

PYHA Board Meeting Agenda

Meeting Date: Wednesday, September 14, 2016

6:30 pm - Dream Lanes

Board Members Present:

Katy Churches	Brenden Pautsch	Brenda Engleson	Sarah Moriva
Ted Pritchard (L)	Jim Sheahan	Kevin Kuhlow	Pat Goss
Sam Rasmussen	Jesse Theiler	Steve Chvala	Jerry Zeutzius

Ground Rules:

- Your time is valuable. We respect each other's time so all topics to run on time.
- Timekeeper. Issue 5 minute warning to help stay on track.
- If won't be complete, table until next month or discuss via e-mail.
- *3 Types of topics*
 1. Informational – Provides information to the Board.
 2. Discussion – Informational plus requires idea generation and/or input in preparation for a Decision.
 3. Decision – Discussion plus decision required. A vote is taken.

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- Call to Order – 6:49
 - Review and approve minutes from August meeting **no discussion**
1st Kevin 2nd Brenden All Approved Opposed 0
 - Agenda Repair - add items or move order
none
 - 6:45 Concessions Updates – Informational / Discussion (20 min)
 - Ops Mgr & Scheduler Intros
 - Hours
 - Stand Opening & Stock
 - Security

Introductions.

Concession stand: hoping to open on Monday, 9/19. Food/bev ordered. Need to get hours in Dibs for cleaning. Stocking/shopping on Friday. Ordering Badger this week.

Security at rink: security system is installed – 4 camera. Can install up to 8. Night vision. ACTION ITEM: Need Brenden to help pass Internet through WiFi. Have a landline to DVR for camera. Once Internet up, can have remote access. Katy having sign “surveillance” sign made. Continue with security bag for money. Building is set to be rekeyed; need to make sure coaches and Board reps get keys first. Stuart Taylor – new MII head.

Concession Hours: If separate concession and volunteer, reduce concession hours by a couple. Patriots have a good chance of getting Squirt C2 tournament in 2017. Had 12 buyout, 3 LTS families, plus coaches. Katy’s recommendation is to combine. Throughout this year we should be diligent in tracking volunteer opportunities so can put together better schedule and options for next season. Dana – does this seem unwieldy to put together? OK.

Jesse motion to combine volunteer and concession hours for 2016-2017 season. Steve 2nd. Discussion? None All in favor.

Hours: same as last season with combination? Bump up from last season. Max of 4 credits for Board, asst coach, team manager Change “hours” to “credits”. 1 concession hour = 1 credit. Volunteer = determined per event. Suggestion is to add 2 credits. Use minimum concessions.

Brenden moves that total Mandatory Volunteer Requirement credits for 2016-2017 season will be 20 for travel, 12 U10/14, 10 for Mites, 6 Level 2, 0 for Level 1, with a minimum 50% in concession credits.

Jesse second.

Discussion – none

All in favor.

- 8:23 Treasurer's Report and SportNgin PowerPay info– Brenda. Informational (10 min)

2 things paid out – security & insurance. Registration going well. 212 skaters register, 144 families. 19 past Sept 1 deadline, 40 buy out fundraising, 12 buy out of concessions, 32 trying out for goalie, 40 signed up for equipment. 9 LTS using our equipment, 28 new jerseys. 43 families that have not paid deposit yet. \$42k in registration paid to date. Need to be prepared for Camp Ice for 43 families that have not paid. ACTION ITEM: Sarah will send out email to Board about who should be there.

Forms: ACTION ITEM: Brenden get forms and reports to make sure we are in compliance.

PowerPay: SportNgin feature included, each skater’s invoice on website, see where they stand on payments. 10 days before payment due, SportNgin sends out reminders. There is a button that pops up with a “Pay Now” which has the same fee as registration but will not pass through to parents; Patriots would have to manually add fee. Every transaction would be a duplicate for Brenda since doesn’t talk to PayPal or Quickbooks; however reminders are worth it to Brenda. Edit email message about fee. Brenda, go ahead and implement as needed.

- 8:35 Taste of Madison recap – Jesse. Informational (10 min)

Still gathering info. Ran out of beer at 6pm on Sunday. Other shifts seemed to be fine. Tip jar emptied multiple times. Jesse follow up with Taste of Madison. Some confusion with shift leaders, not noted. Sam & Jesse put together a process for next year.

- 8:42 Golf Outing overview & last minute needs – Chris Churches – Discussion (15 min)

Sam – 52 golfers, still looking for more. Met minimum. Looking for volunteers day of. Still need 2 more – need to put on Dibs for running pregames and throughout event to watch raffle. Brenda there to collect money. Down in sponsors and raffle items. Lots of competition with other golf outings. Jesse – feedback was on price and lunch vs dinner.

