New Managers Workshop

July 19th, 2016

Welcome

Objectives

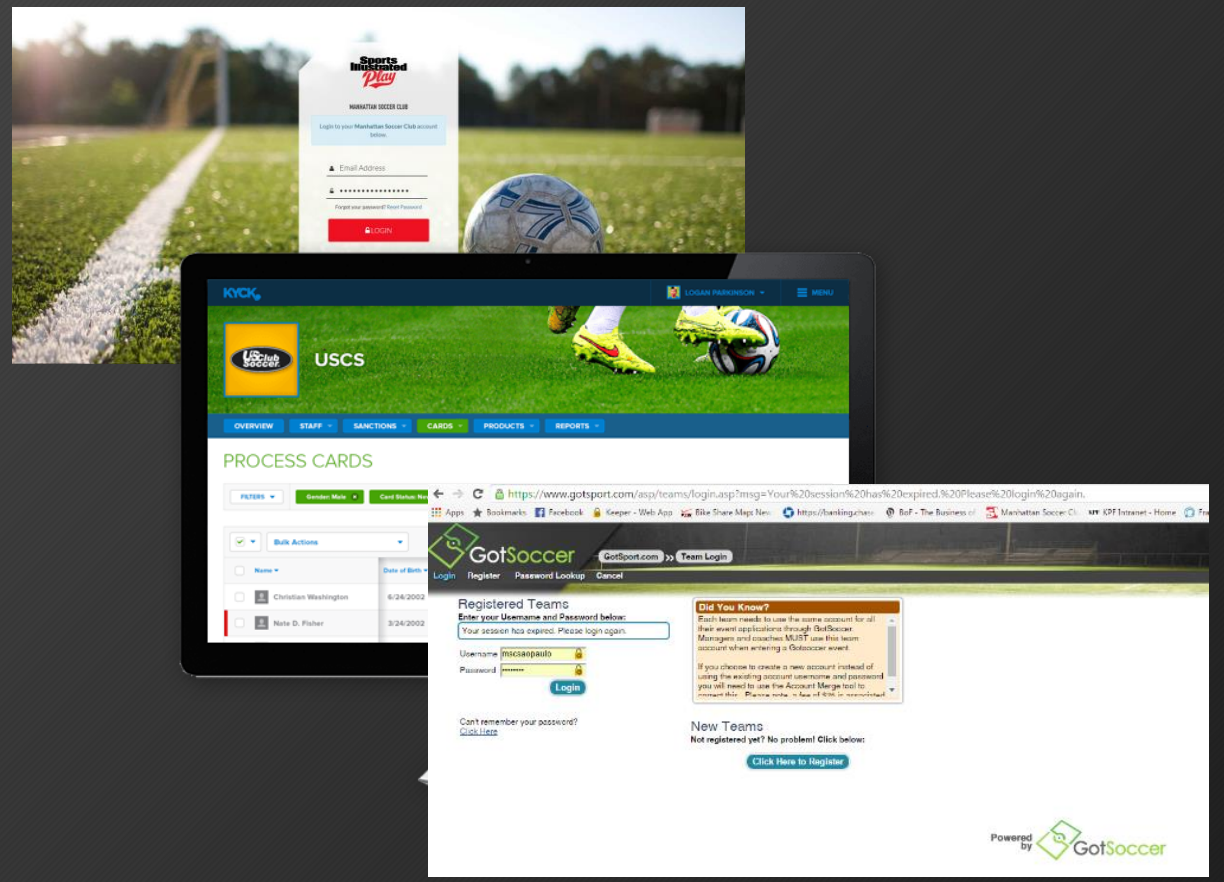
- Introduce you to a variety of team manager tools
- Clarify the teams responsibilities
- Help you, help your team

