalie).

-Breezers will be provided by the Warriors. These are to be worn ONLY for Warriors (not for outside camps, AAA hockey, etc.)

-Players must purchase a warm up to be worn for away games (to be ordered from Equipment Manager).

-Socks will be provided.

-All other equipment/apparel is at the player's expense.

-Players are expected to "dress up" for home games. The coaches will let them know expectations of what to wear. Typically dress pants or khakis with dress shoes. Shirts and ties, sweaters, sweater vests, or sports coats.

-For away games the players MUST wear their navy warm ups. Any headwear (ball caps, stocking hats can only have Warriors logo.)

-Jerseys are paid for yearly within your dues, each year for 3 to 4 years. One year does not pay for the jerseys. Jerseys are property of the Warriors until player graduates. If a player quits playing for the Warriors or they are dropped from the team, the jerseys remain the property of the Warriors. The breakdown of the fees for the jerseys listed below, if playing less than 3 years your fee will be handled on an individual basis.

Jersey dues	If playing 4 years	If playing 3 years
First year	100	125
Second year	75	75
Third year	50	50
Fourth year	25	
TOTAL	250	250

PAYMENT AND DUES

Incoming Warrior Parents Only: You will be responsible for purchasing a player equipment bag and warm up suits. These are replaced each year, only if needed. The price of bag and warm up suit will be communicated to you from the equipment manager.

All Parents: Base dues are \$2,600 per skater. Summer ice is not included in the yearly Warrior dues. Payment for one night a week is \$100 and for two is \$200. This can be added to your dues but must be paid by the first initial deposit night. Jersey payments are on a tiered structured, depending on year, as shown previously.

EXAMPLE of due/fees for 2018-19 season:

Player		
Dues	\$ 2,600.00	Minimum
Summer Ice	\$ 200.00	Twice a week is 200, once a week is 100
Jersey	\$ 125.00	First year players - others is less
Warm-ups	\$ 100.00	First year players or Only charged if you need to replace any part of the jacket/pant combo
Bag	\$ 100.00	For only incoming first year players - Goalie bags are 110
Total Dues	\$ 3,125.00	

October 2nd is deadline for initial deposit which is 1/5 of total dues (including the jersey fee and any miscellaneous purchases such as bags or warm ups). This is also the deadline for all ads and payment of ads (this money is never refundable). Ad sales may go towards the deposit.

2018-19 Dues Collection Dates @ Young Arena

- **Wednesday, September 12, 5:30 – 7:30 pm**
- **Tuesday, October 2, 5:30 – 7:30 pm FINAL ADS DUE THIS DATE**
- **Thursday, October 18, 5:30 – 7:30 pm**

- **ALL Dues or payment arrangements must be approved by Treasurer (Christi Samuelson) by November 1st or your skater will be considered ineligible to play.**

NO cash accepted. Payment must be made either by personal check or cashier's checks made out to Waterloo Warriors. This includes peeler money. All payments MUST be turned in on collection night or arranged to be dropped off to the treasurer ONLY. No payments should be given to coaches, equipment rep, league rep, etc.

November 1 is dues deadline

Ads, peelers or direct payment, which can be split into 4 postdated checks, if you plan to utilize the 4 postdated checks please alert the treasurer on Oct 1 so your payment plan can be approved by the WYHA board.

1. Peelers and Program Ads may be used to cover dues; *see peelers and program ad policy.*
2. Adjustments to fees for serious injuries or other circumstances will be determined on a case-by case basis.
3. Postdated checks:
 - a. May be used for remaining balance after November 1st deadline.
 - b. Must be approved by the Treasurer and WYHA Board
 - c. Postdated checks must be dated and will be cashed on: November 1st, December 1st, January 1st, and February 1st.
4. Any Postdated checks that are returned for Non-Sufficient Funds (NSF), stop payment, or any other reason will result in the immediate suspension of all Warrior activities (practices, games, special events, etc.) Suspensions will not be lifted until past payments are brought current and the next scheduled payment is made, including any NSF penalties. Any past due balances may be pursued legally by the WYHA.
5. Late Payments. A \$25.00 late payment fee will be added to each payment not received on or before the due dates. . Late payment or nonpayment of dues will result in the player not being allowed to skate in practices and/or games until payment is made.
6. Registrations will not be accepted for any skater unless past dues and fees have been paid in full, unless other special consideration has been arranged and approved by the Board of Directors.
7. Non-Sufficient Funds (NSF) members that have attempted to make payments with NSF checks or other means, whether for the current hockey season or any previous hockey season, must make all

future WYHA fee payments with cash or bank certified check. The association will assess a charge of \$25.00 on all NSF checks.

