

How do I schedule a game?

Assistance in scheduling a game for your team. 1/22/2018



- **Step 1: Login to your SportsEngine account, or create a SportsEngine Account**

- » Navigate to www.pgajrleague.com
- » In the top right corner of your screen, click the 'Login' button



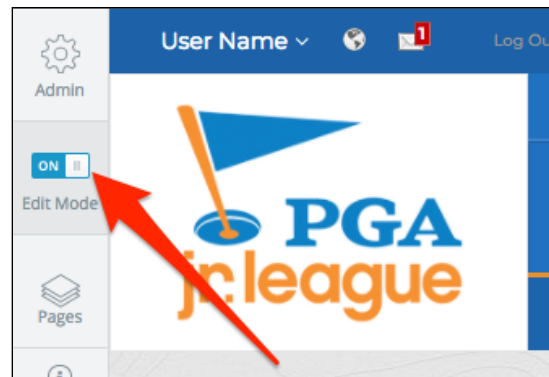
- **Step 2: Once logged in, locate your team**

- » In the top right search bar, enter the name of the team and click search
- » Select your team from the list of results

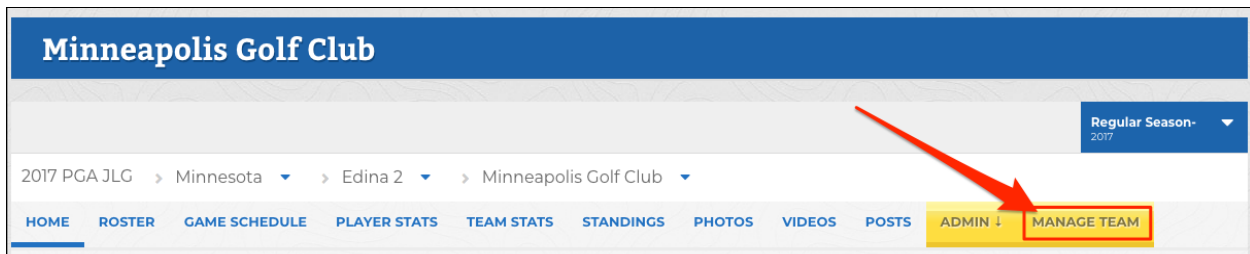


- **Step 3: Locate the game schedule**

- » From the left menu, toggle into edit mode



- **Step 4: Click on the "Manage Team" button**



- **Step 5: Create a new game**

- » Select “Schedule” from the left side, then “New Game”

Minneapolis Golf Club
2017 PGA JLG
2017

Schedule

Games & Events | Calendar | RSVPs

< > July 2017 All Games & Events v

+ NEW EVENT + NEW GAME

EVENT	DATE	TIME	LOCATION
<input type="checkbox"/> vs. Braemar Golf Club	Jul 9	6:00 pm - 6:00 pm CDT	Minneapolis Golf Club
<input type="checkbox"/> @ Braemar Golf Club #2	Jul 16	6:00 pm - 6:00 pm CDT	Braemar Academy 9
<input type="checkbox"/> vs. Medina Golf & Country Club	Jul 26	6:00 pm - 6:00 pm CDT	

- » From the “Opponent” dropdown menu, search the name of the team you will be playing against, then enter in the remaining details
- » Click “Add Game” to complete the game creation process

New Game

Subseason *
Regular Season-

Opponent * TBD Home Team * Minneapolis Go...

Date * 07/31/2017

Start Time * 3:00 pm Duration * H : M Time Zone (UTC-05:00) Eastern Time (US ...)

TBD Time

Location TBD

Location URL http://

Visible to Team Members Only

Arrival Time # of minutes early

Uniform

Team Notes

CANCEL ADD GAME