



## WHAM Meeting Minutes

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| <b>Date:</b> 9/12/16                                                 | <b>Time:</b> 6:30pm-9:30pm         |
| <b>Location:</b> Davanni's Edina: 5124 Gus Young Ln, Edina, MN 55436 | <b>Minutes by:</b> Katherine Lemke |

| Meeting Attendees                                  | 6-13-16 | 8-22-16 | 9-12-16 | 10-10-16 | 11-14-16 | 12-12-16 | 1-9-17 | 2-13-17 | 3-13-17 | 4-10-17 | 5-8-16 |
|----------------------------------------------------|---------|---------|---------|----------|----------|----------|--------|---------|---------|---------|--------|
| <b>President:</b> Gina Wright                      | X       | X       | X       |          |          |          |        |         |         |         |        |
| <b>Secretary:</b> Katherine Lemke                  | X       | X       | X       |          |          |          |        |         |         |         |        |
| <b>Treasurer:</b> Jan Mohrfeld                     | X       | X       |         |          |          |          |        |         |         |         |        |
| <b>Vice-President A:</b> Chelsea Ray               | X       | X       | X       |          |          |          |        |         |         |         |        |
| <b>Vice President B:</b> Loree Block               | X       | X       | X       |          |          |          |        |         |         |         |        |
| <b>Vice-President C:</b> Julie Hokeness            | X       | X       | X       |          |          |          |        |         |         |         |        |
| <b>MN Women's Hockey Dir:</b> Nancy Wefler         |         | X       | X       |          |          |          |        |         |         |         |        |
| <b>USA Hockey Liaison:</b> Doug Foster             | X       | X       |         |          |          |          |        |         |         |         |        |
| <b>League Admin:</b> Erika Hockinson-Spande        | X       | X       | X       |          |          |          |        |         |         |         |        |
| <b>Bookkeeper:</b> Nicky Golbeck                   | X       |         |         |          |          |          |        |         |         |         |        |
| <b>Referee Supervisor:</b> Krissy Morrison Langley | X       | X       | X       |          |          |          |        |         |         |         |        |
| <b>Vice-President B (outgoing):</b> Beth Chaplin   | X       |         |         |          |          |          |        |         |         |         |        |
| <b>A2 Commissioner:</b> Janet Ploncinsky           |         | X       |         |          |          |          |        |         |         |         |        |
| <b>B1 Commissioner:</b> Val Guse                   |         | X       | X       |          |          |          |        |         |         |         |        |
| <b>B2 Commissioner:</b> Gina Magstadt              |         | X       |         |          |          |          |        |         |         |         |        |
| <b>B3 Commissioner:</b> Terasa Bonifas             |         | X       |         |          |          |          |        |         |         |         |        |
| <b>C1 Commissioner:</b> Geri-Anne Zubich           |         | X       |         |          |          |          |        |         |         |         |        |
| <b>C2 Commissioner:</b> Suzie Levy                 |         | X       |         |          |          |          |        |         |         |         |        |
| <b>C3 Commissioner:</b> Cathi Rude                 |         | X       |         |          |          |          |        |         |         |         |        |

| TOPIC                                   | DISCUSSION                                                         | ACTION ITEMS/WHO |
|-----------------------------------------|--------------------------------------------------------------------|------------------|
| <b>Approval of Last Meeting Minutes</b> | August Board Meeting Minutes were approved by the Board via email. |                  |