8. Late Entry New Players

- a. The procedure for entrance of new players after the first day of practice in is as follows:
 - i. Once the organization is made aware that a new player would like to join the Warriors team the following will be the focus in the first week prior to the player skating at practice.
 - ii. Notification of coaching staff, the team manager, equipment manager and treasurer.
 - iii. Dues will be as follows:

1. 01 October – 31 October	100% of dues
2. 01 November – 30 November	85% of dues
3. 01 December – 31 December	70% of dues
4. 01 January – End of Season	55% of dues
 - iv. Jerseys, warmups, bags, etc. are not included in the above dues and are in addition to player dues.
 - v. Volunteer hours are still required and shall be prorated.
 - vi. Upon placement of the athlete and the time frame of the year, the initial playing of the athlete in games will be at the discretion of the coach.

Peelers and Program Ads

Peelers

A peeler is card that has several “coupons” to local businesses providing discounts to people who purchase them. The peeler program is completely optional. At the beginning of each season families have the option to sign for 50 peelers (\$500.00). Once the initial 50 peelers are sold, a family must turn in the \$500.00 (this money goes towards their player(s) dues) and may sign for as many as 40 more. No more than 40 will be issued to a family at one time without turning in money. iv. The cost of peelers when sold is \$10.00 each. All of the money raised goes towards dues. v. If a family signs for peelers, they are responsible for either turning the peelers back in or the money for them. vi. Any unsold peelers must be turned back in or paid for.

Program Ads

Program Ads are the other way to offset dues by requesting advertising sponsorship from local business, employers, friends and family members.

Unlike sponsors, they are actually purchasing an ad that will be in our program

No player can solicit from sponsors/advertisers listed on the WYHA protected list

Any combination of peelers and sponsors can be used to pay dues. Any amount of money that is raised above a player dues may only be used in one of two ways:

1. Excess funds can be designated to another player within the organization for his/her dues. These funds may be designated to one or multiple players.
2. Excess funds can be added to the general Warriors fund to cover expenses.
3. These excess funds can NOT be carried to next season. The excess funds can NOT be used toward Warrior apparel.
4. If 2 or more players are splitting a sponsor and one of the players has excess funds the other player will get first opportunity at the full sponsorship, prior to the above options.

PHYSICALS

Each player must have a sports physical completed by a healthcare provider. The Iowa Athletic Pre Participation Form must also be completed. These should be completed by September 1st.

REFUNDS

Requests for refunds must be submitted in writing to the WYHA Board of Directors for approval. Requests may be granted for the following reasons only:

- a. Medical reasons / Injuries
- b. Change of residence outside the WYHA area.
- c. Special circumstances reviewed on a case by case basis.
- d. Requests for refunds involving disciplinary issues will not be allowed.
- e. Maximum refund for Approved Requests for refund will be as follows:

- October 1st–October 31st 75%
- November 1st–November 30th 55%
- December 1st–December 31st 35%
- January 1st–January 31st 15%
- February 1st–End of Season No Refund allowed.

For special circumstances a member may submit in writing or in person a request for refund to the Board of Directors. The Board of Directors in most cases will use the above guidelines, but reserves the right to make adjustments on a majority vote. Under no circumstances will sponsorship money or peeler money raised be refunded. For example if Peelers and Ads cover \$1,000 out of total dues, then % of discount will be taken from the remainder.

Volunteer Requirements

Volunteers are essential to the operation and success of the Warriors. To ensure this success and the improvement of the Warriors, each Warrior family must volunteer for a **minimum of 30 hours each season.**

This service time is divided into 3 sections each needing 10 hours of time.

The first of these is **Game/Ice Time Hours; Approximately** 10 hours (or 5 games) game clock, admission table, music, Pointstreak, announce, penalty box, etc. There will be a sign up at the beginning of the season. Once schedule is finalized if you have a conflict it will be your responsibility to find your replacement.

The second third is **Committee Hours;** 10 hours in which a family member is an **active** participant in one of the committees. The individual hours will be kept track of by the Committee Chair and turned in to the Volunteer Coordinator.

The final third is **Off-Ice Hours;** 10 hours, this is volunteering that is intended to be completed by the player and involves such things as fundraisers, parking cars at events, helping as requested by Rec league coordinator, Battle of Waterloo, and other events the Warriors are asked to help with. These are a great way to have the Warrior players be seen by the public, help raise funds for the team and are also a great community service.

If you have 2 players in the Warriors you will need to add 5 hours to Game Time Hours and 10 to Off-Ice Hours.

The following are the *only exemptions* from Game Time Hours and Committee Hours: Coaching staff, Treasurer, Team Rep, Equipment Manager, and Pointstreak Manager. Their players will still be required

to do the 10 hours of Off-Ice hours. Warriors Board Representatives are exempt from committee hours, but they will still be required to complete game time hours and “off ice” hours.

Volunteers are crucial to the success of the Warriors, each season a separate check will be collected with your yearly dues. If all volunteer requirements are met, your check will be shredded at the end of the season. If you do not meet all requirements, even if you do partial hours, your check will be cashed. **The fee for 1 Warrior player will be \$600 and the fee for 2 Warrior players will be \$700.** We do not anticipate having to cash any checks as most players and parents go over in hours every season.

