

Hopkins Royals Boys Basketball Association

January Monthly Meeting Minutes

Wednesday, January 13, 2016 7:00 p.m.

Minnetonka Community Center

Meeting Attendance:

Bobby Ciatti
Dana Johnson
Andrea Rauser
Tim Hoffman

Byron Hill
Tony Corwin (by phone)
Jean Stout
Joan Frenz

Stacie Saunders
Brad Lane
Tim Omdahl
Conrad Chin
Amara Chesson

1. Call to Order/Minutes/Agenda Review

- a. Meeting was called to order at 7:01.
- b. The Minutes of the December 2015 Board meeting were reviewed and approved.

2. Reports/Critical Discussions

a. Treasurer Update

- i. \$50,828 in bank
- ii. \$2640 in outstanding outgoing checks that have not been cashed and paid
- iii. We have not yet paid for the State Tournament (\$3,080)
- iv. The Month to Month was reviewed
- v. Insurance Update
 1. Sexual abuse coverage won't be available until March. Since that is when the season ends, we will wait until renewal to get the coverage.

b. Team Parent Coordinator Update

- i. FMSC on Monday
 1. Two slots reserved 2:30-4:30 and 6:30-8:30.
 2. The later slot was overwhelmingly preferred and is full. We have enough for the earlier slot, but will keep this in mind for next year.
- ii. State Tournament
 1. They will no longer require age and school verification prior to the tournament, but teams must be able to verify on site in case of a

protest. Protests will cost \$100 so are unlikely, but teams must be prepared.

c. Coaching Update

- i. Hopkins teams are now 119-76 through the Apple Valley tournament: 15 firsts, 8 seconds, 11 thirds⁴⁷⁻²⁷
- ii. 25-10 at Apple Valley
- iii. 8 Silver Update
Apple Valley - This was the first tournament that 8C played at 8B. They were 3-1 and won consolation champs.
- iv. 4 Blue Update
Switching of the coaches' positions did not go as smoothly as we would have hoped due to word getting out to the head coach's family in advance. That being said, things are going well for the team.
- v. Mid-season Survey
 1. Mid-season survey has been extended to Thursday.
 2. 66 responses so far. The only team without a response is 5C.
 3. Historically, what Bobby has done is broken down the responses to put together a report for each coach. Need to be able to link the comment with the coach, so they can't be compiled.
 4. A question was raised regarding a potential conflict of interest with Bobby being a coach and the compiler. Stacie and Dana will compile the results.
 5. Traditionally, the compiled responses have been shared with the coaching directors who compare against their own observations of the coach. Last year the board got a PDF packet with the results. Compiled results will be shared with the Board.

d. Hopkins Tournament Update

- i. Registration:
 1. 137 Teams are now registered (this is 95% of last year's capacity)
- ii. Board Presence:
 - Board members were assigned to each site and those assignments were discussed. Bobby stressed the importance of everyone being there the whole day, both days.
- iii. Volunteers:

1. All shifts are now covered
2. Amara will have the list to Bobby by Friday
3. Byron has high school students lined up. We will not need to hire volunteers this year.

iv. Concessions:

1. Donated Food Items: Hopkins will allow up to 4 “donated items” but will only allow us to bring in one beverage, one entrée and two snacks/treats. Donated items will be:
 - a. Gatorade
 - i. Andrea has ordered 46 cases from Costco – 20 red/orange/yellow and 26 “blue frost”.
 - ii. Tim and Bobby will pick up and deliver to the sites between 2 and 3 on Friday.
 - b. Pizza
 - i. As in the past, we will order from Gina Maria’s
 - ii. Pizzas will be 8 slices per at \$3.00 a slice.
 - c. Ben & Jerry’s
 - i. Andrea has been working with the catering manager at the Wayzata Ben & Jerry’s to provide 6 oz. prepacked ice cream cups in four flavors. Ben & Jerry’s supplies the prepacked ice cream, plug in freezers, spoons and signage.
 - ii. Cost is \$2.75 per unit, and we will sell for \$4.00 a cup, which is slightly less than what they charge in the store
 - iii. Ben & Jerry’s will make an initial delivery of 200 cups evenly divided between sites, with the delivery on Saturday between 8:30 and 9:00.
 - iv. We have been given contact information should we need to replenish.
 - d. Welch’s Fruit Snacks
 - i. Andrea has purchased 8 boxes of 36.
 - ii. These will be sold for \$1.00 for a margin of roughly \$.70 per unit.
 - e. Food Truck
 - i. A 4th grade family has a food truck that sells chicken wings and other barbeque type items.

They will be allowed to set up inside the building. They will not sell drinks, and the menu will not conflict with the concessions menu. We will receive 40% of the profits.

2. The high school set up was discussed. We will use the concessions stand rather than setting up in the mall area. This should save us some money on rent.
 3. High school volunteers and board members will be given \$3.00 in vouchers. To avoid accounting confusion, the vouchers will be in \$1.00 increments.
- v. Referees are set. We will have a referee room stocked with water.
- vi. EMTs
1. There will be EMTs at each site. Between Court 3 and 4 at HHS and in the hallway outside entrance to the activity structure at North.
 2. They have been forewarned that we won't have ice available.
- vii. Tourneyville / Brackets
1. The Brackets are complete. The only complaints Bobby has received thus far are from a Hopkins family over having to play an early morning game after a late night game on Saturday, and from a team that wanted to move from the 7B bracket to a 7C pool.
 2. Printing of large-sized brackets: Tim is having some printing trouble. If not resolved by Friday am, Conrad will take the file to a local printer and have two copies of each printed.
 3. Bobby will give copies to Joan to use at the North Site Director's desk.
- viii. Vendors
1. The two vendors who expressed interest in setting up tables have both agreed to pay a site fee of \$50 in lieu of a revenue sharing arrangement. They will set up in the area outside concessions.
- ix. Silent Auction
- There will be a silent auction set up at the tournament. Auction items will include tickets to a Timberwolves suite on 3/2/2016 and Timberwolves gear

- x. Signs
A list of signs was reviewed. Joan has all printed, laminated, and divided by site.
- xi. Supplies for each court have been taken care of. Jean will hold on to the Sunday score sheets so that things don't get confused.
- xii. Admissions
 1. There was general discussion regarding how admissions were to be handled this year, and the procedure for basically "credentialing" all volunteers working admissions.
 2. Tim is handling getting change. We are good with stamps, but Tim will check to make sure that we have enough ink.
- xiii. Preparation/Set Up.
 1. We can do a Friday night set up at North beginning at 6:30 p.m. We cannot have access to the high school until Saturday.
 2. Board members should arrive at 6:00 a.m. Saturday to set up the high school and on Sunday be at their respective sites at 6:45 a.m.
 3. Doors open at 7:00 a.m.

e. All other action items were deferred to the February 2016 meeting.

Meeting adjourned at 8:53

Next meeting February 10 , 2016, 7:00 at the Minnetonka Community Center