- 7:20 Registration, Camp Ice & Team Placement – Discussion (20 min)
 - Financials
 - Forms
 - Staffing

Discussed with treasurer's report

- 8:50 OIC Updates – Informational & Discussion (20 min) Marc G
 - OIC Membership
 - Skater Numbers & Teams
 - Coaching Candidates
 - Camp Ice
 - Team Placement, Evaluators & Process
 - Team Placement Board Approval Meeting 10/14 or 10/15

Bantams – few bonus 9th grade registrations; may lose some because of no JV teams with some clubs. HS tryouts are week of Nov 8th for girls and boys then will finally determine. Peewees have strong numbers - ~55. Mites have 55 signed up already; 17 of age that haven't signed up (could be LTS or level 2 maybe not coming back). Likely to have 60 Mites this year. Level 2 numbers very low – 27; will get late registrations. Squirts – 41 in system; 2 families committed not signed up; 2 others planning on signing up. At OIC meeting, possibly opening up to Squirts tryouts to 2nd year Mites to playing on C team, with a cap of 48-50 total Squirts. Keep A&B at 11, C at 13 each. Not a double roster, would be considered Squirts. Last year had 2 families. 1 Full time goalie in Mites.

Jesse – are teams are going toward more a balanced C1 & C2 approach? USA Hockey seems to go that way? Marc: Jerry Kennedy says do not do that because of playoffs and other teams not having beginning skaters. For this year keep stacked rankings.

Have more practice ice this year than in year's past. Also Friday nights.

Evaluators: not a lot in org that are confident in evaluating; also have trouble getting those able to, to commit. Have 5 per level as of now. Katy talk to Keith about others in community who could help out.

Head Coaching candidates – fine at all levels for interest.

Camp Ice – all head coaches invited to help. Most assistants depending on need.

Team Placement: only head coach candidates invited on ice or in stands. Board recommends only head coach; assistants at discretion of head coach. Kids placed by scores. Board only sees scores during placement and where lines are drawn – do not see names. Coach has little say in who goes on team other than final 2 coaches pick.

Team Placement glass: coaches will put up; check with Emily on skating classes.

Sarah get Board volunteers to man table for payments.

- 9:50 Fall Kick-off Event – Steve Chvala – Discussion (15 min)

Oct 9, noon to 3:30. Open skate 1-3. Capitols, mascot will be there 1:30-2:30; will bring some merchandise – t-shirts, tickets, etc. - to raffle off (Katy has tickets). Dave Knight at UW set to give 15 min presentation several times; recommend that have travel team parents attend at least one. Will have literature and pricing. He will be in meeting room. Food: have prices from UW Provisions – burger/hotdog, chips, cookie, and drink (lemonade). \$5 per ticket. Concessions also open. Beer - \$1-2 per. Wine? Grill – Steve can get loaner just need propane. Tables/chairs – think have enough at Hartmeyer. Katy will get cookies. Figure out Dibs. Will have fundraising table, likely apparel, jerseys, etc.

- 10:23 Player Transfer Requests- Katy (15 min)

- Madden – SPYHA (Mite) don't think need vote for Mite
- Zickert – Verona (Level 2) not required at this level; but Katy will double check with WAHA
- Confirmation of Residency

There may be a few skaters that will need confirmation of residency. Katy check with WAHA on what to do.

- 10:11 Recruiting – Ted & Pat Discussion (20 min)

Need to form a committee to assist with this, include Tanner. Pat working on flyer for schools. Katy give Pat the flyer from last year; finalize this weekend. Signed up for MOST with Madison Schools, electronic notification. Signage? Have some leftover. Pat finalizing USA Hockey commitment – Nov & Feb Skate for Free; trying to get gold status for equipment. Ted got MSCR guide; missed first cutoff but will run ad in State Journal for same price. Will go into Nov MSCR guide. Possibly partner with Hockey Giant with a ValPack (\$).

- 10:18 ADL/AGL – Process & Plan for moving forward this season Discussion (15 min)

Jerry & Jesse have been discussing. Left last year with a couple of unresolved issues. Need AGLs. Use PRC or different way. Table for now until Jerry back in 2 weeks.

- 10:20 Fundraising Updates. Informational (10 min)

Going with cookies; will be at Kickoff to explain. Starting early Nov through Thanksgiving

- 10:35 Apparel/Jersey Updates Informational (10 min)

Behind a bit, waiting on Dan Groth for some info. Jerseys during Camp ice and Team Placement. Can also order for in house as needed, just need numbers.

Scholarship form – Sam needs to modify. Check with Brenden. What is reasonable date to request scholarships? Nov 1. Add to Handbook.

Motion to adjourn – Pat / Kevin

10:40pm