COMMITTEES/POSITIONS

Banquet

1. Plan with Coaches, date of banquet
2. Acquire place to hold event
3. Plan menu and arrange for food to be picked up or prepared
4. Inform players and parents what is needed from each family
5. Clean up after banquet

Board Members

1. Represents Warriors at monthly WYHA board meetings

Equipment Manager

1. Skate sharpening
2. All things related to equipment provided by organization
3. Ordering of bags, jerseys, warm up suits

Facebook/Social Media/Promotions

1. Maintains and updates Facebook
2. Helps to promote home games within communities

Community Service/Fundraising

1. Will arrange at least 2-4 community outreach programs for players to help within the community
2. Will help to promote “Warriors in our community”
3. Plan and carry out 2-4 fundraising events throughout the year, focused on participation by players, not sales or parents

4. Arrange for volunteers at each event
5. Coordinate with Treasurer to evaluate any investment required and ROI
6. Inform players and parents of all fundraising events and what is expected and what is needed of them for each

League Rep

1. Game box duty at away games
2. Parent communication prior to game day
3. Liaison between parent/coaches
4. Midwest League Rep (attends spring/fall meetings, game scheduling, discipline issues)
5. Player eligibility

Locker Room Attendant

1. Maintain safety and security of Warriors locker room
2. Will usually be the “dry land” coach
3. Will need to take online class for “Safesport” and maintain current certification

Memory Book

1. Collect press releases to be printed
2. Collect individual photos from parents to be used in book
3. Layout book in some sort of software to provide an electronic file to the printer
4. Arrange for printing, payment, and distribution of book at end of year banquet.

Gatorade/Water/Body Wash

1. All players are required to donate to a pool of Gatorade, bottled water and bodywash for the season. This person is responsible to ensure each player/family turns in the required donation.
2. Set up collection dates at the rink (can coordinate with dues collection nights, etc). Coordinates with coaching staff for the items to be placed in proper storage at the rink.
3. Keeps track of who turned in which items. Works with manager to address non-compliance.
4. Coordinates additional collections throughout the season if we run out.

Merchandise

1. As a committee, decide which apparel will be purchased for the season, including design & colors of each item. Get coach approval prior to ordering.
2. Coordinate with Treasurer to be sure merchandise cost is being covered by sales, and determine order quantities. Re order as necessary.
3. Designate one person to handle all orders, this is the only person to place orders and coordinates with the treasurer.
4. All shirt orders (senior shirts, pack the house night, etc) should go through this committee.

Parent's Night

1. Plan night event, including coordinating date with Head Coach
2. Inform parents what will be needed from each family for the event
3. Arrange Photographer (touch base with Team Poster/Pics person to take advantage of efficiencies/consistencies)
4. Make sure everything runs smoothly the day of the event
5. Clean up after event

Pointstreak

1. Manage team computer
2. Attend every home JV and V game to set up and close out Pointstreak
3. Load roster, positions, statistics to Pointstreak
4. Train parents signed up for Pointstreak at home games.

Program Ads (Sponsorship)

1. Coordinate with a printing company on lay out and printing.
2. Coordinate and work with Treasurer on amount each family has to turn in towards dues for ads and peelers.
3. Distributes books to families after printing.
4. Work closely with Jr. Hawks sponsorship coordinator before seasons start to get accurate "protected list" posted to WYHA.org

Senior Night

1. Plan Senior night event, including coordinating date with Head Coach
2. Inform Senior parents what will be needed from each family for the event
3. Arrange Photographer (touch base with Team Poster/Pics person to take advantage of efficiencies/consistencies)
4. Make sure everything runs smoothly the day of the event
5. Clean up after event

Team Poster/Team Pics

1. Plan date, time, and photographer for poster picture to be taken
2. Oversee printing is done in a timely manner
3. Distribute posters to families

Travel Food/Hotel Meals/Team Meals

1. Coordinate with coaching staff what team meal will be while traveling
2. Work with Treasurer to stay within meals budget
3. Responsible for making sure ordered food is picked up/delivered ready for the team & coaches
4. Arrange to have families assist with team meals by contributing as necessary
5. Communicate with hotel and arrange a place to have meal
6. Making sure all meals are set up for players after the last game of the night
7. Clean up of space provided by hotel
8. Establish "team meal" calendar for meals prior to game day provided by families

Treasurer (Treasurer in Training)

1. All things money
2. Sets budget with WYHA board
3. Attends monthly WYHA board meetings
4. Peeler distribution
5. Pays bills, maintains checking account

Manager

5. Is responsible to make sure all committees are full and that each has a chair
6. Support committees with information & direction
7. Keeps track of volunteer hours for families to determine which checks to cash at year end.
8. Transportation/Hotel Scheduling
9. Coordinate home game duties to be filled by parents
10. Communication with parents regarding topics NOT related to playing/coaching.
**Questions/concerns regarding your player and the coaching staff should go through the Team Rep.