



ACYHA Board Of Directors Monthly Meeting Minutes - Approved November 2016

Meeting Type: Monthly meeting
Date: November 14, 2016
Time: 6:30 pm
Location: New Hope Ice Arena - Meeting Room #1

Attendees:

P	Buck Humphrey - Chair	P	Jeff Pappas- Vice	E	Eric Jeffreys-Berns - Trea	E	Jim Tuchtenhagen - D3
P	Julie Ann Schmidt - Sec	P	Dave Essen - BTT	P	Jerry Mlekoday - GTT	P	Matt Cook - ACE
P	Tawnia Johnson - CD	P	Kirk Anderson - ED	P	Mark Lucas - Ice Sch	P	Carla Schoenberg - SFD
P	Brian Thul - Mite	P	Jay/Lisa Annis - CMD	P	Crissy Ginther - Reg	P	Jenn Sondral/ Susie Melynychuk - TD
P	Stephanie Smith - VPD	P	Tim McGlone - SS	A	Scott Gaul - At Large		

Add'l Reps:

P	(NV) Rachelle Erickson - Web	E	(NV) Tracee deNeui - GM	A	(NV) Jon Dimich - Ast ACE	P	(NV) Assist Treas Anne Saffert
P	(NB) Catherine Hansen - Eval Cord	P	(NB) Dawn Speltz - AMC				

A Absent E Excused P Present

Guests:

17 Current Voting members; 10 required for quorum, so quorum is met for this meeting

6:30 Call to Order by Buck Humphrey
Roll Call, above

Chairmen Report Buck Humphrey - Possible Pond Hockey Tournament over the holiday break, the dates are a challenge as Christmas and New Year's both fall on the weekend. Jeff, Tim, Matt and Buck will start to head up this project. We need to check the High School schedule and the ice schedules. More to come.

Canadian Pacific Holiday Train - Saturday December 10th arrives at 2:20 pm, show at 2:30 pm New Hope Arena. (Flyer attached) Member might want to check it out, and plan for extra activity at the rink.

Vice Chair Jeff Pappas - Dry Land update, we are started and on track.

Jr Gold - We might only have about 5 kids registered for Jr Gold. We have been looking into other club teams to co-op with and or place where we could waive our kids out to. There are a few other club that also do not plan to have a Jr. Gold team. Right now if we do not have a team we will waive out the interested kids. More to come.

Motion to approve the October minutes by Buck, second. Approved

Gambling Report - provided by Buck in Tracee's absence. See attached.

Motion to approve the monthly report, to approve expenses for December 2016 at \$31,827 and approval to make payment to the ACYHA in the amount of \$10,000 for ice time for October 2016 by Tawnia, second. Approved.

Treasurer Eric Jeffreys-Berns - Monthly update sent in advance, and attached. Buck ran thru some numbers:

- o Income - Registration income \$47K, Misc. Income \$3K (includes learn to skate and MN Hockey for Coaches)
- o Cost of Goods Sold - Scholarships \$400, Shared ad revenue with New Hope \$3.7 K
- o Expenses - New Hope Ice Fees \$71K, Tournament Reg for travel teams \$8.5K, Coaching /Skills \$25K, Admin/misc. \$3k, Equipment \$13K

Julie Ann reminded on behalf of Eric, please look at your current spending compared to your budget and bring any issues up if you see them now.

Reminder that we have a new Tax exempt certificate - sent out via email. (attached and on web site) Please use if it applies to you. Julie Ann will update the managers.

District Three Report Jim Tuchtenhagen - Recent meeting update sent out via email. Attached. Points to note:

- New Score sheets for games and tournaments
- Discussion of going to a true balanced schedule. Will look at in the next months. Currently D3 tries to schedule 16 to 18 games per team. If going to a true balanced schedule, some teams (Coaches and Team Managers) will have to work the phone hard with other Teams / Districts to fill up a season of games. This is due to small number of teams at a particular level

Secretary Julie Ann Schmidt - Manager Update. We had a great managers training. Good questions and the senior's managers were a real asset to the new managers. Crissy was a great help - thank you to all board members who attended. There are some basic bits of info that would be helpful for a person to know prior to walking in that room. Might prep up some mini videos that a brand new parent can watch to give them some back ground.

Will look at adding a post event survey to parents. Some good feedback on things to remind the managers about this week, thank you. Will continue to update the manager after each board meeting.

Guidelines Document - tabled to next month. There are a few last sections to tweak.

Evaluations Report Catherine Hansen - All the tryouts are done. There were ten requests for numbers at every level, there was one one-on-one. We want to update the sheet to make it a bit more idiot proof and be able to kick out reports by jersey number alone. Looking to support the evaluation for coaches for the mid-year and end of the year evaluations. We need to determine a better process for purchasing and planning for the food, Catherine was able to float and get reimbursed but others might not be able to.

Boys Travel Teams Dave Essen - Gate fees/team fees . Our current policy is that travel teams get three tournaments registrations fees covered by the association. That does not include the gate fees, which are part of the team fees. But now there are some tournaments that wrap the gate fees in to the registration so we have been billing a portion of the registration (deemed to be the value of the gate fee in that registration) back to the teams. This is a bit arbitrary, Dave suggested that look at having a more concrete policy on this. Maybe a budget per team on what can be spent on tournaments.