Team Organizational Chart

Getting Started

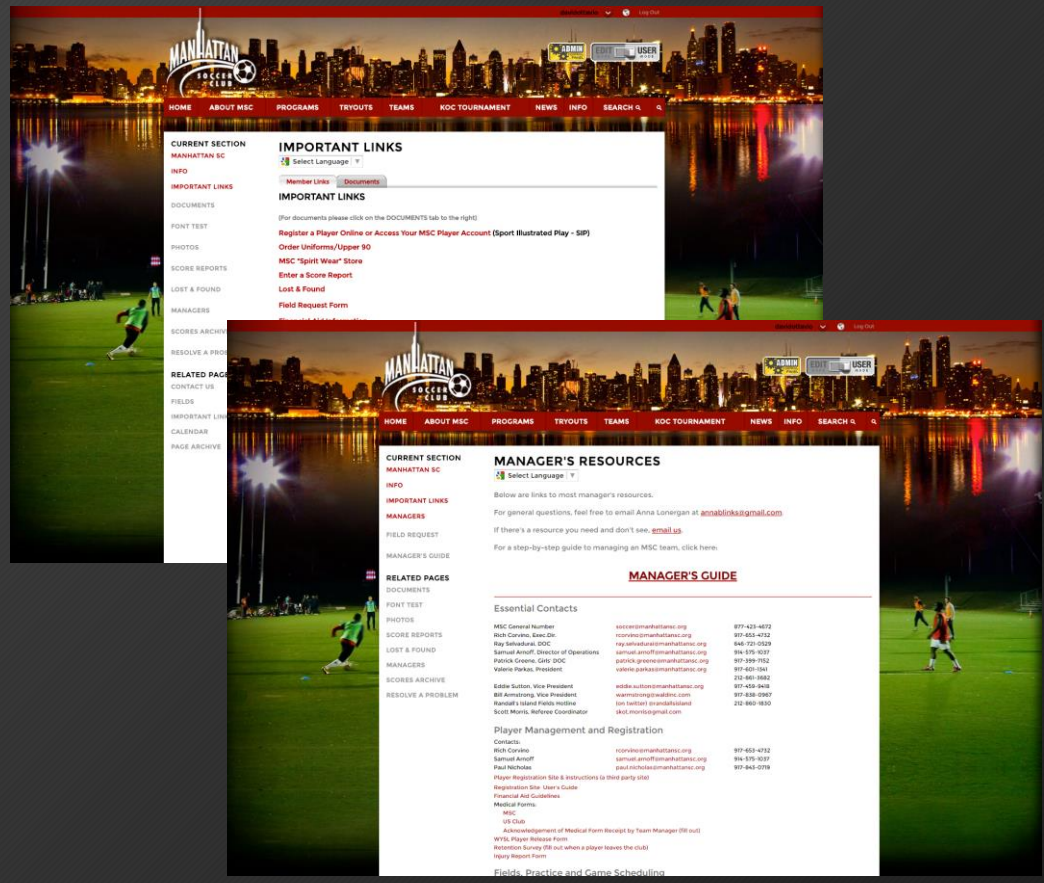
Basic Online Tools

- **Sports Illustrated Play aka SIP**
  - Roster & Communication
- **Kyck Play**
  - Player Cards, Get started now!
  - Rosters too!
- **Gotsoccer**
  - Roster Adjustments
  - Game Scheduling for EDP
  - Team Rankings
  - Tournament registration too



