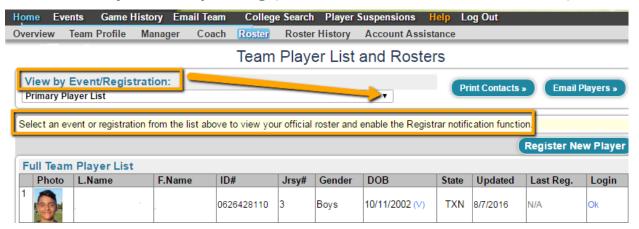
NEW UPDATE

12/22/2016

Registrar's "Notify Button" Plano Premier League (PPIL)

(New Way to Notify PPIL Admin of Changes to your Team Roster)

- 1. Print your official Spring 2017 roster, have your coach sign it and upload it in the PPIL Event.
- 2. Once the roster is uploaded, click on Roster in the Gray bar
- 3. Go to View by Event/Registration
- 4. Choose Event you are Updating (Plano Premier Invitational Event)



5. Click on "Notify Button"



6. New (12/22/16) Once "Notify Button" is activated a "Yield Sign" 1 and a "Message Box" will appear. Type the changes made to Official Roster to inform PPIL Admin of updates being made to Team Roster and click Add. Admin has the capability sending you a return message.