Eric, Susie, Jenn, Dave, Murray will review this tournament data, get feedback and present a proposal to Executive Committee at the December exec meeting (Dec 5th) and the proposal will go out with the December agenda for a motion to be approved at the December meeting. Julie Ann will include the new approved policy in the guidelines.

MITE Dawn Speltz - We had a 70% sign up rate from the learn to skate events; we are happy with that response. Mite Registration is on par with where we expected to be. We unfortunately cannot make changes to the site on our mobile phone, this feature just does not exist within ngin, much to our disappointment.

New Half Boards - they arrived. Thank you for the help in unloading.

We need to look at "Try Hockey for Free" and "Learn to Skate", how many we do and how the Mite roles are divided up. Dawn and Brian will work on this and come back with a proposal.

A special thanks to all the coaches and volunteers that help support the try hockey for free dates and learn to skate. Without your help these event could never happen!

Mite Coaches Meeting: Over 30 mite coaches volunteered their time to attend a clinic facilitated by Wes Bolin from MN Hockey. Brian sends a special thanks to Wes and all the coaches that participated in the clinic. It was a great way to kick off the mite season!

Parent meetings were conducted for all mite levels. Thank you to all the parents that were able to attend, please reach out to Dawn or Brian with any questions or concerns. A special thanks to Dawn and Crissy for their work to support our parents.

Volunteer Director Stephanie Smith

Concussion Testing - North Memorial Maple Grove is \$5 if you go to them and \$10 if they come out to us. We would need a computer lab for them to come to us. North Memorial will hold the data and it can be transferred to any other doctor like any other medical file. It takes 35-40 minutes for the testing and at their site they take 5-6 people at a time.

We discussed if we should make this mandatory for all travel teams, not enough support this year. Julie Ann will send out the details to the managers to share with teams.

ACE Director Matt Cook

Motion to appoint Murray Ginther Squirt A, Ted Gorgos Squirt B2 Blue, Eric Marsh Squirt B2 White, and Grant Anderson Squirt C by Matt Cook, second. Approved.

Girls Travel Teams Director Jerry Mlekoday

Motion to change the guidelines by adding additional clarification regarding girls wishing to change what program they play in (boys or Girls) after they register but before tryouts. The new policy below will be added to the guidelines and the locations that already reference this will reference back to the new section.

Motion to approve the following added wording to the Policy and Guidelines document:

For girls who register to play on the boys or girls side of the program but change their mind on which side of the program they want to play on prior to tryouts, they must submit a request to change programs in writing by September 1st. The Change request will following process below:

- 1. The player must play at an age appropriate level.**
- 2. The player must notify the Boys Travel Teams Director and Girls Travel Teams Director in writing prior to September 1 of their intent to change programs.**
- 3. Once the parent request is approved by the Boys Travel Teams Director and Girls Travel Teams Director, the girl will be moved to the other program. She must stay with the new program for the duration of that season. She will NOT be allowed to change back to the original program that season. ACYHA board will be so notified with written confirmation of all girls approved to switch programs.**

By Jerry, seconded. Approved.

Sales & Marketing Director Carla - the first Cub bagging was a success, we made \$850, half (\$425) to the Association and half to the players. We will hold another one this Friday. There is a limit to the age level that can participate.

Oil change info is coming and will be emailed out - Julie Ann will share with the managers. Wreath sales winners are announced, wreaths are in this week.

8:05 pm adjournment

Preliminary minutes respectfully submitted by Julie Ann Schmidt, Secretary, November 16, 2016. Approved December 12, 2016.

*People Get Ready...
There's a Holiday Train a 'Comin'!*



Canadian Pacific Holiday Train
Saturday, December 10,
Arrives at 2:20 p.m., Show at 2:30 p.m.
New Hope Ice Arena,
4949 Louisiana Avenue N, New Hope, MN

Every year since 1999, Canadian Pacific's annual Holiday Train has made stops across the United States and Canada to spread holiday cheer and collect donations for local food banks.

This year, the festively lit train will stop in New Hope for the first time! The stop will feature a musical performance by recording artists Kelly Prescott and Colin James. Audience members are encouraged to donate heart-healthy nonperishable food items and cash to benefit The Food Group, which is based in New Hope. Warm refreshments will be available.

Parking will be limited. Visit the city website, www.ci.new-hope.mn.us, for more information about parking and a possible shuttle.



Donations benefit:





**ARMSTRONG COOPER
YOUTH HOCKEY ASSOCIATION**

MONTHLY GAMBLING REPORT TO MEMBERS - NOVEMBER 2016

MEETING DATE - November 14, 2016

ITEMS INCLUDED IN REPORT TO MEMBERSHIP OF ACYHA (SEE ATTACHED DOCUMENTS)

X	1 - G-1 Lawful Gambling Summary (Schedule A, B2, E)
X	2 - Copy of check register or itemized expense journal
X	3 - Copy of LG1010 Schedule C/D
X	4 - Copies of Distributor invoices or perpetual inventory records
X	5 - Copy of month-end inventory
X	6 - Copy of Itemized bank statement
X	7 - Correspondence with GCB, MN Revenue, IRS, Miscellaneous items
X	8 - P&L Statement
X	9 - Monthly Expense Approval - See below
X	10 - Review of recent and upcoming activities

BOARD APPROVAL ITEMS

X	Approval of monthly report to board
X	Approval for expenses for DECEMBER 2016 - \$31,827 Needs to be in Minutes.
X	Approval to make a payment to ACYHA in the amount of \$10,000 for ice time, for October 2016.
X	

1 - Checkbook balance end of OCTOBER 2016 - \$73,659.36

2- Profit for OCTOBER 2016 - \$17,639.08

3 - Had a Purse Bingo at the Sunshine Factory on 11/5/16. Was a great success.