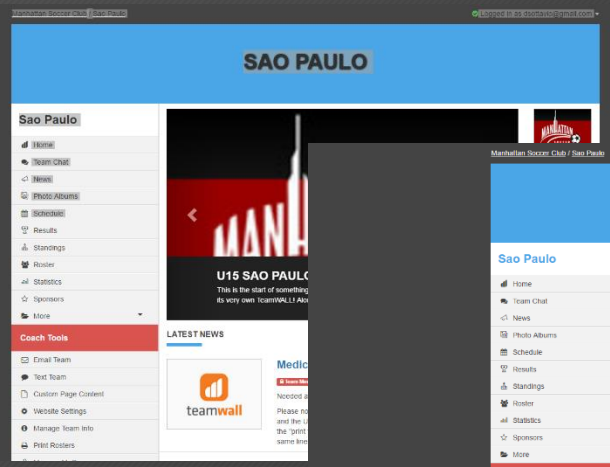
Key Online Resources

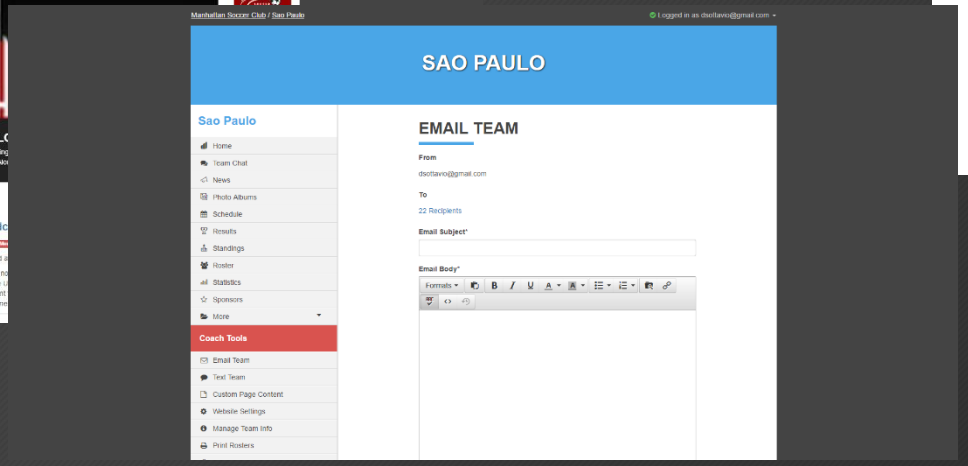
- MSC Important links page
  - http://www.manhattansc.org/members
- MSC Manager Resources
  http://www.manhattansc.org/managers

