REGISTER NEW COACH | RENEW ACTIVE COACH MEMBERSHIP | RENEW EXPIRED COACH MEMBERSHIP ACCESS TACKLE CERTIFICATION COURSES | QUICK INSTRUCTIONS AND RESOURCES

(1) Visit <u>www.usafootball.com</u> and scroll over Membership in the top navigation menu. Click on Youth Coaches within the Membership drop-down menu.



(2) Select the *Start My Membership* button.



3 On the registration page fill in all fields designated with an (\*). Enter the email address and the password you wish to use for your USA Football account (Please note, your password is case-sensitive and must be a minimum of eight characters). To complete registration, type in your organization's name, check the Terms of Services box and select *Submit*.

COACHING MEMBERSHIP REGISTRATION	LOGIN INFORMATION
First Name *	Email Address (Your email address is your username) *
Last Name •	
Last Name -	Confirm Email Address
Title	
	Password (Your password is case-sensitive) •
Address Line 1 *	
	Confirm Password
Address Line 2	
	You will be sent an email to verify the email address and activate your members
City *	CONNECT WITH YOUR ORGANIZATION
Country *	Search Organizations
United States     International (outside the US)	
SELECT A STATE	OPTIONAL EMAIL NEWSLETTERS
Zip Code •	Youth Coach Newsletter High School Coach Newslett
	Heads Up Football U.S. National Teams
Disk Duty	
Birth Date *	TERMS OF SERVICES
MONTH 🗢 DAY 🗢 YEAR 🗢	I have read and accept the USA Football Terms of Service
Gender	
SELECT ¢	NEXT

(4) If your organization provided you a promo code, enter it on the payment page and select Update Price. If the code covers the entire cost of the membership, skip to Step 8. Otherwise, fill in your payment and billing information and select Process My Payment. CHECKOUT

	ltem		Quantity	Unit Price		otal P
Coaching	Membership		1	\$ 25.00	\$	25
				Subtotal	:\$	25
If you were provided with a promotional code	, please enter it here. Problem entering your code?	Promo Code		Upo	late Pi	rice
				Discount:	\$	0.
				Tax:	\$	0.
				Shipping: Total:	\$ \$	0. 25
				IULAL.	~	ZJ
BILLING INFORMATION						
Email Address *	test@email.com					
First Name *	Test					
Last Name *	Test					
Title						
Address Line 1 *	123 Street					
Address Line 2						
City *	Test					
Country *	United States					
	International (out	side the US)				
State *	Indiana	\$				
Zip Code *	12345					
Phone *	12345					
Ext.	123-430-7090					
Birth Date *	\$ 1980	\$				
	- 1900	•				
Gender	Male 🗘	:				
Process My Payment						
rocess my ruyment	< Go Back					

# Coach Registration & Renewal Instructions

## **REGISTER NEW COACH MEMBERSHIP**

REGISTER NEW COACH | RENEW ACTIVE COACH MEMBERSHIP | RENEW EXPIRED COACH MEMBERSHIP ACCESS TACKLE CERTIFICATION COURSES | QUICK INSTRUCTIONS AND RESOURCES

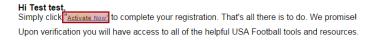
(5) You will receive a Checkout Confirmation, verifying your membership has been created and informing you to check your email to complete the activation of your account.

HECKOUT CONFIRMATION		
	.≞. Pr	int this Page
		Date Purchased: March 3, 2016
Product	Price	Quantity
Coaching Membership	\$25.00	1
		Total: \$25.00
You have successfully used	promo code 'mscomp16' and rec	eived a discount of \$25.00.
Vaulsa ana stan away f	rom accessing your ac	count at USA Football. I activate your account.

6 Visit the email account that you used to register your Coach Membership and check for the automated email from USA Football; click on the "Activate Now" link to activate your account.

#### Complete your USA Football registration

USA Football sent this message to Test test ( ). Your registered name is included to show this message originated from USA Football.



7 After activating your account via the activation email, sign in to your account by visiting www.usafootball.com again and this time selecting Log In



8 Enter your Member Email and Password and select *Sign In.* To learn how to access certification course, skip to Page 6 after signing in.



# Coach Registration & Renewal Instructions

# **RENEW ACTIVE COACH MEMBERSHIP**

REGISTER NEW COACH | RENEW ACTIVE COACH MEMBERSHIP | RENEW EXPIRED COACH MEMBERSHIP ACCESS TACKLE CERTIFICATION COURSES | QUICK INSTRUCTIONS AND RESOURCES

1 Visit www.usafootball.com and select *Log In* from the upper, right-hand corner of the page.



2 Sign in to your account by entering your Member Email and Password and selecting Sign In.



(3) Under the Coach Management Center tab, select My Profile.