4 - MAN CAVE BINGO AT PUB 42 on Saturday, November 19th at 1pm. Please encourage everyone you can to come to this, lots of great prizes for MEN and WOMEN.

5 -

Forecasting profits and plans for gambling money

Current running total of City taxes owed for 2016 - estimate \$19,250

To see additional details on revenue or expenses please contact Tracee L. deNeui 763.226.8372

Copy of this information must be included in meeting minutes (including pre-approved amounts)

See Page 2 for Monthly Expense approval for December 2016

ARMSTRONG COOPER YOUTH HOCKEY ASSOCIATION - PRE-APPROVAL FOR EXPENSES -

Pre-Approval: Allowable Expenses for December 2016

Payee	Purpose	Estimate	Actual	Approved
Compensation	Pay of employees	16,000		11/14/16
Pub 42	Rent	1750		11/14/16
Sunshine Factory	Rent	1750		11/14/16
New Hope Bowl	Rent	500		11/14/16
Broadway Pizza	Rent	900		11/14/16
Larson Allen	accounting	600		11/14/16
3 of Diamonds - Ben'	Pull tabs	9000		11/14/16
				11/14/16
Operation expenses	supplies	500		11/14/16
Storage unit	Storage unit	827		11/14/16
TOTAL		31827		

Pre-Approval: Lawful Purpose Expenditures for December 2016

Payee	Purpose	Estimate	Actual	Approved
MN Rev	taxes	25,000		
ACYHA	Donation	10000		
TOTAL		35000		

This report was presented to the organization by the Gambling Manager.

Signature, _____ Date: _____

AYHA Director

Signature, _____ Date: _____

ACYHA
Budget vs. Actuals: 2016-17 budget - FY17 P&L
June 2016 - May 2017

	Actual	Total Budget	% of Budget
Income			
4000 *REGISTRATION FEES	223,689.47	352,737.00	63.42%
4045 Refunds	-5,431.24	-7,440.00	73.00%
Total 4000 *REGISTRATION FEES	\$ 218,258.23	\$ 345,297.00	63.21%
4050 MISC INCOME*	6,236.52	2,275.00	274.13% see tab "4050"
4052 fee income	334.75	150.00	223.17%
4060 Interest Income	0.00	160.00	0.00%
4065 mite jamboree income	0.00	1,500.00	0.00%
4070 Volunteer Deposits	0.00	4,000.00	0.00%
4404 NHIA Ad revenue	1,702.00	5,000.00	34.04%
4901 Ice sold off INCOME	5,420.00	16,000.00	33.88%
Total 4050 MISC INCOME*	\$ 13,693.27	\$ 29,085.00	47.08%
4200 *ACYHA TOURNY INCOME*	34,400.00	64,000.00	53.75%
4217 merchandise sales	0.00	1,050.00	0.00%
Total 4200 *ACYHA TOURNY INCOME*	\$ 34,400.00	\$ 65,050.00	52.88%
4400 *FUNDRAISING income	309.94	1,600.00	19.37%
4401 Wreath Sales	0.00	54,000.00	0.00%
4403 Fundraiser buyout/deposit	0.00	4,750.00	0.00%
4405 Mite pancake breakfast	0.00	2,000.00	0.00%
Total 4400 *FUNDRAISING income	\$ 309.94	\$ 62,350.00	0.50%
4450 *SPONSORSHIPS*	0.00	5,000.00	0.00%
4700 *Gambling Income*	49,744.50	110,000.00	45.22%
4900 *Concessions Income*	0.00	30,000.00	0.00%
Total Income	\$ 316,405.94	\$ 646,782.00	48.92%
Cost of Goods Sold			
5000 Scholarships	0.00	7,500.00	0.00%
5015 bantam/U14 scholarships	500.00	0.00	
5016 pw/U12 scholarships	3,759.40	0.00	
5017 squirt/u10 scholarships	3,025.00	0.00	
5019 mite 3/U8 \$475 scholarships	400.00	0.00	
5021 mite 1 \$200 scholarships	200.00	0.00	
Total 5000 Scholarships	\$ 7,884.40	\$ 7,500.00	105.13%
5001 registration credits~mgrs/ice sched/registrar	0.00	15,450.00	0.00%
5030 bantam/U14 reg credits	4,950.00	0.00	
5031 pw/U12 reg credits	5,364.00	0.00	
5032 squirt/u10 reg credits	3,300.00	0.00	
5033 mite 3/U8 reg credits	700.00	0.00	
Total 5001 registration credits~mgrs/ice sched/registrar	\$ 14,314.00	\$ 15,450.00	92.65%
5090 fundraising invoices	0.00	36,700.00	0.00%
5200 Goalie Credits	0.00	13,175.00	0.00%
5201 goalie credit bantam/U14	4,050.00	0.00	
5202 goalie credit PW/U12	3,125.00	0.00	
5203 goalie credit squirt/U10	4,600.00	0.00	
Total 5200 Goalie Credits	\$ 11,775.00	\$ 13,175.00	89.37%
5300 Shared ad revenue w NH	3,742.50	4,000.00	93.56%
56650 bad debt	0.00	1,000.00	0.00%
Total Cost of Goods Sold	\$ 37,715.90	\$ 77,825.00	48.46%
Gross Profit	\$ 278,690.04	\$ 568,957.00	48.98%
Expenses			
6000 *FACILITIES FEES*	0.00	2,250.00	0.00%
6001 New Hope ice	71,340.00	270,000.00	26.42%
6015 BRECK	0.00	10,000.00	0.00%
6020 other ice time purchases	2,496.25	20,000.00	12.48%
Total 6000 *FACILITIES FEES*	\$ 73,836.25	\$ 302,250.00	24.43%
6200 *HOST TOURNAMENT EXPENSES	0.00	0.00	
6203 tourney ref fees~host	0.00	11,170.00	0.00%
6204 tourney advertising~host	960.00	720.00	133.33%
6205 tourney food~host	0.00	750.00	0.00%
6206 tourney sales expenses~host	0.00	975.00	0.00%