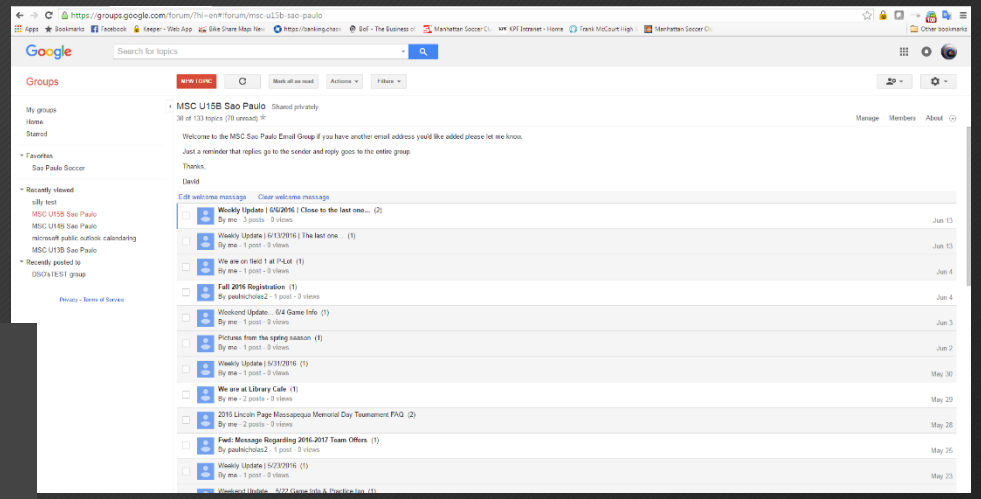


Email/Communication

- Team Wall
- Google Groups

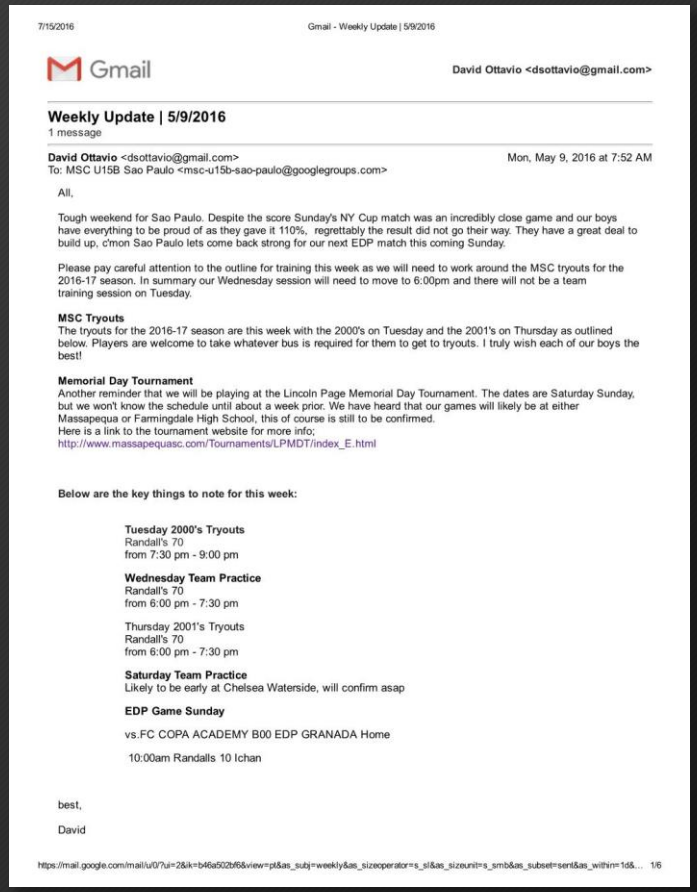






Email Protocol

- Copy everyone
  - That includes the coach
- Keep it simple
- Try to limit messages to 2x week
  - Weekly Summary
  - Weekend Update



7/15/2016 Gmail - Weekly Update | 5/9/2016

Gmail

David Ottavio <dsottavio@gmail.com>

Weekly Update | 5/9/2016
1 message

David Ottavio <dsottavio@gmail.com> Mon, May 9, 2016 at 7:52 AM
To: MSC U15B Sao Paulo <msc-u15b-sao-paulo@googlegroups.com>

All,

Tough weekend for Sao Paulo. Despite the score Sunday's NY Cup match was an incredibly close game and our boys have everything to be proud of as they gave it 110%, regrettably the result did not go their way. They have a great deal to build up, c'mon Sao Paulo lets come back strong for our next EDP match this coming Sunday.

Please pay careful attention to the outline for training this week as we will need to work around the MSC tryouts for the 2016-17 season. In summary our Wednesday session will need to move to 6:00pm and there will not be a team training session on Tuesday.

MSC Tryouts
The tryouts for the 2016-17 season are this week with the 2000's on Tuesday and the 2001's on Thursday as outlined below. Players are welcome to take whatever bus is required for them to get to tryouts. I truly wish each of our boys the best!

Memorial Day Tournament
Another reminder that we will be playing at the Lincoln Page Memorial Day Tournament. The dates are Saturday Sunday, but we won't know the schedule until about a week prior. We have heard that our games will likely be at either Massapequa or Farmingdale High School, this of course is still to be confirmed.
Here is a link to the tournament website for more info;
http://www.massapequasc.com/Tournaments/LPMDT/index_E.html

Below are the key things to note for this week:

Tuesday 2000's Tryouts
Randall's 70
from 7:30 pm - 9:00 pm

Wednesday Team Practice
Randall's 70
from 6:00 pm - 7:30 pm

Thursday 2001's Tryouts
Randall's 70
from 6:00 pm - 7:30 pm

Saturday Team Practice
Likely to be early at Chelsea Waterside, will confirm asap

EDP Game Sunday

vs.FC COPA ACADEMY B00 EDP GRANADA Home

10:00am Randalls 10 Ichan

best,

David

https://mail.google.com/mail/u/0/?ui=2&ik=b46a502bf6&view=pt&as_subj=weekly&as_sizeoperator=s_sl&as_sizeunit=s_smb&as_subset=sent&as_within=1d&... 1/6

Medical Forms

- **Collect them**
  - MSC
  - US Club
- **What to do with them**
  - Bring a hard copy to each game
  - Give a hard copy to your coach
  - Submit electronically for tournament registration

Manhattan Soccer Club

Medical and Waiver Form
2016 - 2017 Season

YOUTH PLAYER REGISTRATION FORM

Uniforms

This should be easy!