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| <b>Action Items:</b>                               | <ul style="list-style-type: none"> <li>• Update Website Content: Weather Policy, Secure Access to Manager Emails</li> <li>• Create a WHAM/Women's Hockey Archive</li> <li>• Finalize and Approve 16'-17' Budget</li> <li>• WHAM Officials: General Membership Meetings, Ref Corner, Rules Cheat Sheet</li> <li>• Document of Processes (Binder, PDF)</li> </ul>                                                                                                                                                                                                                                                                                                                  |                 |
| <b>President's Report: Gina Wright</b>             | Nothing Further to Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |
| <b>Secretary's Report: Katherine Lemke</b>         | Nothing Further to Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |
| <b>League Admin Report: Erika Hockinson-Spande</b> | Nothing Further to Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |
| <b>Treasurer's Report: Jan Mohrfeld</b>            | <ul style="list-style-type: none"> <li>• Will review and approve Budget at October Board Meeting</li> <li>• WHAM Officials - \$20 registration fee for referees             <ul style="list-style-type: none"> <li>○ \$12.50 is for arbiter</li> <li>○ \$7.50 will go to a development fund = ~\$800 total</li> </ul> </li> <li>• New Accountant – Dan Petersen of Hinrichs &amp; Associates             <ul style="list-style-type: none"> <li>○ specializes in nonprofits</li> </ul> </li> </ul>                                                                                                                                                                               | <b>Mohrfeld</b> |
| <b>A Vice-President's Report: Chelsea Ray</b>      | <ul style="list-style-type: none"> <li>• Future Focus             <ul style="list-style-type: none"> <li>○ Effect of A-Elite Players Dropping Down to A1</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                 |
| <b>B Vice-President's Report: Loree Block</b>      | <ul style="list-style-type: none"> <li>• B1 Duluth Games             <ul style="list-style-type: none"> <li>○ According to MN Hockey teams must wait 3hrs from the end of one game to the beginning of another                 <ul style="list-style-type: none"> <li>▪ The board agreed to allow teams to play games less than 3hrs apart at their own discretion</li> </ul> </li> </ul> </li> <li>• October 1<sup>st</sup>/2<sup>nd</sup> Assessment at Red Solo Cup Tournament             <ul style="list-style-type: none"> <li>○ Similar accommodations will NOT be granted in the future – skaters will need to sign up for a scheduled assessment</li> </ul> </li> </ul> |                 |



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| <b>C Vice-President's Report:</b><br><b>Julie Hokeness</b>        | <ul style="list-style-type: none"> <li>• Email commissioners/managers a reminder that teams are NOT allowed to pre-schedule games for the season</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                     |
| <b>MN Hockey Women's Director:</b><br><b>Nancy Wefler</b>         | <ul style="list-style-type: none"> <li>• Resurrecting the Women's Committee               <ul style="list-style-type: none"> <li>○ First Meeting is Thursday, September 15<sup>th</sup></li> </ul> </li> <li>• MN Hockey Fall Board Meeting is September 16<sup>th</sup>-18<sup>th</sup> in Grand Rapids, MN</li> <li>• Affiliate Agreement               <ul style="list-style-type: none"> <li>○ WHAM Officials liability should be covered under WHAM</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                     |
| <b>USA Hockey Girls' / Womens' Liaison:</b> Doug Foster           | <ul style="list-style-type: none"> <li>• Declaration for Nationals are due 10/1</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                     |
| <b>WHAM Referee Supervisor:</b><br><b>Krissy Morrison Langley</b> | <ul style="list-style-type: none"> <li>• Duluth Officials               <ul style="list-style-type: none"> <li>○ Will NOT sign up with WHAM Arbiter as they're already paying to be included on 4-5 other arbiter accounts in order to officiate</li> <li>○ Duluth Referee Scheduler will NOT schedule via WHAM Officials arbiter account                   <ul style="list-style-type: none"> <li>▪ Will Invoice WHAM for games scheduled</li> </ul> </li> <li>○ Duluth Supervisor will evaluate referees officiating WHAM games, and report to Langley</li> </ul> </li> <li>• WHAM Officials Board Members               <ul style="list-style-type: none"> <li>○ Heidi Larkin, Paul Kill, Tom O'Brian</li> <li>○ Will have certain members complete an independent contractor agreement</li> </ul> </li> <li>• WHAM Officials will have three general membership meetings               <ul style="list-style-type: none"> <li>○ Currently scheduling those</li> </ul> </li> <li>• Future Goals               <ul style="list-style-type: none"> <li>○ Revamp the Ref Corner on the WHAM Website</li> <li>○ Create a cheat sheet of general WHAM rules for the officials</li> </ul> </li> </ul> | <p style="text-align: center;"><b>Langley</b></p> <p style="text-align: center;"><b>Langley</b></p> |
| <b>Communications Director:</b> Chelsea Ray                       | <ul style="list-style-type: none"> <li>• WHAM Wednesday Newsletter               <ul style="list-style-type: none"> <li>○ Synopsis of Fall Scheduling Meeting Power Point w/ Key Dates</li> <li>○ Goalie Clinic</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <p style="text-align: center;"><b>Ray</b></p>                                                       |
| <b>Old Business</b>                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                     |
| <b>Fall Scheduling Meeting</b>                                    | <ul style="list-style-type: none"> <li>• Left over giveaways from Nationals will be handed out randomly to attendees</li> <li>• Dave's Sporting Goods (Gold Sponsor) will be present w/ apparel, info for jersey orders and referee bags</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                     |