6207 tourney medical~host	0.00	3,025.00	0.00%
6208 tourney trophies~host	0.00	2,000.00	0.00%
6210 tourney printing~host	0.00	2,388.00	0.00%
6211 tourney give aways	0.00	5,000.00	0.00%
6215 MN Hockey tourney registration	200.00	1,000.00	20.00%
6250 tourney HOST	0.00	2,817.93	0.00%
Total 6200 *HOST TOURNAMENT EXPENSES	\$ 1,160.00	\$ 29,845.93	3.89%
6201 *TRAVEL AWAY TOURNAMENT REGISTRATION*	24,715.00	35,000.00	70.61%
6281 *DONATIONS*	0.00	5,000.00	0.00%
ESTIMATE ONLY Donations	5,000.00	0.00	
Total 6281 *DONATIONS*	\$ 5,000.00	\$ 5,000.00	100.00%
6300 *LEAGUE REFEREE FEES*	0.00	14,300.00	0.00%
6301 non-league/scrimmage ref fees	840.00	0.00	
Total 6300 *LEAGUE REFEREE FEES*	\$ 840.00	\$ 14,300.00	5.87%
6400 *COACHING/SKILLS*	1,607.67	0.00	
6405 Coach Registration Reimbursement	3,040.25	3,800.00	80.01%
6410 Evals & Camp Pay/expenses	4,050.00	7,750.00	52.26%
6415 Coach Salary	0.00	38,000.00	0.00%
6420 Attitude Goaltending	0.00	18,000.00	0.00%
6435 Charleston	16,950.00	32,000.00	52.97%
6440 mite skills coaching	350.00	1,000.00	35.00%
Total 6400 *COACHING/SKILLS*	\$ 25,997.92	\$ 100,550.00	25.86%
6500 *ACYHA ADMIN*	0.00	0.00	
6501 Insurance	0.00	2,275.00	0.00%
6502 recruit/retention expense	4,206.06	7,400.00	56.84%
6505 Advertising	300.00	0.00	
6510 technology(NGIN/Max Solutions/wifi)	1,727.73	3,550.00	48.67%
6530 misc	9,235.05	7,675.00	120.33%
6545 Printing/copying/postage/shipping	341.65	2,075.00	16.47%
6560 tax prep/audit services	1,272.75	1,990.00	63.96%
6590 bank fees & CC use charges	186.98	350.00	53.42%
6600 mite jamboree expense	0.00	6,500.00	0.00%
6645 fundraising expense	302.88	1,200.00	25.24%
Total 6500 *ACYHA ADMIN*	\$ 17,573.10	\$ 33,015.00	53.23%
6525 SKATE expense	0.00	1,000.00	0.00%
6665 *DISTRICT 3 TEAM FEE*	0.00	13,500.00	0.00%
6700 *EQUIPMENT*	939.05	5,300.00	17.72%
6705 goal equipment	0.00	3,500.00	0.00%
6710 game jerseys	0.00	4,000.00	0.00%
6715 practice jerseys	0.00	1,500.00	0.00%
6724 mite jerseys	0.00	7,200.00	0.00%
6725 mite equipment	2,640.00	3,345.00	78.92%
6730 travel game socks	6,364.00	8,000.00	79.55%
Total 6700 *EQUIPMENT*	\$ 9,943.05	\$ 32,845.00	30.27%
Total Expenses	\$ 159,065.32	\$ 567,305.93	28.04%
Net Operating Income	\$ 119,624.72	\$ 1,651.07	7245.28%

