



NWBA Board of Directors Teleconference Minutes

May 26, 2016

Call to Order: 6:08 p.m. Central

Present:

Board of Directors: Sarah Castle (President), Bruce Fischbach (Vice President), Curtis Lease, Lee Montgomery, Michelle Alban, Dan Ferriera, Jay Abraham, Jon Pritchett, Mark Creer, Jim Scherr (Ex-Officio/Executive Director) and Scott Voskovitch (Secretary)

Staff: Anthony Bartkowski (Director, Marketing, Communications, Events)

Absent: Tim Howell

Discussion Topics:

1. Meeting Minutes Approval
 - a. Curtis Lease motions to approve April 6, 2016 minutes, seconded by Lee Montgomery. Discussion concerning item 11. Changes to be incorporated. Motion by Scott Voskovitch to approve amended April 6, 2016 minutes, seconded by Michelle Alban. Approved, unanimously.
 - b. Discussion on 3 May minutes regarding staffing reside in Colorado Springs, Colorado. Mark Creer motions to approve amended May 3, 2016 minutes, seconded by Scott Voskovitch. Approved, unanimously.
2. Board membership. Pat McCoy tendered immediate resignation. Tim Howell's term is up and it appears he will not be extended an additional year. President Castle spoke that McCoy's position can be filled until the next election. Dan Ferriera and Curtis Lease suggested potential candidates of Will Waller and Steve Goldberg for potential consideration, and in addition to Tim Fox. President Castle said she would contact candidates and will have a report at the next meeting. Discussion then followed in regards to Tim Howell's position. Members will attempt to contact Tim and then provide an update at the next meeting.
3. Personnel manual discussion led by Jim. This is the first manual we have had. Comments requested by June 13.
4. Ethics committee report by Bruce Fischbach. Ray Oliverra. Complaint discussion. Motion to approve by Michelle Alban, seconded by Curtis Lease. Discussion. Requirement for legal review? No. Approved, unanimously.
5. Purchase order policy, bank account signing, Tim Nugent endowment, building sale led by Jim. As of today, the NWBA sold the building. A discussion of how the funds will be applied occurred with a further update forthcoming.
 - a. Motion by Lee Montgomery to add the Executive Director as a bank signature, second by Jay Abraham. Approved, unanimously.



- b. Motion to move \$30,000 to Tim Nugent endowment by Jay Abraham, seconded by Curtis Lease. Approved, unanimously.
- c. Discussion of loan payback. To move money from the building sale to pay down debt to avoid interest charges.
- d. Purchase order policy. Approval required for all purchases greater than \$200. Board approval not required but desired on purchases over \$10,000. Motion to approve by Michelle Alban, seconded by Curtis Lease. Approved, unanimously.
- e. USOC audit. First since 2012. Discussion on recommendations.
- 6. President topics.
 - a. Discussion on appointment of division commissioners. Discussion of combining of champ and DIII commissioner position. Combining to ease cross-divisional issues.
 - b. Redesigning Hi Perf committee in near future. Adding information into bylaws. Evaluation of current Hi Perf personnel.
- 7. New business. Jim discussion of personnel issues. Dan discusses need of 5 year plan.
- 8. New business. Brand identity results. More info to follow. Top 5 words: competition, teamwork, skill, achievement, dedication. Another was inspiration. Some negative feedback to inspiration. Athletes inspire...a huge part of Olympic and Paralympic ideals. Discussion.

Meeting concluded at 7:45 PM CDT.

Respectfully Submitted

Scott Voskovitch, Secretary