Simply motivate your team to place their orders

Spares?

Try to reuse one from a previous season.

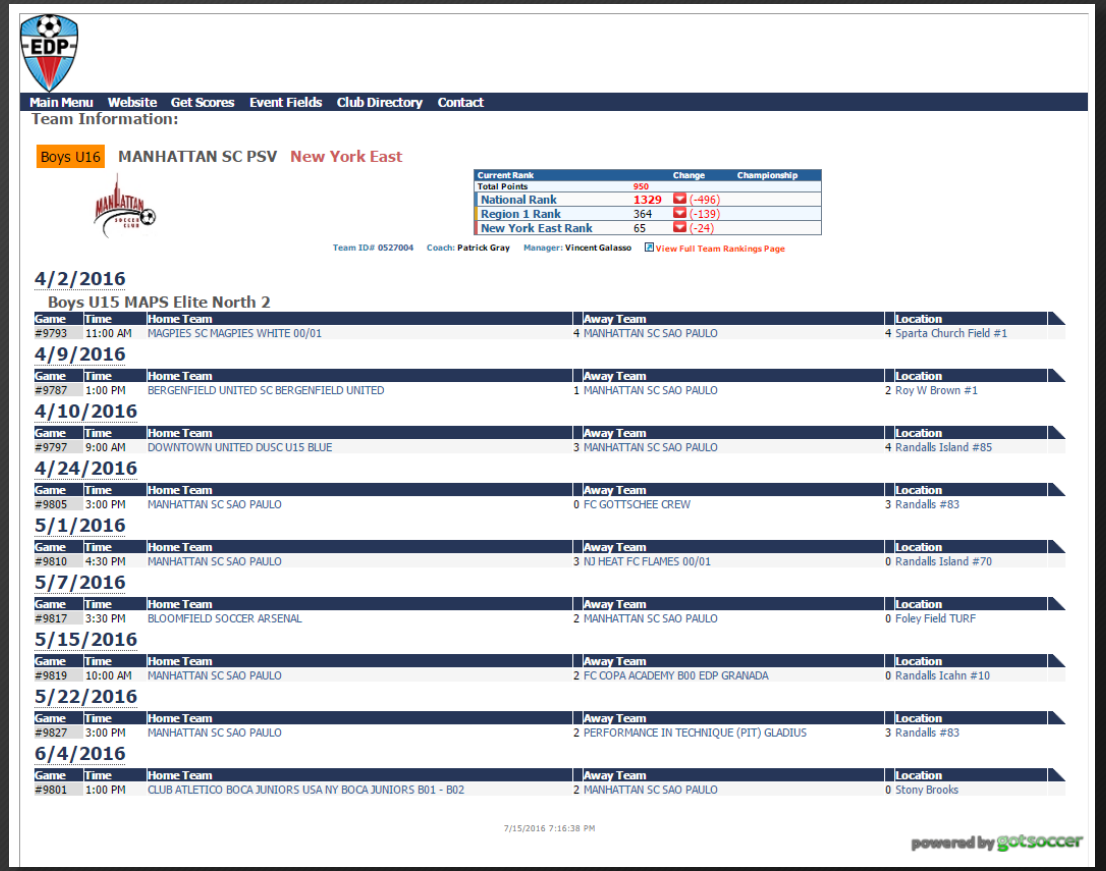
If not possible, then order a set from upper 90

Player Cards

- Starting August 1st
- Using Kyck Play
- Entering Player
- Printing cards
- Laminating Cards