ACYHA
Profit and Loss
October 10 - November 14, 2016

	Total
Income	
4000 *REGISTRATION FEES	49,076.57
4045 Refunds	-1,843.74
Total 4000 *REGISTRATION FEES	\$ 47,232.83
4050 MISC INCOME*	3,384.59
4200 *ACYHA TOURNY INCOME*	1,100.00
Total Income	\$ 51,717.42
Cost of Goods Sold	
5000 Scholarships	0.00
5019 mite 3/U8 scholarships	400.00
Total 5000 Scholarships	\$ 400.00
5001 registration credits~mgrs/ice sched/registrar	0.00
5030 bantam/U14 reg credits	150.00
5031 pw/U12 reg credits	364.00
5032 squirt/u10 reg credits	250.00
Total 5001 registration credits~mgrs/ice sched/registrar	\$ 764.00
5300 Shared ad revenue w NH	3,742.50
Total Cost of Goods Sold	\$ 4,906.50
Gross Profit	\$ 46,810.92
Expenses	
6000 *FACILITIES FEES*	0.00
6001 New Hope ice	71,340.00
Total 6000 *FACILITIES FEES*	\$ 71,340.00
6200 *HOST TOURNAMENT EXPENSES	0.00
6204 tourney advertising~host	240.00
Total 6200 *HOST TOURNAMENT EXPENSES	\$ 240.00
6201 *TRAVEL AWAY TOURNAMENT REGISTRATION*	8,495.00
6300 *LEAGUE REFEREE FEES*	0.00
6301 non-league/scrimmage ref fees	840.00
Total 6300 *LEAGUE REFEREE FEES*	\$ 840.00
6400 *COACHING/SKILLS*	1,607.67
6405 Coach Registration Reimbursement	2,238.25
6410 Evals & Camp Pay/expenses	3,900.00
6435 Charleston	16,950.00
6440 mite skills coaching	350.00
Total 6400 *COACHING/SKILLS*	\$ 25,045.92
6500 *ACYHA ADMIN*	0.00
6502 recruit/retention expense	250.37

6505 Advertising	300.00
6510 technology(NGIN/Max Solutions/wifi)	529.69
6530 misc	1,485.05
6545 Printing/copying/postage/shipping	205.00
6560 tax prep/audit services	172.75
6590 bank fees & CC use charges	16.12
6645 fundraising expense	302.88
Total 6500 *ACYHA ADMIN*	\$ 3,261.86
6700 *EQUIPMENT*	939.05
6725 mite equipment	5,920.00
6730 travel game socks	6,364.00
Total 6700 *EQUIPMENT*	\$ 13,223.05
Total Expenses	\$ 122,445.83
Net Operating Income	-\$ 75,634.91

ACYHA
Profit and Loss
June - November, 2016

	Total
Income	
4000 *REGISTRATION FEES	223,689.47
4045 Refunds	-5,431.24
Total 4000 *REGISTRATION FEES	\$ 218,258.23
4050 MISC INCOME*	6,236.52
4052 fee income	334.75
4070 Volunteer Deposits	0.00
4404 NHIA Ad revenue	835.00
4901 Ice sold off INCOME	5,420.00
Total 4050 MISC INCOME*	\$ 12,826.27
4200 *ACYHA TOURNY INCOME*	34,400.00
4400 *FUNDRAISING income	309.94
4700 *Gambling Income*	49,744.50
Total Income	\$ 315,538.94

Cost of Goods Sold	
5000 Scholarships	0.00
5015 bantam/U14 scholarships	500.00
5016 pw/U12 scholarships	3,759.40
5017 squirt/u10 scholarships	3,025.00
5019 mite 3/U8 \$475 scholarships	400.00
5021 mite 1 \$200 scholarships	200.00
Total 5000 Scholarships	\$ 7,884.40
5001 registration credits~mgrs/ice sched/registrar	0.00
5030 bantam/U14 reg credits	4,950.00
5031 pw/U12 reg credits	5,364.00
5032 squirt/u10 reg credits	3,300.00
5033 mite 3/U8 reg credits	700.00
Total 5001 registration credits~mgrs/ice sched/registrar	\$ 14,314.00
5200 Goalie Credits	0.00
5201 goalie credit bantam/U14	675.00
Total 5200 Goalie Credits	\$ 675.00
5300 Shared ad revenue w NH	3,742.50
Total Cost of Goods Sold	\$ 26,615.90
Gross Profit	\$ 288,923.04

Expenses	
6000 *FACILITIES FEES*	0.00
6001 New Hope ice	71,340.00
6020 other ice time purchases	2,496.25
Total 6000 *FACILITIES FEES*	\$ 73,836.25

6200 *HOST TOURNAMENT EXPENSES	0.00
6204 tourney advertising~host	960.00
6215 MN Hockey tourney registration	200.00
Total 6200 *HOST TOURNAMENT EXPENSES	\$ 1,160.00
6201 *TRAVEL AWAY TOURNAMENT REGISTRATION*	24,715.00
6281 *DONATIONS*	0.00
ESTIMATE ONLY Donations	5,000.00
Total 6281 *DONATIONS*	\$ 5,000.00
6300 *LEAGUE REFEREE FEES*	0.00
6301 non-league/scrimmage ref fees	840.00
Total 6300 *LEAGUE REFEREE FEES*	\$ 840.00
6400 *COACHING/SKILLS*	1,607.67
6405 Coach Registration Reimbursement	3,040.25
6410 Evals & Camp Pay/expenses	4,050.00
6415 Coach Salary	0.00
6435 Charleston	16,950.00
6440 mite skills coaching	350.00
Total 6400 *COACHING/SKILLS*	\$ 25,997.92
6500 *ACYHA ADMIN*	0.00
6502 recruit/retention expense	4,206.06
6505 Advertising	300.00
6510 technology(NGIN/Max Solutions/wifi)	1,727.73
6530 misc	9,035.05
6545 Printing/copying/postage/shipping	341.65
6560 tax prep/audit services	172.75
6590 bank fees & CC use charges	186.98
6645 fundraising expense	302.88
Total 6500 *ACYHA ADMIN*	\$ 16,273.10
6665 *DISTRICT 3 TEAM FEE*	0.00
6700 *EQUIPMENT*	939.05
6725 mite equipment	7,240.00
6730 travel game socks	6,364.00
Total 6700 *EQUIPMENT*	\$ 14,543.05
Total Expenses	\$ 162,365.32

