



Gym and Field Use Fee Schedule

A. Application Fees\*

Table with 4 columns: Use Type, Charge, Occurrence, Payment Due. Rows include Athletic League/Participant Registration, Athletic League/Team Registration, Group of Individuals, Tournament, and One-time use.

B. Non-County Fees: \$30 per non-Fairfax County resident (league/organizations and groups of individuals only).\*\* Payment - Any applicable non-county fees are to accompany application fees.

C. Building Director Fees: \$12.12 per hour. This fee is applicable only for groups that use that use gymnasiums and do not provide a Volunteer Building Director.\*\* Tournaments and other special events may require a paid building director. Payment - Building director fees will be billed based on actual usage at the end of the season, with payment due upon receipt of bill.

D. Custodial Fees: \$32 per hour of use plus 90 minutes for gym opening and closing costs. This fee is applicable only for the weekend (Saturday and Sunday) use of school gyms and at other times when custodians are not regularly scheduled. Tournaments and other special events may incur additional opening and closing costs at the discretion of the assigned school. Payment - Custodial fees will be billed based on actual usage at the end of the season, with payment due upon receipt of bill.

E. Tournament Security Deposit: \$200.00 for the first facility reserved and \$50.00 for each additional facility. The deposit will be refunded if one of the following occurs: (a) the tournament is cancelled, via written notification to NCS, at least 15 days before scheduled to begin; (b) the tournament is cancelled due to inclement weather; or (c) the tournament goes on as scheduled, but no damage is done to the facilities (in

which case the deposit will be applied to damage fees).

**Payment** – Due at beginning of season for which tournament is scheduled.

**F. Damage Fees:** User groups are responsible for damages to facilities that occur during their usage.

\* For more information on application fees, please see the complete fee policy at [http://www.fairfaxcounty.gov/rec/Team\\_Sports/Field\\_Gym\\_Usage.htm](http://www.fairfaxcounty.gov/rec/Team_Sports/Field_Gym_Usage.htm)

\*\* For more information on allocation calculation factors, non-county player limits, and building directors, see the gym and field allocation policies at [http://www.fairfaxcounty.gov/rec/Team\\_Sports/Field\\_Gym\\_Usage.htm](http://www.fairfaxcounty.gov/rec/Team_Sports/Field_Gym_Usage.htm)

## Gym and Field Use Fees Frequently Asked Questions

**Q: Who is responsible for submitting the application fee to the Department of Neighborhood and Community Services (NCS)?**

A: The applicant is solely responsible for submitting the application fee to NCS. NCS will not accept payments submitted individually from participants or teams.

**Q: If a league runs over two NCS scheduling seasons, are two application fees charged?**

A: Leagues that are completed within 16 weeks are subject to a single application fee. Leagues (or other uses) extending past 16 weeks will be charged a second application fee.

**Q: Are post-season tournaments/playoffs included with a season's application fee?**

A: Each league is provided one pre-season and one post-season tournament with their application fee. These tournaments must occur within the 16 week season, or they will be assessed a separate tournament application fee. All other tournaments are subject to a separate tournament application fee and require the submission of a tournament application.

**Q: Can teams within a league request additional practice time from NCS?**

A: Leagues are allocated practice time as well as game time. Teams should approach their league administrator for practice space. Individual teams requesting space from NCS will be given space only if space is available; these requests will be subject to separate application fees.

**Q: Are leagues required to pay for players who play solely on private fields?**

A: Leagues that utilize private fields are not required to pay an application fee for participants who only play on the private fields.

**Q: Are multiple application fees charged for one-time use applications for multiple facilities?**

A: If a one-time event is held at multiple facilities at the same location (e.g., two gyms at the same school or two fields at the same park), only one application fee is charged. A separate application fee will be charged for each location used. All tournaments, including one-day tournaments, are subject to the tournament application fee.

**Q: Is an organization responsible for custodial fees for a gym that was not used?**

A: If an organization will not use a scheduled gym, they must provide NCS with 7 days written notice. Failure to do so will result in the organization still being charged for the use.

**Q: Are leagues required to pay if they do not use the facilities?**

A: Users that cancel seasons or otherwise do not use facilities permitted to them must provide NCS with 7 days written notice. Failure to do so will result in the organization still being charged for the use.