Game Scheduling

- Use Gotsoccer for Boys EDP
- EDP will provide an outline of schedule
  - Then coordinate with opponent
  - Then submit home game requests to MSC
- Other leagues such as NYCSL use their websites for scheduling



Main Menu Website Get Scores Event Fields Club Directory Contact

Team Information:

Boys U16 MANHATTAN SC PSV New York East

	Current Rank	Change	Championship
Total Points	950		
National Rank	1329	(-496)	
Region 1 Rank	364	(-139)	
New York East Rank	65	(-24)	

Team ID# 0527004 Coach: Patrick Gray Manager: Vincent Galasso View Full Team Rankings Page

4/2/2016

Boys U15 MAPS Elite North 2

Game	Time	Home Team		Away Team		Location
#9793	11:00 AM	MAGPIES SC MAGPIES WHITE 00/01	4	MANHATTAN SC SAO PAULO	4	Sparta Church Field #1

4/9/2016

Game	Time	Home Team		Away Team		Location
#9787	1:00 PM	BERGENFIELD UNITED SC BERGENFIELD UNITED	1	MANHATTAN SC SAO PAULO	2	Roy W Brown #1

4/10/2016

Game	Time	Home Team		Away Team		Location
#9797	9:00 AM	DOWNTOWN UNITED DUSC U15 BLUE	3	MANHATTAN SC SAO PAULO	4	Randalls Island #85

4/24/2016

Game	Time	Home Team		Away Team		Location
#9805	3:00 PM	MANHATTAN SC SAO PAULO	0	FC GOTTSCHEE CREW	3	Randalls #83

5/1/2016

Game	Time	Home Team		Away Team		Location
#9810	4:30 PM	MANHATTAN SC SAO PAULO	3	NJ HEAT FC FLAMES 00/01	0	Randalls Island #70

5/7/2016

Game	Time	Home Team		Away Team		Location
#9817	3:30 PM	BLOOMFIELD SOCCER ARSENAL	2	MANHATTAN SC SAO PAULO	0	Foley Field TURF

5/15/2016

Game	Time	Home Team		Away Team		Location
#9819	10:00 AM	MANHATTAN SC SAO PAULO	2	FC COPA ACADEMY B00 EDP GRANADA	0	Randalls Icahn #10

5/22/2016

Game	Time	Home Team		Away Team		Location
#9827	3:00 PM	MANHATTAN SC SAO PAULO	2	PERFORMANCE IN TECHNIQUE (PIT) GLADIUS	3	Randalls #83

6/4/2016

Game	Time	Home Team		Away Team		Location
#9801	1:00 PM	CLUB ATLETICO BOCA JUNIORS USA NY BOCA JUNIORS B01 - B02	2	MANHATTAN SC SAO PAULO	0	Stony Brooks

7/15/2016 7:16:38 PM

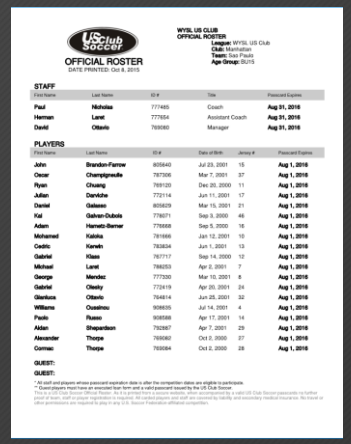
powered by gotsoccer

Task that can be delegated

- **Score Reporting**
  - Both League and MSC
- **Medical Bag**
- **Bench**
- **Field Setup**
  - Only needed for home games
- **Ride Coordinator**
  - Depends on the team
- **Tournament Coordinator**
- **Team Photographer**
- **Social Media Coordinator**