FOOTBALL	HEADS UP FOOTBALL	MEMBERSHIP	SAFETY TO	OLS PROGRAMS	BLOG	VIDEO	SHOP	٩	LOGOUT
Welcome: Mike Trott	Membership: Admin Membersh	tip expires in 27 day	- renew now & Couchin	ig & Officiating This memb	ership has ex	pired (renew	now?) & High	School Coaches & H	iigh School Athle Direc
IY DASHBOARD						М	embershi	p Types (5)	+ Adi
like Trott / My Profi	le »		P	Print Membership C	ard		Select a	Membership	~
					_	_			
Drill Library	Film Room	USA I	Football is apply	ing new innovation	s to our r	ationally	endorsed	l i evel 1 Youth	Tackle

4 Scroll midway down the My Profile page and click the Renew Now link for your Coaching Membership.

You have the following memberships at USA Football:

```
COMMISSIONER MEMBERSHIP
Started 01/09/13, Expires 03/31/2016 Renew now
COACHING MEMBERSHIP
Started 01/07/13, Expires 07/06/2016 Renew now
OFFICIATING MEMBERSHIP
Started 01/06/14, Expires 04/21/2015 Renew now
HIGH SCHOOL COACHES
Started 06/06/14, Expires 06/19/2016 Renew now
HIGH SCHOOL ATHLETIC DIRECTOR
Started 02/24/16, Expires 03/31/2017
```

## **USA** FOOTBALL Coach Registration & Renewal Instructions

REGISTER NEW COACH | RENEW ACTIVE COACH MEMBERSHIP | RENEW EXPIRED COACH MEMBERSHIP ACCESS TACKLE CERTIFICATION COURSES | QUICK INSTRUCTIONS AND RESOURCES

(5)	Review your contact information, type in the name
_	of your organization, check the Terms of Services
	box and click Renew Membership.

**RENEW COACHING MEMBERSHIP** 

#### YOUR PROFILE

Username: mtrott@usafootball.com
Name: Mike Trott
Address: 45 North Pennsyvania
Suite 700
City: Indianapolis
State: IN
Zip Code: 46204
Phone: 317-614-7765
EDIT PROFILE
CONNECT WITH YOUR ORGANIZATION
Search Organizations*
usaf
Not associated with this organization anymore? Click Here.

#### **TERMS OF SERVICES**

I have read and accept the USA Football Terms of Service \*

RENEW MEMBERSHIP

6 If your organization provided a promo code, enter it on the payment page and select *Update Price*. If the code covers the entire cost of the membership skip to Step 7, otherwise, fill in your payment and billing information and select *Process My Payment*.

item	Quantity	Unit Price Total	Price		
Coaching Membership			1	\$ 25.00 \$ 25	5.00
				Subtotal: \$ 25	5.00
If you were provided with a promotional code, please en c	Promo Code		Update Price		
				тах: \$ 0	.00 .00 .00
					5.00
BILLING INFORMATION					
Email Address *	test@ema	il.com			
First Name *	Test				
Last Name *	Test				
Title					
Address Line 1 *	123 Street				
Address Line 2					
City *	Test				
Country *	United SI	tates			
		onal (outside th	e US)		
State *	Indiana		\$		
Zip Code *	12345				
Phone *	123-456-78	90			
Ext.					
Birth Date *					
January 🗘 1	\$ 19	80	\$		
Gender	Male	\$			
Process My Payment	< Go	Back			

7 You will receive a Checkout Confirmation verifying your membership has been renewed. Return to your Coach Membership dashboard by selecting *Click to Continue*. To learn how to access certification, skip to Page 6.

Checkout process complete. Eith entered a promocode to cover the	er this item was free, p ne entire cost.	aid for by your league, or you
HECKOUT CONFIRMATION		
	🗷 Prin	it this Page
		Date Purchased: March 7, 2016
Product	Price	Quantity
Coaching Membership	\$25.00	1
		Total: \$25.00
You have successfully used pr	omo code 'mscomp16' and recei	ved a discount of \$25.00.

#### THANK YOU FOR RENEWING YOUR ACCOUNT WITH USA FOOTBALL.



# **SUSA Coach Registration & Renewal Instructions** RENEW EXPIRED COACH MEMBERSHIP

REGISTER NEW COACH | RENEW ACTIVE COACH MEMBERSHIP | RENEW EXPIRED COACH MEMBERSHIP ACCESS TACKLE CERTIFICATION COURSES | QUICK INSTRUCTIONS AND RESOURCES

(1) Visit www.usafootball.com and select *Log In* from the upper, right-hand corner of the page.