Net Operating Income

\$ 126,557.72

ACYHA	
Balance Sheet	
As of November 30, 2016	
	Total
ASSETS	
Current Assets	
Bank Accounts	
000 TruStone MAIN Chkg 10002452000	131,627.02
020 TS Money Market 0002	17,934.67
1001 TCF main 8867829109	33,355.17
Total Bank Accounts	\$ 182,916.86
Accounts Receivable	
1100 Accounts Receivable	32,085.00
Total Accounts Receivable	\$ 32,085.00
TOTAL ASSETS	\$ 215,001.86

Certificate of Exemption

Purchaser: Complete this certificate and **give it to the seller.**

Seller: If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked, and remains in force as long as the purchaser continues making purchases, or until otherwise cancelled by the purchaser.

☒ Check if this certificate is for a single purchase and enter the related invoice/purchase order # _____

☐ If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make multiple purchases for a specific job. Enter the exempt entity name and specific project:

Exempt entity name _____ Project description _____

Type or print

Name of purchaser

Armstrong Cooper Youth Hockey Association

Business address

4949 Louisiana Ave N

City

New Hope

State

MN

Zip code

55428

Purchaser's tax ID number

6857627 (MN tax ID)

State of issue

Minnesota

If no tax ID number,

FEIN

Driver's license number/State issued ID number

enter one of the following:

41-1620723

state of issue

number

Name of seller from whom you are purchasing, leasing or renting

Seller's address

City

State

Zip code

Type of business

Type of business.

- ☐ 01 Accommodation and food services
- ☐ 02 Agricultural, forestry, fishing, hunting
- ☐ 03 Construction
- ☐ 04 Finance and insurance
- ☐ 05 Information, publishing and communications
- ☐ 06 Manufacturing
- ☐ 07 Mining
- ☐ 08 Real estate
- ☐ 09 Rental and leasing
- ☐ 10 Retail trade

- ☐ 11 Transportation and warehousing
- ☐ 12 Utilities
- ☐ 13 Wholesale trade
- ☐ 14 Business services
- ☐ 15 Professional services
- ☐ 16 Education and health-care services
- ☒ 17 Nonprofit organization
- ☐ 18 Government
- ☐ 19 Not a business (explain) _____
- ☐ 20 Other (explain) _____

Reason for exemption

Reason for exemption.

- ☐ A Federal government (department) _____
- ☐ B Specific government exemption (from list on back) _____
- ☐ C Tribal government (name) _____
- ☐ D Foreign diplomat # _____
- ☒ E Charitable organization # **31310(non-profit id)**
- ☐ F Educational organization # _____
- ☐ G Religious organization # _____
- ☐ H Resale
- ☐ I Capital Equipment

- ☐ J Agricultural production
- ☐ K Industrial production/manufacturing
- ☐ L Direct pay authorization
- ☐ M Multiple points of use (services, digital goods, or computer software delivered electronically)
- ☐ N Direct mail
- ☐ O Other (enter number from back page) _____
- ☐ P Percentage exemption
- ☐ Advertising (enter percentage) _____ %
- ☐ Utilities (enter percentage) _____ %
- ☐ Electricity (enter percentage) _____ %

Sign here

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)

Signature of authorized purchaser

Eric Jeffreys-Berns

Digitally signed by Eric Jeffreys-Berns
Date: 2016.11.13 09:15:49 -06'00'

Print name here

Eric Jeffreys-Berns

Title

Treasurer

Date

11/13/2016



**Minnesota Hockey District 3
Monthly Board Meeting – Agenda
Plymouth Ice Center
Wednesday, November 9, 2016**

- 1. Meeting Minutes -** Approval of October Minutes (VOTE)
- 2. Referee's Report**
 - District League schedules
 - Need to get to Mike Anderson, BHRA Scheduler, in a more timely manner to allow time to schedule officials
 - Coaches meeting October 26th - All coaches were told that they are doing a much better job controlling behavior toward officials. I personally thanked them all for their efforts.
 - New district rule last season allowing only the head coach speak to the officials is working
 - Thank you to associations for acting quickly when concerns about coaches or coaching staff are brought to them by the me
 - Next coaches/managers meeting November 10th
- 3. Administrator's Report**
 - Fall meeting #1
 - Fall meeting #2
 - District 3 clothing options
 - TO DO: send squirt, 10U and 15U coaches names if you have not yet done so (ASAP)
 - TO DO REMINDER: SafeSport and background screening receipts – please send them
- 4. Treasurer's Report**
 - Attached documents. (VOTE)
- 5. Election of District Director**
 - Process review
 - Presentation of candidates (bio attached)
 - Vote (VOTE)
- 6. Association Representative Reports**
 - Armstrong Cooper:**
 - **Try Hockey For Free:** Holding November 12th
 - **Learn to Skate Clinics:** Last of 4 clinics held November 5th – Well attended by Mini Mites and New Mite Skaters.
 - **Half Boards:** Purchased an additional set of Half Boards.
 - **Concussion Testing:** Analyzing Costs and Age Levels (if recommending / requiring)
 - **Held Association Managers Meeting:** Several first time managers. Held prior to the Bantam / Peewee / U12 District Meeting.
 - Delano:** late meeting will bring to D3 meeting
 - Hopkins:**
 - Tryouts for all levels completed and teams are up and running

