

PYHA Board Meeting Agenda

Meeting Date: Wednesday, July 13, 2016

6:30 pm - Dream Lanes

Board Members Present:

Katy Churches	Brenden Pautsch	Brenda Engleson (late)	Sarah Moriva
Ted Pritchard	Jim Sheahan (late)	Kevin Kuhlow	Pat Goss
Sam Rasmussen	Jesse Theiler	Steve Chvala	Jerry Zeutzius

Ground Rules:

- Your time is valuable. We respect each other's time so all topics to run on time.
 - Timekeeper. Issue 5 minute warning to help stay on track.
 - If won't be complete, table until next month or discuss via e-mail.
 - *3 Types of topics*
 1. Informational – Provides information to the Board.
 2. Discussion – Informational plus requires idea generation and/or input in preparation for a Decision.
 3. Decision – Discussion plus decision required. A vote is taken.
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- Call to Order –6:37
- Review and approve minutes from previous meetings Motion to approve May Motion for June
1st Ted 2nd Brenden Approve all Opposed 0
1st Ted 2nd Brenden Approve all Opposed 0 question Katy: ok with level of detail in the notes for June meeting? All fine
- Agenda Repair - add items or move order
Moving Off-Ice to 7, Players Health 8-9, Financials 7:30
- ~~7:40~~6:45 Online Forms – Brenden. Informational 10 min.
 - Talked to SportsForms, cost around \$3-4 per skater for what we would need for signature pages. Will be able to tell who has or hasn't sent.
 - We will have access to forms – able to sort multiple ways

- We should get Box account to get security. Forms can be PDFd, downloaded to Box per team.
- Also talked to SportNgin but have to download each individually; not convenient for retrieval, issues last year.
- Could add \$5 admin fee to fees for forms, player's health, etc. Thoughts on how feel adding fee to per skater fees?
- Questions to answer: Is there a way to have people click box that says person has completed forms? How hard is it to create within Sport Ngin? (Can do, it's the retrieval that is difficult and work.) Reach out to SP Adult league to see how do forms? Does SportsForms have confirmation numbers?
- ACTION ITEMS:

1. Brenden will check with Heath to see if can sign digitally.

2. Chad Craighill & Brenden – will look into how create in SportNgin by Sunday. If this doesn't work, will do email vote for SportsForms and add to registration fee.

- 7:50-05 Status of security at Hartmeyer and decisions related to: Discussion 20 min
 - Secure Lockers – consider bring your own lock lockers. Can get used off of Craigslist.
 - Concessions Security – no updates. Aside from video, what other options do we have for securing concessions drawer. Entire building is going to be re-keyed. Concessions can be rekeyed at any time since we run it.
 - ACTION: Steve to come with options for August meeting – video, lockers, changing locks, infrastructure.

- 6:457:15 Player Off-ice Training Opportunities - David Knight. Informational 20 min

Sports Performance Coordinator at UW Health Sports Medicine American Center by AmFam. One entire wing for sports training, etc. Performance training program for youth athletes. Focus on correct development for lifetime of activity.

- Club Package – every player gets 10 training sessions to go when can over 4 month period. ~\$10 session/kid.
- Team package – individual teams can buy 10 team training sessions.
- Player package – player's incentive on own at discounted rate.
- How different than dryland training? Limited at what can do at rink since usually before/after practice. Lose attention and ability. Going there is a destination, bonding experience.
- One way to get buy-in would be to have an open house for Patriots. David will provide a link that shows the facility well, set up an open house. ~20 kids per session is about max per trainer.
- Anything offered for parents? Could do things in Learning Kitchen, yoga, other. Could put some packages together.
- Can an individual opt-out? Yes even teams billed per skater that sign up.