Game Day Packet/Binder

- Player Cards
- Medical Forms
- US Club Roster
- Referee Fees



OFFICIAL ROSTER

DATE PRINTED: Oct 8, 2015

WYSL US CLUB
OFFICIAL ROSTER

Club Information
Club: WYSL US Club
Team: San Paulo
Age Group: BU13

STAFF

First Name	Last Name	ID #	Title	Passcard Expires
Paul	Nicholas	777485	Coach	Aug 31, 2016
Herman	Lenet	777654	Assistant Coach	Aug 31, 2016
David	Ottavio	769080	Manager	Aug 31, 2016

PLAYERS

First Name	Last Name	ID #	Date of Birth	Jersey #	Passcard Expires
John	Brandon-Farrow	805640	Jul 23, 2001	15	Aug 1, 2016
Oscar	Champigneulle	787306	Mar 7, 2001	37	Aug 1, 2016
Ryan	Chuang	769120	Dec 20, 2000	11	Aug 1, 2016
Julian	Darviche	772114	Jun 11, 2001	17	Aug 1, 2016
Daniel	Galasan	805629	Mar 15, 2001	21	Aug 1, 2016
Kai	Galvan-Dubois	778071	Sep 3, 2000	46	Aug 1, 2016
Adam	Hamelo-Berner	776668	Sep 5, 2000	16	Aug 1, 2016
Mohamed	Kaloko	781666	Jan 12, 2001	10	Aug 1, 2016
Cedric	Kerwin	783834	Jun 1, 2001	13	Aug 1, 2016
Gabriel	Klaas	767717	Sep 14, 2000	12	Aug 1, 2016
Michael	Lanet	768253	Apr 2, 2001	7	Aug 1, 2016
George	Mendez	777300	Mar 10, 2001	8	Aug 1, 2016
Gabriel	Oleaky	772419	Apr 20, 2001	24	Aug 1, 2016
Gianluca	Ottavio	764814	Jun 25, 2001	32	Aug 1, 2016
Williams	Ouseinou	908635	Jul 14, 2001	4	Aug 1, 2016
Paulo	Russo	908588	Apr 17, 2001	14	Aug 1, 2016
Aidan	Shepardson	782867	Apr 7, 2001	29	Aug 1, 2016
Alexander	Thorpe	769082	Oct 2, 2000	27	Aug 1, 2016
Cormac	Thorpe	769084	Oct 2, 2000	28	Aug 1, 2016

GUEST:

GUEST:

* All staff and players whose passcard expiration date is after the competition dates are eligible to participate.
** Guest players must have an associated team form and a valid passcard issued by the US Club Soccer.
Proof of age, staff or player registration is required. All rostered players and staff are covered by liability and secondary medical insurance. No travel or other permissions are required to play in any U.S. Soccer Federation affiliated competition.

Manhattan Soccer Club

Medical and Waiver Form
2016 - 2017 Season

Player Information

Parent/Guardian

Medical Conditions

AUTHORIZATION

WAIVER AND RELEASE

IMPORTANT INFORMATION

If Player is a minor

If Player is NOT

USClub Soccer

YOUTH PLAYER REGISTRATION FORM

This form must be retained by the club for at least five (5) years or the player's 19th birthday, whichever occurs last.

This form should be submitted to your home team's club.

Club Name: Manhattan Soccer Club City: New York State: NY

League Name: WYSL US Club

I hereby consent to the above-named club registering me with US Club Soccer. I understand that I may be registered to only one US Club Soccer member club at any time. (Note: it will not be necessary to complete this form again as long as the player is with this club, which will hold this form unless requested by US Club Soccer.)

Player's Signature — June 5, 2016 Date — Parent/Legal Guardian Signature — June 5, 2016 Date

PLAYER'S MEDICAL INFORMATION

Player's Name: Gianluca Ottavio Birth Date: Jun 25, 2001 Gender: ☐ Female ■ Male

Street Address: 127 West 79th Street City: New York

State: NY Zip: 10024 Email Address: dsottavio@gmail.com

Parent Name: David Ottavio Phone: 212-595-9626

Email Address: dsottavio@gmail.com

Parent Name: Martha Ottavio Phone: 917-494-8924

Email Address: martha.ottavio@gmail.com

In an emergency when parent/guardian cannot be reached, please contact the following:

