


# How does a Volunteer claim a Dib Item?

By claiming a Dib Item, you are agreeing to volunteer for that shift.

**Step 1:** Log In and make sure you on Force Soccer home page. You may have access to more than one organization site. If so, click on My Sites (picture of Globe next to user name ) to find Force Soccer.

**Step 2:** Select the Dibs Tab

**Step 3:** Here, you can browse available Dib Sessions and claim responsibility for Dib Items. You then complete Dib Items to fulfill your Dib Session requirements. To begin claiming Dib Items, click on an Available Session (below example is Athlos Door Monitor).

## Force Soccer Club Dib Sessions

ACTIVE ARCHIVED

"Dibs" is an online tool that helps keep members organized by providing a platform to assign and claim responsibility. Site members can browse Dib Sessions below and claim responsibility for Dib Items. Members then complete Dib Items to fulfill their Dib Session requirements.

DIB SESSION	ATHLETE	PROGRESS
You have no Dib Sessions.		

**AVAILABLE SESSIONS**

DIB SESSION
Athlos Door Monitor (Jan-April) - SIGN UP NOW!

**Step 4:** Select a Dibs Item to Claim (you may have to adjust dates and click filter)

LIST VIEW CALENDAR VIEW

Has Date/Time From: 12/03/2017 Location: All Category: Any Credit Value: (blank for any) Status: All

Has no Date/Time To: 04/30/2018

**FILTER DIB ITEMS**

PAGE 1 OF 6  
Displaying Results 1 - 30 of 180

ITEM	CREDITS	LOCATION	ATHLETE	FULLFILLER	STATUS	DATE/TIME	CATEGORY
Door Monitor	1.5	Athlos Leadership Academy	-	-	Unclaimed	01/02/2018, 5:15pm CST - 8:45pm	Door Monitor
Door Monitor	1.5	Athlos Leadership Academy	-	-	Unclaimed	01/02/2018, 7:00pm CST - 8:45pm	Door Monitor

**Step 5:** Select Claim this Dib Item

Dibs > Go to Session... > Door Monitor



## DOOR MONITOR

01/02/2018, 5:15pm CST - 8:45pm

Make sure players/parents can get in and out (doors are self locking). Monitor lobby and hallway to ensure all guests are behaving. Report issues to trainers (already onsite)

Location: Athlos Leadership Academy

Category: Door Monitor

Dib Session(s): Athlos Door Monitor (Jan-April) - SIGN UP NOW!

[Claim this Dib Item](#)

Credit Value: 1.5

Credit issued upon completion.


Status: Available

This Dib Item is available to be claimed.

Cancellation Prohibited: 2 days before event.

After claiming this item, responsibility can be canceled until Sun Dec 31st 2017, 5:15pm CST

**Step 6:** Select the Athlete and type in Fulfiller Information. Then select Claim Dib Item.

EDIT	CLOSE
 <b>CLAIM "DOOR MONITOR"</b> Are you sure you want to claim responsibility for this Dib Item?	
Dib Item: Door Monitor	
Date: 01/02/2018, 5:15pm CST - 8:45pm	
Description: Make sure players/parents can get in and out (doors are self locking). Monitor lobby and hallway to ensure all guests are behaving. Report issues to trainers (already onsite)	
Credit Value: 1.5	
* Athlete: <input type="text" value="Hanna Lee"/>	
* Dib Session: Athlos Door Monitor (Jan-April) - SIGN UP NOW!	
* Fulfiller Name: <input type="text"/>	
<small>First and last name of person who will complete the Dib Item.</small>	
* Fulfiller Phone Number: <input type="text"/>	
* Fulfiller Email Address: <input type="text"/>	
<input type="button" value="Claim Dib Item"/>	

If you go back into DIBS, you will see your session that you have selected and what, if any progress, has been completed.

DIB SESSION	ATHLETE	PROGRESS
ATHLOS DOOR MONITOR (JAN-APRIL) - SIGN UP NOW!	Angie Lee	0% 0.0 Completed 1.5 Claimed 3.0 Needed

This will also show up on your Dashboard, under Dibs.

The screenshot shows the Dibs dashboard interface. On the left is a dark sidebar with navigation options: Dashboard, Schedule, Messages (104), My Teams, My Profile, Household, Groups, Bills, Registrations, Purchased Items, Dibs, My Access, My Ngin Widget, and Account Settings. The main content area features the Dibs logo and a description: "Dibs" is an online tool for organizing volunteer opportunities. You can browse and claim responsibility for Dibs Items to fulfill your Dibs Session requirements.

**Active Sessions**

DIB SESSION	ATHLETE	PROGRESS
Athlos Door Monitor (Jan-April) - SIGN UP NOW! Force Soccer Club	Angie Lee	0% 0.0 Completed 1.5 Claimed 3.0 Needed

**Claimed Items**

DIB ITEM (CREDITS)	SESSION	DATE / TIME	ATHLETE / FULFILLER	STATUS
Door Monitor	Athlos Door Monitor (Jan-April) - SIGN UP NOW! Force Soccer Club	01/02/2018, 5:15pm CST - 8:45pm	Angie Lee Angie Lee	Claimed

**Note:** When a you claim a Dibs Item, an Admin from the organization must grant completion of the item for you before your account receives the credit value.