(2) Sign in to your account by entering your Member Email and Password and selecting *Sign In.* 



3 Select the *Renew* link for your expired Coach Membership.

#### MEMBERSHIP RENEWALS MEMBERSHIP HAS ITS PRIVILEGES

Click Renew below to renew your account or click Register to add another membership type.

COACH

COMMISSIONER <u>Renew »</u> or <u>Learn More »</u>

OFFICIAL <u>Renew »</u> or <u>Learn More »</u> PLAYER Renew » Of Learn More »

Renew » Or Learn More »

HIGH SCHOOL COACHES Renew » Of Learn More » HIGH SCHOOL ATHLETIC DIRECTOR Renew » Of Learn More » (4) Review your contact information, type in the name of your organization, check the Terms of Service box and click *Renew Membership*.

#### **RENEW COACHING MEMBERSHIP**

#### YOUR PROFILE

Username: mtrott@usafootball.com Name: Mike Trott Address: 45 North Pennsyvania Suite 700 City: Indianapolis State: IN Zip Code: 46204 Phone: 317-614-7765 EDIT PROFILE

### **CONNECT WITH YOUR ORGANIZATION**

Search Organizations\*

usaf

Not associated with this organization anymore? Click Here.

#### **TERMS OF SERVICES**

I have read and accept the USA Football Terms of Service •

RENEW MEMBERSHIP

# **Coach Registration & Renewal Instructions RENEW EXPIRED COACH MEMBERSHIP**

REGISTER NEW COACH | RENEW ACTIVE COACH MEMBERSHIP | RENEW EXPIRED COACH MEMBERSHIP ACCESS TACKLE CERTIFICATION COURSES | QUICK INSTRUCTIONS AND RESOURCES

(5) If your organization provided a promo code, enter it on the payment page and select Update Price. If the code covers the entire cost of the membership skip to Step 6, otherwise, fill in your payment and billing information and select Process My Payment.

## CHECKOUT

Item	-	_	Quantity	Unit Price	T	tal Price
Coaching Membership			1	\$ 25.00		25.00
					~	25.00
				Subtotal	: \$	25.00
If you were provided with a promotional code, please enter it here, i entering you	Problem vr code?	Promo Code				
		Promo Code		l	late P	rice
				Discount:	\$	0.00
				Tax	\$	0.00
				Shipping: Total:	\$	0.00 25.00
cmail Augress -	tost	Domail cor	wl.	IOLAL	- 2	23.00
	test(	Demail.cor	nj			
First Name *	Test					
	rese					
Last Name *	Test					
Title						
Address Line 1*	400.0					
	123 5	itreet				
Address Line 2						
City *	Test					
	_					
Country *	$(\bullet)$	United States				
	$\bigcirc$	international (o	utside the	05)		
State *						
	Ind	ana		÷		
Zip Code *	1234	5				
Phone *						
Phone -	123-4	56-7890				
Ext.						
Birth Date *						
January 🗘 1	÷	1980		\$		
Gender	Mal		\$			
	mai		•			
Process My Payment			i.			
		< Go Bac	к			

6 You will receive a Checkout Confirmation verifying your membership has been renewed. Return to your Coach Membership dashboard by selecting *Click to Continue.* To learn how to access certification, skip to Page 6.

# Checkout process complete. Either this item was free, paid for by your league, or you entered a promocode to cover the entire cost. CHECKOUT CONFIRMATION Product Price Quantity Coaching Membership \$25.00 1 Totat \$25.00 You have successfully used promo code 'mscomp16' and received a discourt of \$25.00.

THANK YOU FOR RENEWING YOUR ACCOUNT WITH USA FOOTBALL.

Your Coaching Membership is now set to expire on 05/05/2017 Click to Continue

Please print this page for your record

## ACCESSING TACKLE CERTIFICATION COURSES

While logged in to your active Coach Membership, select one of the courses links shown below. Complete all 3 courses to receive your certificate and meet the Youth Certification component for Heads up Football.



## **QUICK REGISTRATION INSTRUCTIONS**

Step 1: Sign-Up/Renew Youth Coach Membership Step 2: Go to your Coaches Dashboard Step 3: Complete all 3 courses to receive your certificate

# COACHING RESOURCES: Practice Planner Blogs Drills Library Film Room

Thank you for your commitment to youth football. For questions about your membership contact us at 1-877-5-FOOTBALL

(1-877-536-6822), by email at support@usafootball.com, or online at https://helpdesk.usafootball.com/hc/en-us.