Name: Martha Ottavio Phone: 917 885 3247

Name: Phone:

Please list Allergies the player has:

Please list other medical conditions: None

Physician: Michael Traister Phone 1: 2

Medical/Hospital Insurance Company: CIGNA

Policy Holder's Name:

MEDICAL TREATMENT AUTHORIZATION AND LI

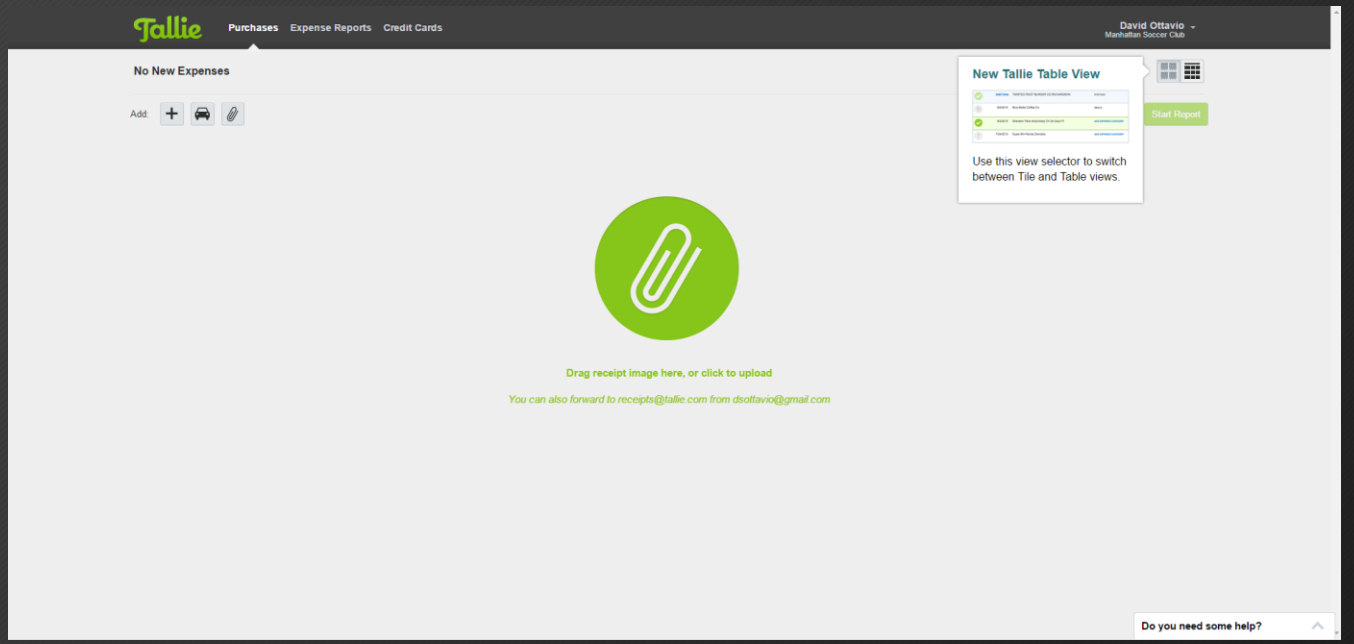
I hereby give my consent to have an athletic trainer, coach, team manager, emerg facility, and/or doctor of medicine or dentistry or associated personnel provide the e treatment and agree to be financially responsible for the cost of such assistance and be based on information provided herein. I hereby authorize emergency transp treatment facility should an individual listed above consider it to be warranted. I fur with soccer, and hereby release, discharge, and otherwise indemnify the cl applicant/participant plays, US Club Soccer, their sponsors, the USSF and its associated personnel of those organizations, against any claim by or on behalf of t player's participation in US Club Soccer programs and/or being transported to authorize:

Signature — Date June 5, 2016

Expenses

League Fees
Tournament Fees
Referee Fees

Using Tallie



Questions ?