- Doing 2 coach training sessions too.
- Discussion: Come up with 2-3 year plan. Send out info, open house. Chad would like to get OIC feedback. Add \$25 per travel skater for 2 of these dryland; put on schedule as a normal practice – association.
- Updates – Informational / Discussion 45 minutes total
 - Golf Outing Update – Katy on behalf of Sam & Chris Churches. Oaks is not responding to Chris. Jesse will see what he can do. Have some good sponsors already. Sarah: Communication - need some volunteers to help secure donations, day of, etc – offer volunteer credits (Brenden enter DIBS). Registration – Brenden to add online registration. Add reminder that need to denote what check is for!
 - Fundraising – Brenden, Paint Night is 19th Turner Hall. Looking at restaurant nights. Still looking at what to do for fundraising itself. Possibly cards.
 - Fall Kickoff – Steve come with options next time.
 - Taste of Madison – Sam / Jesse.
 - Look into Shake the Lake for next year.
 - WAHA Grant & Steve Stricker Foundation – Katy. We are perfect fit for Steve Stricker Foundataion – could pursue to offset costs of dryland training at UW Health. Jim Sheahan and Sarah Moriva will work on grants.
 - Recruitment – Pat (no updates)

- 7:308:20 Financials Update – Brenda. Informational 10 min

Not a lot to report. Got bill for 4th quarter concessions \$1250. Paid. Updated Quickbooks - \$220. WAHA Region 4 \$105, paid. Memorial Day parade – Katy talk to Pat. Financial status \$36k in bank, have not collected any outstanding member fees. IRS issue – confusion on appeal letter so never filed. Mary is now taking care of.

- 8:10-25 Concessions

- Paid position & how much? – URGENT decision. Have not negotiated with Steve yet. Last year was \$500 per co lead – new tablets, DIBS, new co-lead, etc as reasons for increase. Previous years \$500 total.
- Motion that open up 2 positions – \$250 for scheduling position and management of volunteer hours \$750 for concessions operations management position with no concession hours to be filled and approved by Board on an annual basis

1st Ted 2nd Brenda Approve All Opposed 0 Sarah to post position ASAP.

- Proper Certification – Katy to update

- 7:108:40 Player's Health: OIC Feedback. Discussion and ~~Decision~~ 20 min.

OIC had a few comments coming in; mostly positive. Downside is families are sharing medical info, security. Onus on coach to input data – a good thing for info, not necessarily any time savings. Katy will talk to Toby.

- 9:00 WAHA Meeting August 5-6 – Informational. Chad Craighill might go. Brenden going. Possibly Steve.

- 9:159:00 Player Transfer Requests Discussion 20 min
9:00 motion to close session Ted/Steve. All approved.

9:15 motion to come out Kevin/Brenden all approved

Motion to grant Hrodey a release Ted/Brenden Approved 0 Opposed All. Motion denied. Katy to notify family.

- Feedback from OIC on releases. Marc G.

- Ice update: Sun Prairie no ice, Oregon gave us some ice (38 hours) 6:45 and 8, McFarland 4 and 9pm, Sauk has no ice, Beaver Dam might have ice, Shell about 20 hours = should be sufficient ice. Other options for morning practices if needed, or Sunday afternoon.

- Goalie equipment – Marc touch base with Dan on what might need.

- 9:35 Bucky's Mighty Mites Discussion 15 min

- Board Lead – Sam talk to Matt Hansen

- Response to Badger Contact

- 8:309:55 pm Finalize Fees 2016-2017 Season – Decision & Timeline set by EOD on Wednesday

Fees based on:

- 4 squirt teams – 48 skaters
- 4 peewee teams – 55 skaters (assuming no U10/14 move up)
- 2 bantams – 25 skaters
- 22 hours of practice ice per team

- 12Squirt/13Peewee/14Bantam games

- Deposit - Skating Level

Level 1 - Session 1 \$50

Level 1 - Session 2 \$50

Level 1 - Sessions 1 & 2 \$75

Level 2 \$175

Mites \$200

U10/U14 \$200

Squirts \$300

Pee Wee \$300

Bantam \$300

- Tshirts at team level – not included in fees.

- 1 Playoff game included in base fees

- Tournament – if make state, get billed then.

- +\$5 forms/admin fee

- +\$25 dryland training at UW Sports for travel teams

- Fundraising OK. Option for buyout \$75 (\$40level 1)
- Installment payments due 11/15, 12/15, 1/15.
- Motion to approve fees.

1st Ted 2nd Jim Approve All Opposed 0

- Adjourn – 10:32

1st Sarah 2nd Jesse Approve all Opposed 0