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|                                   | <ul style="list-style-type: none"> <li>• Spande will send a master copy to Division Commissioners/Managers by Thursday             <ul style="list-style-type: none"> <li>○ The spreadsheet will have tabs with multiple viewing options (by date, by team, etc)</li> <li>○ Individuals will be in charge of printing out their own copies</li> </ul> </li> <li>• Scoresheets will be passed out to each team</li> <li>• Agenda             <ul style="list-style-type: none"> <li>○ Referee Introduction – Heidi Larkin and Jeff Carlen                 <ul style="list-style-type: none"> <li>▪ Game Change Fee: \$25 for 31 days+, \$75 for 30 days and under                     <ul style="list-style-type: none"> <li>• cc' League Admin for all game changes</li> </ul> </li> <li>▪ Rule Reminders                     <ul style="list-style-type: none"> <li>• 6 players minimum to start game</li> <li>• home team provides the score sheet</li> <li>• Scorekeeper must be 18+</li> <li>• 3 penalties = game ejection/5 penalties = game misconduct</li> </ul> </li> </ul> </li> <li>○ Handbook Changes                 <ul style="list-style-type: none"> <li>▪ Players will be illegal if they did not receive approval to drop-down</li> <li>▪ Players that have NOT played in WHAM for 2+ years do NOT need to reassess, but must play at the level they last played or higher</li> </ul> </li> <li>○ Weather Policy</li> <li>○ Division Updates</li> <li>○ Key Dates</li> <li>○ Treasurer Update - Budget</li> <li>○ Highlights: Nationals, Accomplishments over the past year –WHAM Officials, Rebuilding of A2</li> <li>○ Roadmap</li> <li>○ Development</li> </ul> </li> <li>• Logistics             <ul style="list-style-type: none"> <li>○ Katherine - Donuts</li> <li>○ Gina - Coffee</li> <li>○ Julie- Water, Napkins, Creamer, Cups, Sugar</li> <li>○ 7:45am to set-up</li> </ul> </li> <li>• Managers from A1 and C3 need to bring check-books to pay for odd ice time</li> </ul> |  |
| <b>Lord Fletcher's Tournament</b> | <ul style="list-style-type: none"> <li>• # of Teams             <ul style="list-style-type: none"> <li>○ Open A – 2 (of 4) Teams Have Registered</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |



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|                                   | <ul style="list-style-type: none"> <li>○ B1 – 1 (of 4) Teams Have Registered</li> <li>○ B2 – 0 (of 4) Teams Have Registered</li> <li>○ B3 – 1 (of 4) Teams Have Registered</li> <li>○ C1 – 4 ( of 4) Teams Have Registered – FULL</li> <li>○ C2 – 0 (of 4) Teams Have Registered             <ul style="list-style-type: none"> <li>▪ Due to the lack of interest from the Open A Division, the Board agreed to open it up to C2</li> </ul> </li> </ul>                                                                               |                                                                              |
| <b>Website Updates</b>            | <ul style="list-style-type: none"> <li>• Check website and email Spande of needed changes             <ul style="list-style-type: none"> <li>○ Remove links/attachments for weather policy, and/or update</li> </ul> </li> <li>• Members must login to access manager emails</li> </ul>                                                                                                                                                                                                                                               | <b>Hokeness<br/>Spande</b>                                                   |
| <b>New Business</b>               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                              |
| <b>Documentation of Processes</b> | <ul style="list-style-type: none"> <li>• Document of Processes (Binder, pdf):             <ul style="list-style-type: none"> <li>○ Scheduling (timeline)</li> <li>○ Calendar of Events                 <ul style="list-style-type: none"> <li>▪ Fall Meeting Venue</li> <li>▪ Development</li> <li>▪ Tournaments – Year End Tournament</li> <li>▪ Spring Meeting – Manager Responses                     <ul style="list-style-type: none"> <li>• Information isn't getting to members</li> </ul> </li> </ul> </li> </ul> </li> </ul> | <b>Spande, Lemke<br/><br/>Lemke<br/>Morchinek<br/>Spande<br/>Wright, Ray</b> |
| <b>Year End Tournament</b>        | <ul style="list-style-type: none"> <li>• Game Days             <ul style="list-style-type: none"> <li>○ Wednesday Evening, Thursday Evening, Saturday ~11:00am and after, Sunday</li> </ul> </li> <li>• Number of Teams per Division             <ul style="list-style-type: none"> <li>○ A1 - No Teams</li> </ul> </li> </ul>                                                                                                                                                                                                        |                                                                              |
| <b>Next Meeting Date:</b>         | October 10 <sup>th</sup> , 2016 6:30pm-9:30pm<br>Davanni's Edina: 5124 Gus Young Ln, Edina, MN 55436                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                              |