- 15UB Team disbanded after high school tryouts. Three remaining players went to Armstrong/Cooper
- TRIA concussion baseline testing and partnership agreement includes two free visits when a possible concussion occurs
- Rink hard-dividers were ordered

Minneapolis:

Mound-Westonka:

North Metro:

- Not much for us to report this month other than we have our Thanksgiving tournaments filled and are preparing to facilitate. Everything else is going as planned.

Orono:

- Thank you to the District and Associations for your support for our Bantam deviation created by our lack of goalie situation. We appreciate everyone's time needed to discuss, decide, and implement!
- Hotcakes for Hockey 11/12 – trying a new fundraising idea intended to create an environment for families across the association to connect while raising money for our youth program.
- Monthly Association meeting 11/8 and will bring any key updates to D3 meeting on 11/9

Osseo Maple Grove:

- House has a total of 530 skaters for the season.
- Tryouts are done. Ended with 10 girls teams total from U10-U19.
- We ended up with a fourth U10 team which is the 1st time in many years.
- Also have 60+ U8's
- Many of you may have seen the KSTP news story about a report on Maple Grove youth athletics that will be presented to the City Council later in November. The reporter was at MGCC to get reaction to this report from some of the OMGHA parents that were there during tryouts.

OMGHA has spoken to members of both the Maple Grove Citizens Action Committee (CAC) and the MG Park and Recreation Board. We have current and former OMGHA board members and OMGHA members that are on these MG committees and boards. Both the CAC and Park & Rec Board are valuable partners of OMGHA, and we have very good relationships with both. All of the people OMGHA have spoken to have said the reporter has overblown the story, and that what is implied in the story - city control over youth sports association - will not happen, especially with OMGHA.

OMGHA presented to the CAC a year ago. During the presentation, and in the report that will be presented to City Council in November, OMGHA comes out with the highest of marks by the CAC.

If you have any questions on this topic, or about the report, please let me know.

St Louis Park:

- SLP Held Try Hockey for Free in October
 - 70 - 100 total kids
 - Boys and Girls each had their own hour of ice
 - SLP Board Members held an Open House in our Gallery Room during the event
 - Mite Coordinator would like to see if HS rule can be changed to allow some players on the ice
- Our East rink re-opened on October 30th with brand new refrigeration, boards, glass etc.
- 3d rink (Outdoor facility) opening no later than December 1st. Roof to be completed after season
- All Squirt Teams have been selected, completing all tryouts. Late for us due to rink construction

Wayzata:

7. Coach in Chief Report

8. Metro League Report

9. Registrar's Report

- There has been a lot of frustration with coaches not getting their SafeSport and Background Screenings completed so that registrars can submit their rosters in a timely manner for approval. Please assist your registrars with this process!

Association Name <i>Association totals as of 11/2/2016</i>	# of teams	Total Players Rostered	Total Players Claimed	# of Coaches
ARMSTRONG/COOPER	14	191	395	91
DELANO AREA YOUTH HOCKEY ASSOCIATION	11	155	345	53
HOPKINS YOUTH HOCKEY	9	119	281	59
MINNEAPOLIS HOCKEY ASSOCIATION	17	243	773	148
MOUND/WESTONKA HOCKEY ASSOCIATION	8	111	250	37
NORTH METRO YOUTH HOCKEY ASSOCIATION	6	74	163	40
ORONO HOCKEY ASSOCIATION	18	250	476	70
OSSEO/MAPLE GROVE HOCKEY ASSOCIATION	18	291	1143	226
ST LOUIS PARK YOUTH HOCKEY ASSOCIATION	5	67	299	70
WAYZATA YOUTH HOCKEY ASSOCIATION	17	281	1020	107

