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## Information Bulletin

**Bulletin #:** I2016-053  
**Date:** Sept. 27, 2016  
**To:** District Administrators, Presidents  
**CC:** OSA Board of Directors, Staff  
**From:** Johnny Misley, Executive Director  
**Subject:** Updated OSA bulletin protocol

As approved by the Board of Directors at their recent meeting, The Ontario Soccer Association is updating its bulletin distribution protocol for informing members of important news, information and events.

As part of that new protocol, bulletins will continue to be sent first to district administrators and presidents, OSA Board members and OSA staff. 48 hours after the bulletin is first sent out, the OSA will then send this information, if relevant, directly to Ontario Clubs.

To assist in this process, the OSA is asking the district administrators to provide us with the main club email contact for each of the clubs in your district.

The OSA is kindly asking that the list of emails be sent in a .txt or excel file no later than October 3, 2016.

The Club contact list can be sent directly to [Ben Rycroft](#), OSA Manager of Communications, who can also be contacted if you have any further questions.

Thank you for your assistance.