10. Membership & Development Report

11. Girls League Coordinator's Report

12. Grievance Committee Report – no report

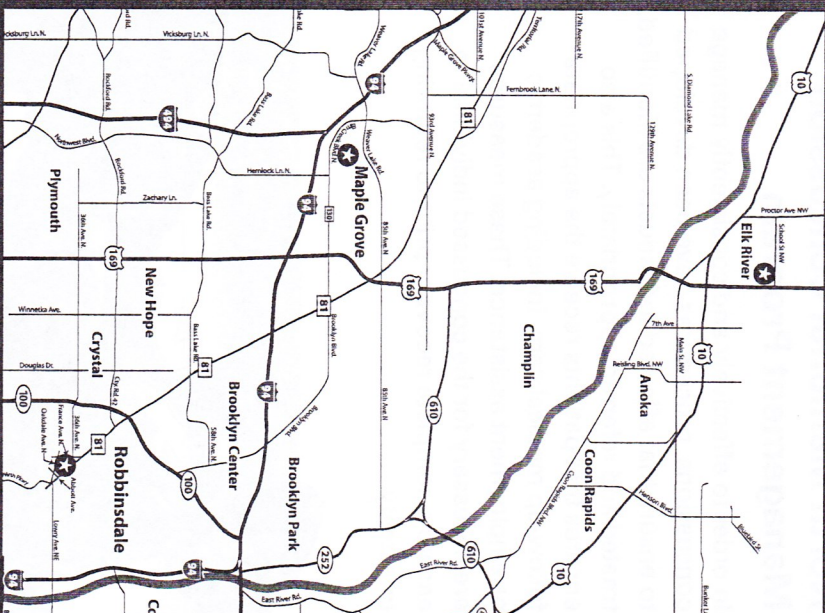
- 13. Scheduling Coordinator's Report**
- 14. Tournament Coordinator's Report**
- 15. Ace Coordinator's Report**
- 16. Mite Level Report**
- 17. District President's Report**
- 18. District Director's Report**
- 19. Old Business**
- 20. New Business**

Here's how it works

- With parental permission, an individual participates in a 30-minute computer-based assessment to develop his or her baseline neurocognitive report.
- The report will be saved for one year in North Memorial's database (We recommend young individuals be screened every year due to the unique cognitive development of adolescents.). In the event that an individual sustains a concussion, the baseline report can be made available to any school or health care professional who participates in that individual's care and recovery.
- Ideally, the ImPACT assessment would be administered a second time (post-injury). Results are then compared to the first assessment to help determine the presence and extent of any neurocognitive deficits.

North Memorial's Goal

- Provide an effective, efficient, and appropriate community service to help manage individuals with concussions;
- Maintain a team approach, keeping all of the necessary professionals involved, including family physicians, from beginning to end;
- Offer concussion education to those involved in the medical profession, the academic setting, the workplace, and the individuals and their families.



For more information or to schedule an appointment please call:

Robbinsdale Office at North Memorial Medical Center
Speech Pathology: (763) 581-3530
Elk River and Maple Grove Offices
Speech Pathology: (763) 581-9100

North Memorial Health Plaza
800 Freeport Ave. NW, Suite 102
Elk River MN, 55330

Arbor Lakes Medical Building
12000 Elm Creek Blvd., Suite 210
Maple Grove, MN 55369

North Memorial Medical Center
3300 Oakdale Ave. N.
Robbinsdale, MN 55422

CONCUSSION REHABILITATION



REHABILITATION SERVICES

Concussion Management Program





North Memorial

Dear Parent/Guardian,

North Memorial has begun utilizing an innovative program for student-athletes. The program is called ImPACT (Immediate Post Concussion Assessment and Cognitive Testing) and it is a computerized exam that the athlete takes prior to the season and if the athlete is believed to have suffered a head injury they re-take the exam to help determine a.) The extent of the injury b.) The location of the injury and c.) When the injury has healed

The exam takes about 30-40 minutes and is non-invasive. The program is basically set-up as a "video-game" type format. What it is doing is giving the brain a preseason physical of its cognitive abilities. It tracks information such as memory, reaction time, processing speed, and concentration. It is simple and actually most that take it enjoy the challenge of the test. The exam has gained recognition around the world.

If a concussion is suspected, the test is re-taken and the information can be used to better determine recovery. The information is shared with your regular doctor and a sound decision can be made as to when return-to-play is appropriate and safe.

I wish to stress that there is no invasive work being done with this program. This gives us the best available information in preventing brain damage that can occur with multiple concussions. North Memorial, along with the school administration, coaching, and athletic training staffs are trying to keep your child's health and safety at the forefront of their athletic experience. Please send the second half of this sheet back, with the appropriate signatures, with your child. If you have any questions regarding this program please feel free to contact me at (763) 581-3530.

Sincerely,

Jason Cardosi, MA, CCC-SLP
Speech-Language Pathologist
North Memorial Health Care

PERMISSION SLIP

For use of the Immediate Post-Concussion Assessment and Cognitive Testing (ImPACT)

I have read the above information. I have been given an opportunity to ask questions and my questions have been answered to my satisfaction. I agree to participate in the ImPACT Concussion Management Program and the research.

Printed Name of Athlete _____ Sport _____

Signature of Athlete _____ Date _____

Signature of Parent _____ Date _____

The personal information provided by the individual participating in the ImPACT assessment is confidential and will not be released without written consent.



**ACYHA Board Of Directors
2016-2017 Season Coach Master List
Preliminary Approvals**

The head coaches list will be approved by level for the August due date and then final approval of team placement will follow

Level	Number of teams	List proposed Paid Coaches	List proposed Parent Coaches
Squirt *	4	None	Murray Ginther, Ted Gorgos, Eric Marsh, Grant Anderson <i>B2 Blue</i>
U10	2	Michelle Tanner <i>B2 White</i>	Kevin Gray
PeeWee	3	Dave Norling	Jim Wilharm, Tony Olson
U12	1	None	Matt Cook
Bantam	3	Nash Perrigo, Andrew Fondrick, Andrew Mika	None
U15	1	Alex Piche	None
Jr Gold	0 as of now		

*If actual team placement has been decided please note that after the name